

# DRAFT

## Lansingburgh Central School District Minutes of the Regular Meeting of the Board of Education Monday, October 26, 2020 Turnpike Elementary School – LGI

The public participated remotely via:  
Meeting ID: [meet.google.com/trb-wqjy-vif](https://meet.google.com/trb-wqjy-vif)  
Phone Number: (US)+1 440-462-3035  
PIN: 353 630 696#

The meeting was called to order by Board President, Jason Shover at 6:00 p.m. **CALL TO ORDER**

All stood for the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

Board of Education Members, Marie Cole, Michael Cusack, Rob Morris, Daniella Richards, Jason Shover, James Spear and Jeffrey White were present. Michele Speanburg participated remotely. Kelley Bristol was absent from the meeting.

### ROLL CALL

Others present include Matt Van Dervoort, Tom Hopkins, Ian Knox, Carrie Phelan, Rebecca McGrouty, Linda Klime, Dr. Antonio Abitabile and Christina Williams. There were 21 who viewed the meeting remotely.

Motion by Mr. White:

### RESO #1-10/26/2020 Approve Agenda

RESOLVED, the Board of Education hereby approves the meeting agenda.

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

The Audit Committee met at 5:30 this evening and reviewed the audit findings from the 2019-2020 school year independent audit conducted by The Bonadio Group. Alan Walther and Kylene Fitsik of The Bonadio Group joined the meeting remotely. Mr. Walther stated that this is the first time the audit was performed 100% remotely. He extended his thanks to Mrs. Klime and Ms. Kyer and all those who provided the information necessary for the audit to be completed.

### AUDIT REPORT

- There were no control findings.

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- Revenues are greater than budgeted primarily due to increased Medicaid reimbursements and prior year Health Insurance reconciliations.
- The School District was unable to fully expend its budget on planned programming due to the emergency closing of school buildings because of the COVID pandemic. This resulted in a 5.07% fund balance. The maximum fund balance allowed by the State is 4.0%. Most school districts across the state have found themselves in this same situation.

The following circumstances could significantly affect the financial position of the school district in the future:

- The school district is heavily dependent on state aid to fund expenditures. Future adjustments to state aid are dependent on actions of the Governor and Legislature.
- The Property Tax Cap continues to limit the school district's ability to raise tax revenue to meet future operating expenditures.
- The school district continues to face billing issues from specific Charter Schools. School District Administration continues to be vigilant to ensure Lansingburgh taxpayers dollars are spent on Lansingburgh residents only. The District continues to lobby for the recoupment of lost funds from past intercepts that they believe have been approved in error by SED.

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby accepts the Independent Audit Report from Bonadio Group for the fiscal year ending June 30, 2020, as discussed and reviewed by the Audit Committee on October 26, 2020.

**RESO #2-10/26/2020  
Accept 2019-2020  
Audit Report**

Second: Mr. White

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. White:

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

**RESO #3-10/26/2020  
Approve Financial  
Reports**

Second: Mr. Spear

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

- Social Emotional Learning – Death of Ayshawn Davis
  - Virtual Drop-In Sessions offered on 9.14.20 11am-8pm & 9.15.20 8am-5pm for students, staff, families and the

**Parent/Family  
Engagement  
Committee Update**

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- community. From there support transitioned to requesting to speak to counseling staff.
- Grief and mourning resources disseminated to the community via district website and to staff via email for use with students (Ex. Coping with Grief After Community Violence, Talking About Death and Dying With Your Kids).
- Reopening Committee – TSS & SEL Strand
  - First round of Reopening Committee activities completed, schools/teams are taking time to reassess how students and staff are doing regarding stress and adjusting to return to school.
- Racial Justice/Diversity/Culturally Responsive Work
  - Committee initiated in July 2020 to plan for dissemination of content from Get Your Teach On: Be About It conference on educational equity to district staff has met in July, August and September.
  - Plan for committee to evolve to a district-wide initiative to improve educational equity and cultural competence.
- Trauma Sensitive Schools (TSS) Action Planning
  - TSS Teams received training and had planning time on 10.16.20.
  - TSS Professional Development Calendar complete for 2020-2021 school year.
  - Schools are examining interventions to support both staff and students.
- Parent Teacher Home Visit (PTHV) Program
  - New round of training for staff being done on 10.30.20.
  - Once this training is complete, discussion of rolling out of the PTHV program will begin.

Motion by Mr. White:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on September 28, 2020 and minutes from the Workshop held on October 13, 2020.

