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**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Monday, December 20, 2021
Turnpike Elementary School - Cafeteria**

In the absence of the Board President and Vice President, the meeting was called to order by Mr. Jeffrey White at 6:00 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members, Andrea Fairhurst, Jillian Manupella, Talia Pallozzi, Daniella Richards, Tina Rysedorph, James Spear, and Jeffrey White were present. Michael Cusack and Jason Shover were absent from the meeting.

ROLL CALL

Others present include Lindsey Gibson (on behalf of the LTA), Matthew Van Dervoort, Carrie Phelan, Katie Stalker, Kelly Cataldo, Alexa Reyes, Linda Klime, Dr. Antonio Abitabile and Christina Williams. There were no others present.

Mr. White read the District's Mission Statement:

MISSION

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Motion by Mr. Spear:

**RESO #1-12/20/2021
Approve Meeting
Agenda**

The Board of Education hereby approves the meeting agenda for December 20, 2021.

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Mr. Spear gave the audit committee report. On January 5th the Bonadio Group will be here to provide special area testing. Grants were selected for their area of focus.

**Audit Committee
Report**

Budget transfers are up due to an increase in supplies and additional textbooks needed for private schools.

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We remain on-par with last year. Revenue slows down in January and February, but will be the greatest in March.

Motion by Ms. Richards:

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mr. Spear

Ayes – 7 Nays – 0

**RESO #2-12/20/2021
Approve Financial
Reports**

Motion Carried
Unanimously

CONSENT AGENDA

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on November 23, 2021 (with modifications to resolution #28) and the Special Meeting held on December 7, 2021.

Second: Ms. Richards

Ayes – 7 Nays – 0

**RESO #3-12/20/2021
Approve Minutes**

Motion Carried
Unanimously

PERSONNEL – INSTRUCTIONAL

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon the following teacher, who has successfully completed the required probationary period:

Alexa Reyes Effective 01/01/2022 Elementary, TES

Second: Ms. Richards

Ayes – 7 Nays – 0

**RESO #4-12/20/2020
Grant Tenure – Alexa
Reyes**

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Sabrina Hartley to a probationary teaching position at Lansingburgh High School in the tenure area of English, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

**RESO #5-12/20/2021
Appoint English
Teacher – Sabrina
Hartley**

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Commencement of Service – December 21, 2021
Expiration of Probationary Appointment – December 20, 2025
Certification Status – English Language Arts 7-12, Professional
Salary – Step 4 \$45,749
Masters 450
30 Grad Credits 1,250
 \$47,449

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Antonia Lazzara to a probationary position at Rensselaer Park Elementary School in the tenure area of Teaching Assistant, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

RESO #6-12/20/2021
Appoint Teaching
Assistant – Antonia
Lazzara

Commencement of Service – December 21, 2021
Expiration of Probationary Appointment – December 20, 2024
1-year Jarema Credit Awarded
Certification Status – Childhood 1-6, Initial
 Students w/ Disabilities 1-6, Initial
Salary – Step 9 - \$22.67 per hour

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Alana Nadeau as Book Club Co-Advisor for the 2021-2022 school year, with a stipend as set forth in the LTA Contract.

RESO #7-12/20/2021
Appoint Book Club
Co-Advisor – Alana
Nadeau

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following substitute teachers for the 2021-2022 school year effective December 6, 2021:

RESO #8-12/20/2021
Appoint Substitute
Teachers

Michele Cerasani - uncertified

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ACTION ITEMS

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following donations:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Kimberly Weber	\$20	TES Dress a Knight
Susan Shea	\$50	TES Dress a Knight
Pleasantdale Church	\$100	TES Dress a Knight
Gail Weber	\$300	TES Dress a Knight
Hannaford	\$1000	TES

Second: Mrs. Fairhurst

Ayes – 7 Nays – 0

Motion Carried
Unanimously

RESO #12-12/20/2021
Accept Donations

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the updated 2020-2021 Corrective Action Plan in response to the audit performed by The Bonadio Group.

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

RESO #13-12/20/2021
Approve 2020-2021
CAP

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the updated 2019-2020 Single Audit Corrective Action Plan in response to the single audit performed by The Bonadio Group.

