

DRAFT

**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Monday, March 27, 2023
Turnpike Elementary School - Cafeteria**

The meeting was called to order by Board President, Michael Cusack at 6:00 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members, Michael Cusack, Andrea Fairhurst, Jillian Manupella, Talia Pallozzi, Daniella Richards, Jason Shover, Jessica Vartigian, and Thomas Zakrzewski were present. James Spear was absent from the meeting.

ROLL CALL

Others present include Lindsey Gibson (on behalf of the LTA), Matthew Van Dervoort, Carrie Phelan, Katie Stalker, Kelly Cataldo, Linda Klime, Rebecca McGrouty, Dr. Antonio Abitabile and Christina Williams.

Guests included Sheri and Dave Telesky, Debbie Faraci, Alexis Burke (and husband and child). There were no others present.

Mr. Cusack read the District's Mission Statement:

MISSION

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Motion by Ms. Richards:

**RESO #1-03/27/2023
Open Public Hearing**

Be it resolved that the Public Hearing and call for public comment commence.

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Dr. Abitabile discussed the plan for how our increased foundation aid funds should be used to address student performance and need. There were no comments from parents, teachers or other stakeholders.

No public comments recorded.

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Motion by Ms. Richards:

RESOLVED, the Board hereby approves the meeting agenda for March 27, 2023 with items IX.B.2.d and X.C.7 being removed from the agenda.

Second: Ms. Pallozzi

Ayes – 8

Nays – 0

RESO #2-03/27/2023
Approve Meeting
Agenda

Motion Carried
Unanimously

Mr. Shover reported for the Audit Committee. We are hoping the voters will authorize the District to establish a Capital Reserve fund that will be used toward paying the cost of future building projects and capital improvements. No expenditure can be used from this fund without voter approval.

COMMITTEE
REPORTS

Ms. Richards reported for the Policy Committee. Tonight we reviewed policy relating to regular meetings, special meetings, minutes and executive sessions. There are several policies that we will ask the whole board to review at the next workshop.

Ms. Fairhurst reported for the Curriculum Committee. The Eureka Math Program that is being piloted has been getting great feed back from the teachers.

FINANCIAL
REPORTS

Motion by Ms. Fairhurst:

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mrs. Vartigian

Ayes – 8

Nays – 0

RESO #3-03/27/2023
Approve Financial
Reports

Motion Carried
Unanimously

CONSENT AGENDA

Motion by Mrs. Pallozzi:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on February 27, 2023 and minutes of the Special Meeting held on March 13, 2023.

Second: Mrs. Vartigian

Ayes – 8

Nays – 0

RESO #4-03/27/2023
Approve Minutes

Motion Carried
Unanimously

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PERSONNEL – INSTRUCTIONAL

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of Sabrina Hammonds, Elementary Teacher at Turnpike Elementary School, effective March 31, 2023.

RESO #5-03/27/2023
Accept Resignation –
Sabrina Hammonds

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of Jennifer Esposito, Teaching Assistant at Rensselaer Park Elementary School, effective February 24, 2023.

RESO #6-03/27/2023
Accept Resignation –
Jennifer Esposito

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon the following teaching assistant, who has successfully completed the required probationary period:

RESO #7-03/27/2023
Grant Tenure – Alexis
Burke

Alexis Burke, Teaching Assistant, RPES
Effective 05/05/2023

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following 2023 Summer School Principals:

RESO #8-03/27/2023
Appoint 2023
Summer School
Principals

Andrew Sheehan, LHS Summer School Principal
1.0 FTE / \$8,568 Stipend / General Fund

Tiffany Wysocki, KMS Summer School Principal
1.0 FTE / \$8,568 Stipend / School Improvement Grant

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Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following extracurricular advisor for Lansingburgh High School for the 2022-2023 school year, with a stipend as per the LTA Contract:

Odyssey of the Mind – Robin Delaney

Second: Mrs. Vartigian

Ayes – 8

Nays – 0

RESO #15-03/27/2023
Appoint
Extracurricular
Advisor

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following Afterschool Program Staff for KMS Math and ELA Bootcamp for the 2022-2023 school year, at the contractual hourly rate of \$30, funded through the SIG Grant:

Dante Rodriguez
Jessica Bouchard
Reanna Terano
Cortland Tisch
Bethany Spencer

Haylie Szemplinski
Chris Huttner
Jeff Nadeau
Ed Classen

Second: Mrs. Vartigian

Ayes – 8

Nays – 0

RESO #16-03/27/2023
Appoint Afterschool
Program Staff

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following substitute teacher for the 2022-2023 school year:

Justin Maxon (uncertified)

Second: Mrs. Vartigian

Ayes – 8

Nays – 0

RESO #17-03/27/2023
Appoint Substitute
Teacher

Motion Carried
Unanimously

Personnel – Non-
Instructional

Motion by Mrs. Pallozzi:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of Deborah Faraci, Secretary

RESO #18-03/27/2023
Accept Retirement –
Deborah Faraci

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Motion by Mrs. Pallozzi:

**RESO #23-03/27/2023
Appoint Teacher Aide
– Chelsea Mason**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Chelsea Mason to a teacher aide position at Rensselaer Park Elementary School, effective March 13, 2023, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Salary: Step 1 - \$17.75 per hour
6-month Probationary Period

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

**RESO #24-03/27/2023
Appoint Noon Aides**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following noon aides for the 2022-2023 school year, pending clearance by the New York State and the Federal Government per the Project SAVE Law:

Linda Beck
Aimee Chmielewski
Xia Cora
Salena Hankins

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

**RESO #25-03/27/2023
Approve Student
Worker**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following Student Workers with compensation at \$14.20 per hour, funded through the 21st Century Grant:

Heather Barrett

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

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LANSINGBURGH CENTRAL SCHOOL DISTRICT, and Bus Patrol America LLC, and agrees to be bound by its terms.

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Shover:

RESOLVED, the Board hereby approves the Fourth Amended Employment Contract with Dr. Antonio Abitabile; and the President of the Board is authorized and directed to execute the Fourth Amended Employment Contract with Dr. Antonio Abitabile in the form provided to the Board on March 24, 2023.

RESO #29-03/27/2023
Approve Fourth
Amendment to
Superintendent’s
Contract

Second: Mrs. Pallozzi

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Vartigian:

RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the first reading of the following revised policies:

- 4321.12 – Use of Timeout Rooms
- 4327 – Homebound Instruction
- 5421 – Concussion Management
- 5421-E-2 – Concussion Management Checklist
- 6830 – Expense Reimbursement
- 9645 – Disclosure of Wrongful Conduct

RESO #30-03/27/2023
Approve First
Reading of Policies

Second: Mr. Zakrzewski

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Pallozzi:

WHEREAS, the Parent of Student # 14461112 has initiated two due process complaints under federal and New York State laws pertaining to students with disabilities, which have been consolidated for hearing by an impartial hearing officer (“IHO”) who has withdrawn from the case effective March 10, 2023; and

RESO #31-03/27/2023
Appoint IHO –
Audrey Daniel

WHEREAS, the District is required by law to appoint a new IHO to hear and decide this matter; and

WHEREAS, Audrey Daniel, Esq., has been selected to serve as an IHO and has agreed to do so, pursuant to procedures

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<u>Manufacturer</u>	<u>Type</u>	<u>Model</u>	<u>Asset</u>
Toshiba	Laptop	L50B	215502
Toshiba	Laptop	L50B	8E095968C
Toshiba	Laptop	L50B	212822
Toshiba	Laptop	L50B	210042
Toshiba	Laptop	L50B	8E096041C
Toshiba	Laptop	L50B	212851
Toshiba	Laptop	L50B	211334
Toshiba	Laptop	L50A	211305
HP	Laptop	4530S	212799
HP	Laptop	4530S	2CE3180R8R
HP	Laptop	4530S	2CE3180RHZ
HP	Desktop	6200	212160
HP	Desktop	6200	212044
HP	Desktop	6200	212137
HP	Desktop	6200	212471
HP	Desktop	6200	20200072
HP	Desktop	6200	212036
HP	Desktop	6200	212121
HP	Desktop	6200	212108
HP	Desktop	6200	212123
HP	Desktop	6200	212127
HP	Desktop	6200	212067
HP	Desktop	6200	212174
HP	Desktop	6200	212043
HP	Desktop	6200	212108
HP	Desktop	6200	212121

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HP	Desktop	6200	212004
HP	Desktop	6200	212035
HP	Desktop	6200	212065
HP	Desktop	6200	212107
HP	Desktop	6200	212129
HP	Desktop	6200	212157
HP	Desktop	6200	212156
HP	Desktop	8300	212402
HP	Desktop	6200	212087
HP	Desktop	6200	212165
HP	Desktop	6200	212128
HP	Desktop	6200	212051
HP	AIO	600	210526
HP	AIO	600	212549
HP	Desktop	6200	212047
HP	Desktop	6200	212162