Second: Mr. Morris

Ayes – 8

Nays – 0

**RESO #4-10/26/2020**  
**Approve Minutes**

Motion Carried  
Unanimously

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## PERSONNEL – INSTRUCTIONAL

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Nicole Micklas, Teaching Assistant at Rensselaer Park Elementary School, effective November 4, 2020.

**RESO #5-10/26/2020**  
**Accept Resignation –**  
**Nicole Micklas**

Second Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education appoints the following administrators as Teacher Lead Evaluators:

Thomas Hopkins /Greg Rashford /Matthew Van Dervoort

**RESO #6-10/26/2020**  
**Appoint Teacher Lead**  
**Evaluators**

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the October 2020 Graduate and In-service Salary Increment Report and authorize salary adjustments in accordance with the LTA contract retroactive to September 1, 2020.

**RESO #7-10/26/2020**  
**Approve Graduate**  
**Credit In-Service**  
**Report and Authorize**  
**Salary Adjustments**

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

## PERSONNEL – NON- INSTRUCTIONAL

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the resignation of David Greklek, Transportation Supervisor, for the purpose of retirement effective October 6, 2020, in accordance with LCSD Policy #9521 – Management Confidential Employee Benefits.

**RESO #8-10/26/2020**  
**Accept Retirement –**  
**David Greklek**

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

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Motion by Mr. Cusack:

**RESO #9-10/26/2020**  
**Accept Retirement –**  
**Raymond Anson**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Raymond Anson, Custodian, for the purpose of retirement effective October 30, 2020, in accordance with the CSEA (Non-Instructional) Contract.

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

**RESO #10-10/26/2020**  
**Appoint Non-**  
**Instructional Staff**

RESOLVED, upon the recommendation of the Superintendent, that the following non-instructional substitute be appointed for the 2020-2021 school year:

Raymond Anson – custodial (substitute)

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

## ACTION ITEMS

Motion by Mr. Morris:

**RESO #11-10/26/2020**  
**Accept Donations**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the following donations:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Hannaford Helps Schools	\$ 261.00	TES
Hannaford Helps Schools	393.00	TES
Hannaford Helps Schools	192.00	RPES
Hannaford Helps Schools	231.00	RPES
Hannaford Helps Schools	135.00	KMS
Hannaford Helps Schools	144.00	KMS
Hannaford Helps Schools	273.00	LHS

### In Memory of Ayshawn Davis

Angela Barnett	25.00	LCSD Anything is Possible
Kristen Craig	25.00	LCSD Anything is Possible
Mary Craig	25.00	LCSD Anything is Possible
Marjorie Leibowitz	25.00	LCSD Anything is Possible
Camile Amodeo	50.00	LCSD Anything is Possible
Kathleen Ebbeson	50.00	LCSD Anything is Possible
Ira Marcks	50.00	LCSD Anything is Possible
Nicole Nial	50.00	LCSD Anything is Possible
Karen Roche	50.00	LCSD Anything is Possible
Friends at Algonquin Middle School	80.00	LCSD Anything is Possible
Krystal Debrosky	100.00	LCSD Anything is Possible
Sandra DeThomasis	100.00	LCSD Anything is Possible
Neil Howard	100.00	LCSD Anything is Possible

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Devin Nial	100.00	LCSD Anything is Possible
Shaun Paolino	100.00	LCSD Anything is Possible
Kathleen Sanvidge	100.00	LCSD Anything is Possible
Linda Townsend	100.00	LCSD Anything is Possible
Nancy Williams	100.00	LCSD Anything is Possible
Friends from Watervliet CSD	150.00	LCSD Anything is Possible
Philip Abitabile & Family	200.00	LCSD Anything is Possible
Friends from Hudson CSD	200.00	LCSD Anything is Possible
Friends from Troy Middle School	250.00	LCSD Anything is Possible
Little Italy Quality of Life Committee	250.00	LCSD Anything is Possible
By George Food Distributor	300.00	LCSD Anything is Possible
John Cruikshank Rally	350.00	LCSD Anything is Possible
Friends at Ballston Spa MS	1,085.00	LCSD Anything is Possible
The W.J. Barney Foundation	2,000.00	LCSD Anything is Possible

Motion Carried  
Unanimously

Second: Mr. White Ayes – 8 Nays – 0

Dr. Abitabile extended his thanks to all those who donated to the scholarship in memory of Ayshawn Davis. The donations continue coming in on a daily basis. With the latest donations received today, we will exceed the \$10,000 goal.