Second: Mrs. Fairhurst

Ayes – 7 Nays – 0

Motion Carried
Unanimously

RESO #14-12/20/2021
Approve 2019-2020
Single Audit CAP

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the second reading and adopts the following revised policies:

- #8411-R – School Bus Scheduling and Routing Regulations
- #9521 – Managerial/Confidential Employee Benefits

Second: Mrs. Fairhurst

Ayes – 7 Nays – 0

Motion Carried
Unanimously

RESO #15-12/20/2021
Adopt Revised Policies

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TES Report by Ms. Cataldo – see page 8.
RPES Report by Mrs. Stalker – see page 9.
KMS Report by Ms. Phelan – see page 10.
LHS Report by Mr. Van Dervoort – see page 11.

BUILDING PRINCIPAL REPORTS

By Dr. Abitabile:

SUPERINTENDENT REPORT

- The TikTok post that circulated throughout the nation alluding to gun violence in schools gave us a very low attendance rate on Friday. As this was a generic post and not specific to any school, the loss of instruction for the day for a large part of our student population is upsetting.
- We are working on an RFP for Transportation for the 2022-2023 school year. We are compiling data to be more specific with the RFP in hopes of receiving better bids. We will break the RFP down into 4 sections: in-District, out-of-District, SPED and Summer School. The RFP should be available at the end of January the latest.
- There was discussion of enlarging the radius of those students not eligible for transportation. This would need approval by the voters of the district.
- Our application to the NYS Association of High School Clay Trap League went in today. Mr. South is very excited. We will be working on an MOA with the LAA and still need to determine a stipend.
- Met with the Rensselaer County IDA. They confirmed that the Gurley Ave. PILOT is going nowhere.
- City of Troy is looking at the Catholic Central High School building as a possible new location for City Hall.
- You must be a resident of the City of Troy to be on the Land Bank.
- COVID testing for students starts in January. Staff testing is going well. We have the testing available one day per week.
- An email went out to the administration today asking them to review their remote procedures and begin preparations for staffing shortages after the holiday break. We will determine with the principals on a day to day basis if we will stay open or need a remote day of instruction.

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Motion by Mr. Spear:

Be it resolved this meeting of the Board of Education hereby adjourns at 7:07 p.m.

**RESO #16-12/20/2021
Adjourn**

Second: Mrs. Fairhurst

Ayes – 7

Nays – 0

Motion Carried
Unanimously

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Respectfully submitted,

Christina Williams
Clerk to the Board of Education

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Kelly Cataldo
Principal's Report
Board Meeting
12/20/21

Attendance: December 2021 (As of 12/17/21):

1. UPK: 84%
2. K: 86%
3. 1: 85%
4. 2: 89%
5. Overall: 86%

Curriculum and Instruction:

1. Parent Teacher Conferences - Second round was on 12/7. After conferences all report cards were mailed home
2. Djanna Hill- Science PD with 1st grade teachers; time for planning and implementation of lessons on Sound and Light; beneficial for our new hires along with veteran teachers
3. Karen Kohler - Science of Reading PD held on 12/17 with all reading teachers and TOSA's
 - a. Very positive feedback, time spent was worthwhile; working on creating Geodes lessons for reading teachers to turnkey train classroom teachers
4. Google Classroom - One day a week classes are using google classroom for reading, writing, and math instruction/work
5. December PLC's - time spent regrouping and understanding the purpose of PLC's as well as setting new math goals for students moving into the new year

Social and Emotional Learning:

1. Character Ed trait of November: Generosity, next month: Cooperation
 - a. Mr. Lansing's Make a Wish fundraiser has raised over \$1200 to date!
2. Incredible Generosity this Holiday season:
 - a. Momentive adopted 5 families
 - b. All Troy Athletic Club adopted a family: gifts, food, and holiday decorations
 - c. CrossFit for the people: adopted 2 families
 - d. St. Peters Vascular Associates adopted a family
 - e. Trinity Episcopal Church in Lansingburgh adopted 2 families
 - f. Shelly's Salon and Day Spa in East Greenbush sponsored 1 family.
 - g. 7 families sponsored by TES faculty, TES families, and community members
 - h. Black & White Taxi donated a tremendous amount of food for TES families and the Lansingburgh Holiday Food Drive

Events:

1. Holiday Shop - Student's shopping for family members
2. Grinch Movie Night - first in-person event since 2019!
3. Pasinella Toy Drive allows TES families to come and "shop" for their families along with generous donations from Dollar General in Lansingburgh for all wrapping paper, tags, bows, etc.
4. TES Holiday Spirit Month

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Katie Stalker
Principal's Report
Board Meeting
12.20.21

Attendance

1. 3: 89.5%
2. 4: 92%
3. 5: 89%
4. Overall: 90%

The attendance committee will continue to meet to review attendance data this year.