Second: Mrs. Manupella

Ayes – 8

Nays – 0

Motion Carried
Unanimously

Motion by Ms. Richards:

WHEREAS the District has a need to plan for future building projects; and

WHEREAS from time to time, the District has unappropriated funds available in its general fund at the end of the school year, sufficient to allow savings to fund a portion of future building projects; and

WHEREAS the Board of Education desires to create a capital reserve fund in accordance with Education Law § 3651(1) to be known as the 2023 Capital Reserve Fund; and

NOW, BE IT THEREFORE RESOLVED that the Board of Education approves the following proposition and directs that it

RESO #36-03/25/2023
Approve Proposition
to Voters for a
Capital Reserve Fund

DRAFT

be placed before the voters at the May 16, 2023 District meeting:

Shall the Board of Education be authorized to establish a capital reserve fund, designated as the 2023 Capital Reserve Fund, in accordance with Education Law § 3651(1), for the purpose of paying the cost of future building projects and capital improvements, in a maximum amount not to exceed \$5,000,000 to be raised by annual transfer of unexpended operating funds and excess fund balance, for a probable term of ten (10) years, effective immediately and expiring June 30, 2033, provided that, pursuant to Education Law § 3651(3), no expenditure shall be made from such fund except upon authorization of the voters of the District for the purposes specified herein?

BE IT FURTHER RESOLVED that the District Clerk is directed to provide notice of this proposition to the voters as is required by the Education Law.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Second: Ms. Fairhurst

Ayes – 8

Nays – 0

Motion Carried
Unanimously

TES Report by Ms. Cataldo – See page 17.
RPES Report by Mrs. Stalker – See page 18.
KMS Report by Ms. Phelan – See page 19.
LHS Report by Mr. Van Dervoort – See page 20.

Principal's Reports

By Mrs. McGrouty:

APPR	Met with the APPR committee to review our plan. No changes were made
Assessments	NYS ELA April 19 and 20 for KMS and April 21 and 24 for RPES Will be CBT
Other	EPK/UPK Registration. Screenings in spring Planning with building principals for PD needs for 23-24

Assistant Superintendent Report

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	Planning dates with Professional Learning Committees Pilot programming - visiting all classrooms who are piloting
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By Dr. Abitabile:

Superintendent Report

- It is my honor to inform all of you that Ms. Carrie Phelan has been named the 2023 Principal of the Year by the Capital Area School Development Association (CASDA). Carrie's work ethic, vision and commitment to excellence are some of attributes that were used to describe her throughout the nomination process. I think everyone will agree that she is widely respected throughout the school community and is very deserving of this award.
- We had a great meeting with the YMCA this week. They are fully staffed in both locations and will take over the before and after school care program when we return from Spring Break.
- When the rescue funds run out in June of 2024, parents will need to pay the full cost of the before and after care program. We will continue to look for other grant opportunities to help the families out with these expenses.
- We are still hoping to have an additional SRO.
- I met with Megan Connolly from the City Youth Department. It was a good meeting. We are hoping to add some options for the kids.
- The Troy Comprehensive Plan includes the possibility of building a roadway or bridge to the 125th / 5th Street intersection from the Waterford Bridge.
- The owners of the Gendron's Gas Station wants to eliminate part of the road. This may cause problems for our buses. I am trying to get more information from the city.
- The Board will need to approve revisions to the 23-24 school calendar to accommodate the emergency days that were not used. I am still awaiting guidance about the recent Declaration of Emergency that closed school.
- Public Hearing on the 2023-2024 Budget and Meet the Candidates Night will be held in the Turnpike Gymnasium on Monday, May 8th beginning at 6pm
- The April 3rd Workshop will include a special meeting to adopt the preliminary 2023-2024 school budget. Joe Otter will be presenting to the Board. Joseph Simonik of the Disabled American Veterans will be attending to talk about the Veterans Tax Exemption. There are also a few policies the board as a whole will need to review.

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Motion by Mrs. Manupella:

RESO #37-06/06/2022
Executive Session

Be it resolved that the Board of Education enter into Executive Session at 7:24 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Second: Ms. Richards

Ayes – 8

Nays – 0

Motion Carried
Unanimously

Return to regular session at 8:22 p.m.

Motion by Mr. Shover:

RESO #38-03/27/2023
Adjourn

Be it resolved this meeting of the Board of Education hereby adjourns at 8:22 p.m.