Motion by Mr. Morris:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the following change orders relating to the LHS Summer 2020 Project:

<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	<u>Reason</u>
RC-001	T.P. Monahan	\$ 471.00	Raise Skylight Curb
EC-001	Hewitt Young	543.66	Move Conduit
MC-001	RMB Mechanical	1,850.00	Provide Condensate Drain

**RESO #12-10/26/2020**  
**Approve Change**  
**Orders**

Motion Carried  
Unanimously

Second: Mr. White Ayes – 8 Nays – 0

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the 2020-2021 District Wide Safety Plan and acknowledge that the plan is posted on the district website.

**RESO #13-10/26/2020**  
**Approve 2020-2021**  
**District-Wide Safety**  
**Plan**

Motion Carried  
Unanimously

Second: Mr. White Ayes – 8 Nays – 0

Motion by Mr. Morris:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education authorizes the Purchasing Agent to surplus the following LHS items due to unrepairable condition:

**RESO #14-10/26/2020**  
**Authorize Disposal of**  
**Surplus Equipment**

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Asset Tag #01193 – Meat Slicer

Second: Mr. Spear

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Morris:

**RESO #15-10/26/2020**  
**Approve First Reading**  
**of Policies**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education reviewed and approves the first reading of the following policies:

Policy #2250 – Board Committees

Policy #2260 – Advisory Committees to the Board

Policy #2410 – Formulation, Adoption and Amendment of Policies

Policy #2450 – Policy Dissemination

Policy #2460 – Policy Review and Evaluation

Policy #2510 – New Board Member Orientation

Policy #2520 – Board Member Training

Second: Mr. White

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Mr. Shover read the District’s mission statement.

By Mr. Knox:

**Turnpike Elementary**  
**Update**

## School Leadership (attendance)

1. Attendance % for first 26 days is 89.46%
  - a. PreK - 92.48%
  - b. K - 88.03%
  - c. 1st - 90.83%
  - d. 2nd - 87.69%
2. Attendance Committee is meeting.
  - a. Mostly all chronically absent students are Remote
    - i. Wifi issues
    - ii. Out of the students control
      1. A lot of young learners
3. Returning to school numbers
  - a. K - 17 - 31 remote (K)
  - b. 1 - 17 - 41 remote (1)
  - c. 2 - 17 - 55 remote (2)

## Curriculum and Instruction

1. Working closely with TOSA, school psych and several reading teachers to roll out PLC model to create measurable goals for reading

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- a. Targeted instruction with measurable goals for our neediest students.
2. Mindful of pacing with students in-person vs remote

## Social and Emotional Learning

1. Second Step Program
  - a. In person lessons include creating a classroom community by getting to know each other and recognize what is the same about us and what is different.
    - i. Celebrating differences!
2. TSS

## Student and Parent Engagement

1. FAC Meeting
  - a. First FAC Meeting

By Mr. Hopkins:

**Rensselaer Park  
Elementary School  
Update**

## School Leadership: Absenteeism

- A. 91% Attendance
  1. Students monitored at weekly SST
    - a. School response to absenteeism is leveled by frequency (Attendance Letter, Admin Call, District Letter, Homevisit, CPS, etc.).
  2. Parent Teacher Home Visit Training 10/30/20

## Curriculum and Instruction:

- A. IReady Diagnostic & F&P Assessments
  1. Assessments in September/October
    - a. Forming Academic Intervention Services and scheduling based off needs
    - b. Adaptions made to RTI plans based off of skill need
  2. Pop-In/Observation
    - a. Using Pop In feedback to generate “best practices banks
    - b. Teachers use weekly plan times to update and add resources and practices for virtual learning
- B. Professional Development
  1. To be reviewed by Mrs. McGrouty

## Social-Emotional Learning:

- A. Communication Log
  1. Staff using communication log for students in their HR
    - a. Allow Admin, Support Staff, and teachers to rapidly share information on students and their needs



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## Parent and Student Engagement:

- A. FAC Meeting 10.29.20
- B. School Services Page on Website
  1. School Programs and counsellor contact page created for family access.

By Ms. Phelan:

- Thanks extended to all of our teachers for all that they do to keep our students engaged and learning.
- ELA – We had our first of seven state visits. Embedded PD continues. We have pre and post assessment at the beginning of each unit. We continue to analyze data through department meetings. Thanks extended to Colleen Buff for all of her work in this area.
- Math – Embedded PD will begin in mid-November
- Soc/Emo – Ally Program will provide every student with an adult they can reach out too. PTA Facebook page has been advertising for us.
- Attendance / Chronic Absenteeism – Counselors have been making contact with parents and going to homes (bringing Halloween candy) to find out what we can do to get their kids engaged and learning. Attendance videos are sent out on social media.
- Very smooth virtual open house
- Thanks extended to Mr. Tacelli for his morning announcements.

