

On March 12, 2020, Governor Cuomo issued Executive Order 202.1, which, among other things, suspended certain portions of Article 7 of the Public Officers Law ("Open Meetings Law"). The Order provides that Article 7 is suspended: to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

Lansingburgh Central School District at Troy
Regular Meeting of the Board of Education
June 22, 2020 at 6:30 p.m.
VIA Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/9917836224?pwd=enhla0FDQTExQW9lS1F4OG0vK1d1QT09>

Meeting ID: 991 783 6224 Password: 861859

AGENDA

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. INVITATION FOR VISITORS TO ADDRESS THE BOARD:
- IV. MINUTES OF PREVIOUS MEETING: Regular Meeting – May 27, 2020
Special Meeting – June 16, 2020
- V. FINANCIAL REPORTS
 - A. Treasurer’s Report
 - B. Budget Transfers
 - C. Monthly Report
- VI. PERSONNEL – INSTRUCTIONAL
 - A. Resignations

1. Resignation of Peter Fusco, Assistant Principal at KMS

Recommendation:

Be it resolved that the Board of Education accept the resignation of Peter Fusco, Assistant Principal at Knickerbacker Middle School, effective July 9, 2020.

2. Resignation of Ruth Richardson, Music Teacher at TES.

Recommendation:

Be it resolved that the Board of Education accept the resignation of Ruth Richardson, Music Teacher at Turnpike Elementary School, effective June 30, 2020.

B. Appointments

1. Appoint Mary Kate Graham, Mathematics Teacher at KMS

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint Mary Kate Graham to a Probationary Teaching Position at Knickerbacker Middle School in the tenure area of Mathematics, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2020

Expiration of Probationary Service – August 31, 2024

Certification Status – Mathematics 7-12, Initial (pending)

Salary – Step 2 \$44,734

Masters 450

Grad Credits – 27 1,125

\$46,309

2. Appoint Jessica Sisti, Music Teacher at RPES

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint Jessica Sisti to a Probationary Teaching Position at Rensselaer Park Elementary School in the tenure area of Music, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2020

Expiration of Probationary Service – August 31, 2024

Certification Status – Music, Initial

Salary – Step 3 \$45,242

3. Appoint Anna Nina Pellicone, Art Teacher at TES

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint Anna Nina Pellicone to a Probationary Teaching Position at Turnpike Elementary School in the tenure area of Art, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2020

Expiration of Probationary Service – August 31, 2024

Certification Status – Visual Arts, Initial

Salary – Step 1 \$44,227

4. Appoint Amanda Salamon – COTA at TES

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint Amanda Salamon to a probationary position at the Turnpike Elementary School in the tenure area of Certified Occupational Therapy Assistant, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation in accordance with the CSEA Teaching Assistant Contract as set forth below:

Commencement of Probationary Service – September 1, 2020
 Expiration of Probationary Service – August 31, 2024
 Licensure Status – Certified Occupational Therapy Assistant
 Salary – Step 4 / \$35,872.60

5. Appoint 2020 Summer School Teachers

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint the following summer school teacher at stipends as set forth below:

LHS \$3400 LHS SPED \$2500 RPES/TES SPED \$3800
 KMS \$1300 KMS SPED \$1500

Teacher	Grade Level	Section 1	Section 2
Jenna Tyler	9th and 10th	Math 1A (Same as 1B)	Math 1B
Cathleen Peter	9th and 10th	Living Environment	Earth Science
Margaret Battles	9th 10th 11th	ELA - 9th and 10th	ELA - 11th
Leighann Biddle	9th and 11th	SS - Global	SS - US History
Tracy Spaulding	All	APEX - Algebra 2 / Geometry	APEX - Science Elective
Michael Kramek	SPED	SPED	APEX - Chemistry
Angela Mauriello	6th	ELA	
Colleen McBride	6th	Math	
Chris Huttner	7th	ELA	
Rachel Walkuski	7th	Math	
Elizabeth Wing	8th	ELA	

Trisha Bugbee	8th	Math	
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SPED Teachers / TA's - 3.5 hrs/day 5 days/wk 6 weeks

Samantha Kulzer	TES - SPED		
Katie Baril	RPES - SPED		
Chris Retell	KMS - SPED		
Gretchen Murphy	OT		
Mary Legnard	PT		
Kelsey Hulihan	Speech		

6. Appoint 2020-2021 LHS Extracurricular Advisors

Recommendations:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint the following extracurricular advisors for the Lansingburgh High School for the 2020-2021 school year:

- Eileen Culliton/Justine Fazziola(split)- National Honor Society
- Justine Fazziola- New teacher mentor
- Jesse Guyer- SADD
- Leighann Biddle and Margaret Battles- Freshman Class advisors
- Ashley Woitoski- Sophomore Class Advisor
- Cathleen Peter- Junior Class advisor
- Robin Delaney/Patty Corwin-Odyssey of the Mind
- Pam Baldassari- Senior Class Advisor and Student Government
- Randi Beherns- Detention
- Mark Duncan- After School Supervision (Jim Jurcsak sub)
- Christina Penman- Yearbook
- Tracey Spaulding- breakfast supervision
- Adam South –Robotics, Ski Club, Knightly News
- Chris Rowlands- LHS School Play Advisor LHS School Play Art Advisor KMS School Play
- John Ravalli- Trivia Team, new teacher mentor
- John Bergmen- Olympics of the Visual Arts (LHS)
- Andrew Sudduth – LHS Swing Choir (Soundwaves), co musical director
- Derek Shuttleworth- Mock Trial, Lansingburgh Improvement Team (L.I.T)
- Kevin Sheehan-Book Club
- Michael Krameck- Homework Club

7. Appoint 2020-2021 KMS Extracurricular Advisors

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint the following extracurricular advisors for the Knickerbacker Middle School for the 2020-2021 school year:

Homework Club-Elaine McHargue
Afterschool Supervision-Matt Loatman
Breakfast-Elaine McHargue
Morning Supervision-Darcy Munhall
Odyssey of the Mind-Robin Delaney, Patricia Stinson and Alexis Waters
Olympics of the Visual Arts-Nina delPrado
KMS National Junior Honor Society-Matt Loatman and Meg Holdsworth
8th Grade Advisor-Rachel Walkuski
KMS Student Council Co-Advisors-April Kilmer and Kate Hill
Middle School Drama Club-Chris Rowlands
Ski Club-Andrew Ferris

8. Appoint 2020-2021 Coaches

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint the following coaches for the 2020-2021 school year, with stipends in accordance with the LTA Contract:

Wm. Tyler Roman – JV Football
Timothy Burger – Modified Cross Country Coach
Nicolas Van Vorst – Modified Volleyball Coach

C. Other

1. Salary Adjustment – Alexa Reyes, Elementary Teacher at TES

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve a salary adjustment for Alexa Reyes, Elementary Teacher at Turnpike Elementary School, with an effective date of February 1, 2020, due to a clerical error with adjustments as follows:

Masters:	\$ 450
Grad Credits – 33	<u>1,375</u>
	\$1,825

2. Approve 2020 Summer Work Days

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve the following staff for 2020 summer workdays:

PURPOSE	EMPLOYEE	# DAYS	COMPENSATION
IT Department	Kelly Borden	5	CSEA Contractual Rate
COTA Supervision	Stephanie Martinelli	2	LTA Contractual Rate
Balanced Literacy PD for KMS SCEP	Allison Anglim Juanieka Agyeman Justina Harris Christina Huttner Kelly Quinn	6 each	\$25.00 per hour paid through School Improvement Grant
Curriculum Mapping for KMS SCEP Plan	Allison Anglim Juaneika Agyeman Justina Harris	2 each	\$25.00 per hour paid through School Improvement Grant
ELA Resources for KMS SCEP Plan	Allison Anglim Christina Huttner Kelly Quinn	3 each	\$25.00 per hour paid through School Improvement Grant
Balanced Literacy PD for new teachers	Kelly Quinn	1	\$25.00 per hour paid through School Improvement Grant
Student Testing	Lauren DeMarco Michelle Foster	4 each	LTA Contractual Rate
Student Testing	Michele McGivern	2 days	LTA Contractual Rate
KMS SCEP Plan	Colleen Buff (Previously approved for 5 days. 3 additional days are needed.)	8 days	LTA Contractual Rate paid through School Improvement Grant

VII. PERSONNEL – NON-INSTRUCTIONAL

A. Resignations

1. Retirement of Jay Snyder, Custodian at LHS

Recommendation:

Be it resolved that the Board of Education accept the resignation of Jay Snyder, custodian at Lansingburgh High School (with 44 years of service), for the purpose of retirement in accordance with the CSEA Contract, effective June 30, 2020.

2. Retirement of Barbara Ashe, Teacher Aide at TES

Recommendation:

Be it resolved that the Board of Education accept the resignation of Barbara Ashe, teacher aide at Turnpike Elementary School (with 36 years of service), for the purpose of retirement in accordance with the CSEA Contract, effective June 30, 2020.

B. Appointments

1. Approve Non-Instructional Substitutes

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve the following non-instructional substitutes for the 2020-2021 school year:

Marcia Barringer – typist, teacher aide
James Bartlett-custodial
Jerri Bayly – typist
Kandie Bleau – teacher aide
Celeste Bova- teacher aide
Marge Brendese – teacher aide
Elizabeth Broderick-typist
Karen Broderick-typist
Jarred Collins- custodial, security
Michael Collins – custodial, security
Carol Cooke – custodial, teacher aide
Beverly Cottrell-teacher aide
Joe Cunningham-noon aide
Judy Cunningham-typist
Bret Dolan – custodial
Bret Andrew Dolan- custodial
Britney Dolan-typist
William Donohue – custodial
Michael Drinkwine Jr. –custodial, security
Anthony Faraci- custodial (summer & breaks)
Todd Gendron custodial, security
Yarelis Gonzalez- noon aide
Corey Hadden-custodial
Donald Hardy- custodial
Deborah Hoffman-typist, noon aide, teacher aide
Donna Keegan- custodial
Barbara Kewley- noon aide, teacher aide
Joseph Kulzer- custodial