Curriculum and Instruction

1. Karen Kohler - Science of Reading
2. Erik Lepis - Writing
3. Grade Level PLCs, iReady Goal, and iReady Incentives
4. Technology - Nearpod, Buncee, Library Maker's Space

Social and Emotional Learning

1. All of our Tier 2 students have allies. With the late bus, there is an after school check in option.
2. Character Education - December trait is "Acceptance"
3. Holidays for our Families

Events

1. Parent/Teacher Conferences on 12/7
2. Staff Potluck Lunch on 12/7
3. Holiday Shop
4. PTA "Snow Much Fun" In School Event—craft and goody bag
5. Spirit Week

School Leadership

1. Observations
2. Classroom Visits

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Ms. Carrie Phelan
 Knickerbacker Middle School
 BOE Report
 December 20, 2021

Area of Focus	ELA	Math	SEL- Respect/Climate/Culture	Attendance	Parent Engagement
Commitments Actions/Initiatives	Peer tutoring- after school club Embedded balanced literacy PD (curriculum development) PLC period/dept. Meeting focus on data driven instruction Connecting learning targets to exit tickets ELA seminar for grades 6-8 to provide additional ELA support Test Prep	Peer tutoring- after school club Embedded inquiry based math PD PLC period/dept. Meeting focused on data driven instruction Connecting learning targets to exit tickets Math seminar for 6th and 7th grade students to provide additional math support Test Prep	The School Counselors have been pushing out the Second Step SEL Curriculum, focusing on conflict resolution for the month of December Spirit Week Positivity Project - focusing on one character trait a week. This week's virtue is gratitude. Last week's virtue was open mindedness Teams & individual teachers are sending student allies holiday / winter cards by choice or giving them small gifts	For the week before Christmas break, (12/20-12/23) we are raffling off Stewart's ice cream gift cards to 5 students a day marked present for the day. KMS Attendance Percentages Grade 6 - 89.8% Grade 7 - 89.12% Grade 8 - 87.59% December - 88.82%	PTSA Meeting in December McDonald's Night KMS Parent Focus Group

Other Information:

- Christmas Food Drive-over 100 bags
- Holiday Concert
- 6th Grade Teachers Clothe-a-Student Shopping

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Mr. Matt Van Dervoort
Lansingburgh High School
December 2021 Board Report

Attendance

- Nudge letters were sent
- Working on incentive planning with the teams
- Cohort incentives
- Month of December 82% (84% to date)
 - Out layer days 12/17 and the ½ days for elementary schools.

Curriculum

- Science Liz Merra PD Living environment and earth science
 - Creation of Next gen curriculum maps and assessments and corresponding lesson plans
 - PLCs collecting and sharing data that goes back to their department meeting
 - Collecting data to address learning gaps and skill indicators
 - Used for driving lesson creation and delivery
 - Mid-term schedule is being created for 1/25-28 (Regents and School exams)
 - Review classes are underway and being attended

Family Engagement

- Creation of family communication logs with families
- PAC meeting agenda items
- Positive/Negative communications with families
 - Follow up phone class
- Pushing more digital communication with the school tool app

Social Emotional

- Rebecca Magin is finishing up the 10 week program this week
- 6 week extension program for 10th grade begins ¼
- Spring will be 11/12 grade seminars-social emotional preparedness for post high school
- Movie night- 9th grade academy

Overall building

- Giving tree for LHS
- National honor society and volunteers have been wrapping gifts
- Period 1 food drive
- Holiday Spirit competition for Spirit Week
- Winter Concert
- Book Club now weekly because of demand-Me Earl and the Dying Girl; next is Monday is not coming
- Dr. Eldred in science and careers club having local professionals in Dr. Johnathan Harden- professor from Dept. immunology and microbial disease at Albany Med College
- Blood Drive- March First next one because the Nov was a massive success
- Staff led PBIS initiatives
- Sabrina Harley moved from building sub to ELA teacher
- Welcoming Mr. Sheehan after break