**Knickerbacker Middle  
School Update**

By Mr. Van Dervoort:

- Thanks extended to all of our teachers, Gina Fusco and Lindsey Gibson for all they do to continue providing remote education to our students.
- Adam South and LCSD TECH
  - The Lansingburgh Technology Department was the recipient of the Gene Haas Foundation Grant in the amount of \$5000. The Gene Haas Foundation awards scholarships and grants for CNC machinist training and competitions to high schools, community colleges and trade schools. This award will be used for the Gene Haas Foundation Scholarship and Robotics competitions. More information on the scholarship qualifications and application will be released in January.
  - Direct tie with WVA
- We had almost 100 students register for HVCC or SUNY classes. We should know exact number after payment deadlines.

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- In the process of expanding the Mentor program to be the Ally Program per Gov requirements.
- Virtual college visits and Instant admit days for first half of the year are set.
- Continued virtual lesson panning and review
  - Benchmark assessments
  - Working to fill gaps created by last year's pause
- Attendance
  - Currently 85%
  - Handful of kids we have not heard from
  - Home visits everyday
  - Working google sheets updating-ties in with ally/mentor program
- Engagement, new struggles
  - Working sheet of non engaged students
- Seniors
  - Working on a Halloween parade for Friday. Our seniors are missing out on a lot and we need to get them the recognition they deserve.

By Mrs. McGrouty:

- Sage Literacy Program is up and running. Two graduated students are providing 2:1 tutoring from October 2020 through May 2021 for students 20 in grades 1-5.
- Professional Development – Trauma Sensitive Teams PD with Rebekah Magin. Liz Mirra is working with RPES, KMS and LHS. November ELA work continues with TES and RPES. Erik Lepis is providing PD remotely. Michelle Stone is providing PD in-person. We have a half day planned for October 30 with focus on the Parent Teacher Home Visit Program, that will tie in with the Ally Program, and collaboration and planning with grade level teams.
- APPR – Observations are being completed both in-person and remotely.
- Curriculum Development and Implementation – All teachers adjusted curriculum based on formal and informal assessments to address gaps. TES and RPES are beginning to look more deeply at the Social Studies Framework.
- Integration of Technology as an Instructional Tool – Remote teachers are using GoGuardian to conference individually with students. We have begun practice “virtual” days at Turnpike. Teachers are using Google Classroom for writing, math and

**Assistant  
Superintendent Report**

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reading at least one day per week. The Instructional Technology team pushed into 15 classrooms (remote and in-person) to facilitate Digital Citizenship lessons last week.

- Thanks extended to Mr. Hamilton for allowing Mrs. McGrouty to prep for and teach a lesson remotely.

By Dr. Abitabile:

- We purchased a new software platform for teacher observations, StafTrac. It is helping with getting the observations done quicker and more efficiently, but just as thorough.
- The ½ day of Professional Development will allow the teachers to physically be in their classrooms.
- SED has established a one-year pilot to enable school districts, at district option, and consistent with each district's re-opening educational plan, to pivot to remote instruction to provide continuity of instruction on what would otherwise be a day of school closure due to a snow emergency. This pilot is in effect for the 2020-21 school year.
- Juneteenth (June 19) is not a New York State holiday. It will not affect this year's school calendar or the 2021-2022 school calendar, but will affect future school calendars.
- Winter sports may be pushed back to January from November. Both the Superintendent and the Board Members agreed that it sends a poor message to allow for extracurricular activities while the majority of our students are learning remotely.
- We have begun planning to reopen Rensselaer Park. Families at Rensselaer Park will be receiving a survey soon asking if their children will be returning to school for in-person instruction or if they wish to remain learning remotely, transportation needs, etc. It is our hope that the November state aid will be fully restored and this will allow the RPES students to return to the building before the holiday break in December. We will know more in the coming weeks.
- Once we get Rensselaer Park open, the plan will be to open KMS next and then finally LHS. This all is dependent upon state funding and/or a federal stimulus.

## Superintendent's Report

Motion by Mr. Cusack:

## RESO #16-10/26/2020 Executive Session

Be it resolved that the Board of Education enter into Executive Session at 7:26 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Second: Mr. White

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

# **DRAFT**

Motion by Mr. Morris:

**RESO #17-10/26/2020**  
**Adjourn**

Be it resolved this meeting of the Board of Education hereby  
adjourns at 8:55 p.m.

Second: Mr. White

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Respectfully submitted,

Christina Williams  
Clerk to the Board of Education