Second: Ms. Richards

Ayes – 8

Nays – 0

Motion Carried
Unanimously

Respectfully submitted,

Christina Williams
Clerk to the Board of Education

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Kelly Cataldo
Principal's Report
Board Meeting
3/27/23

Attendance: Year to Date

1. UPK: 84%
2. K: 85%
3. 1st: 87%
4. 2nd: 88%
5. Overall: 86%

Curriculum and Instruction: Professional Development in March

1. The TOSA's and Rebecca McGrouty attended a conference on Friday at St. Rose called The Science of Reading, Specific Classroom Strategies and Interventions with Faith Borkowsky. They will be sharing ideas from the conference with teachers in the near future.
2. PLC's- K-2 Teachers are continuing to analyze math assessments to determine instructional groupings and concepts that need to be addressed.
3. UPK Teachers began their Know and Grow lessons with Rebekkah Magin.
4. Math- Jessica Decker from Questar III is providing embedded coaching to our three teachers who are piloting Eureka 2

Events:

1. 3/07 Soundwaves and Jazz Ensemble
2. 3/16 ½ day Professional Development
3. 3/17 Professional Development Day
4. 3/22 Silver Spoon Luncheon
5. Book Fair
6. 3/30 Literacy Knight

School Leadership:

1. Untenured observation done before Spring break
2. Report Card committee working to finish first draft, meeting with RPES this week to ensure consistency

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Katie Stalker
RPES Principal's Report
Board Meeting
3.27.23

Attendance Rates

1. 3: 89.61%
2. 4: 88.07 %
3. 5: 91.02%
4. Overall: 89.43%

Attendance committee at RPES:

- The attendance committee continues to meet to review attendance data and plan interventions as a team biweekly.

Curriculum and Instruction

- ELA & Math PLCs - Feedback on Report Cards
- Questar III PD sessions on March 17
- Math - Jessica Decker PD -Eureka2 Math piloting and AIS Math instruction with program
- NYS ELA CB Testing - Friday, April 21 and Monday, April 24th

Social and Emotional Learning

- Character Education - Optimism and Growth Mindset
- St. Catherine's partnership:
 - Family engagement specialist has started to attend our weekly student support team meetings

Events

- PARP - A Knight in the Park, 3/8
- PARP - Literacy Knight, 3/23
- After School Clubs

School Leadership

- APPR Observations
- Report Card Committee
- After Care Update

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Knickerbacker Middle School

BOE Report

March 27, 2023

Area of Focus	Action/Initiatives
ELA	ELA teachers are all in their test prep units. Students are preparing for CBT testing for their first time. After school test prep classes are underway.
Math	6th math is continuing with the pilot of Eureka Squared, they have finished one module and are moving into their next. 7th and 8th grade continues to work on developing more inquiry based activities within their curriculum to gain deeper understandings of the content. Math test prep boot camp began last week and is meeting after school twice a week.
SEL/School Climate	Small group planning has begun with School Counselors to focus on a variety of topics with select students (i.e. Academic Success, Positive Friendships, Social Skills) Student Council is wrapping up their pasta Drive. As an entire school, we had our Say Yes To The Test this past Friday.
Attendance	Grade 6 90.02% Grade 7 88.80% Grade 8 87.59% Total 88.70%
Parent Engagement	Thinking ahead to the end of the school year, working with PTA on some end of the year planning and activities for our eighth graders.
21st Century Program	The 21st Century Program is still growing and looking forward to starting Girls on the Run, Field Ecology, and Lansingburgh Laughs. We are always looking for new clubs for both middle and high school programs. Looking ahead to the summer, the 21st Century Program will run from 8-2pm for students entering 6-8 grade at KMS.

Other Information:

Once Upon a Mattress was a huge success! Great costumes, scenery, and performance!

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LHS Update

Attendance

March	YTD
9-80	82
10-83	84
11-87	87
12-82	83

Delay- power outage - half day

Curriculum

Full PD day- Questar regional PD

½ Day reviewed mid term data for drive 3rd and 4th quarter instruction and PLC discussions

Ordering Regents exams

Alternate month grade level PLC- focus in on students in need

Civic Seal- HVCC courses

SEL

TSS combined with EID committee (common goals)

Rebecca Magin met with 11th and 12th graders Thursday and Friday-seminar

Plan for 4th quarter

Joe otter St. Catherine's referrals 1 month

Administration

Finishing up some final observations

Senior Boot camp (senior meetings)

Scheduling needs for next year