Warren Lansing - custodial
Robin Nedoroscik- custodial (summer & breaks)
Jeffrey Pasinella- custodial (summer & breaks)
Scott Powers- custodial
Kenneth Retell Sr.-custodial
Laurie Ryan-custodial, teacher aide, security
Lance Senecal – custodial
Barbara Smollin-typist
Jay Snyder- custodian
Mary Surprenant – typist
Richard Teta-custodial
Andrea VanDervoort-typist, teacher aide
Linda Welch- typist, noon aide, teacher aide
Danielle Welcome-typist (summer & breaks)
Nicole Welcome-typist (summer & breaks)
Taylor Welcome-typist (summer & breaks)

C. Other

1. Management Confidential Employees – Vacation Days 2019-2020

Recommendation:

Be it resolved, upon the recommendation of the Superintendent and the Director of Budget and Human Resources, that the Board of Education allow the Management Confidential employees to carryover up to five (5) additional vacation days and to be paid their per diem rate for any remaining unused vacation days for the 2019-2020 school year due to the COVID-19 pandemic.

2. Hazard Pay – During COVID-19

Recommendation:

Be it resolve, upon the recommendation of the Superintendent, that the Board of Education approves the following employees be paid an additional 25% of their per diem salary, for every day in which they were required to work in a hazardous environment during the school shutdown, in accordance with federal guidelines in response to COVID-19:

Paul Brown	13 days
Gina Fusco	15 days
Lindsey Gibson	5 days
Lucas Larkin	13 days
Robert Schongar	47 days
Christina Williams	29 days

3. Unpaid Leave – Danielle Welcome, Teacher Aide at TES

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve the request of Danielle Welcome for an unpaid leave of absence for personal reasons on June 24, 25 and 26, 2020.

4. Rensselaer County Summer Youth Employment Program

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board approve the Rensselaer County Summer Youth Employment Program for Lansingburgh, beginning in late July. The Youth will be paid by the Rensselaer County Department of Employment and Training. The Youth are employees of Rensselaer County and are covered by Rensselaer County's insurance and liability.

VIII. ACTION ITEMS

A. Donations

1. Accept Donations

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education accept the following donations:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Stewarts Shops	Dress a Knight	\$1,000
Lee Bordick	Scholarships	\$1,000

B. Contracts

1. Internal Audit Services Contract Extension

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve a one-year extension to the current contract for Internal Audit services with Marvin and Company under the same terms and conditions.

2. School Physician Services Contract Extension

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education approve a one-year extension to the current contract for School Physician Services with Whitney Young Health Services under the same terms and conditions.

C. Other

1. General Fund Appropriations – Pepsi Funds/LCSD Education Foundation

Recommendations:

Be it resolved, upon the recommendation of the Superintendent, that the Board increase the 2019-20 General Fund Appropriations and Revenues in the amount of \$1,643.38 for the Pepsi Funds/LCSD Education Foundation, that such funds be used to provide scholarships, health and safety initiatives, student field trips and other activities and other purchases as approved by the Board of Education.

2. General Fund Appropriations – Dress a Knight

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board increase the 2019-20 General Fund Appropriations and Revenues in the amount of \$288.40 for Dress a Knight at Turnpike School and that such funds be used to provide scholarships, health and safety initiatives, student field trips and other activities and other purchases as approved by the Board of Education.

3. Funding for a Retirement Contribution Reserve

Recommendation:

WHEREAS, General Municipal Law, Section 6-r permits the establishment of a Retirement Contribution Reserve Fund, by Resolution of the Board of Education, to fund employer retirement contributions, payable to the New York State and Local Employees' Retirement System (ERS); and

WHEREAS, the Board of Education authorized the Retirement Contribution Reserve Fund on May 23, 2011;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer to fund the Retirement Contribution Reserve in the amount of

\$507,480.39, an increase of \$1,501.44, as permitted under Section 6-r of General Municipal Law.

4. Funding for a Workers' Compensation Reserve

Recommendation:

WHEREAS, General Municipal Law, Section 6-j, permits the establishment of a Workers' Compensation Reserve, by Resolution of the Board of Education, to pay for compensation benefits and other expenses authorized by Article 2 of the Worker's Compensation Law, and for payment of the expenses of administering a self-insured program; and

WHEREAS, the Board of Education authorized the establishment of a Workers' Compensation Reserve on May 23, 2011;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer fund a Workers' Compensation Reserve in the amount of \$206,956.42, an increase of \$612.30, as permitted under Section 6-j of General Municipal Law.

5. Funding for an Employee Benefit Accrued Liability Reserve

Recommendation:

WHEREAS, General Municipal Law, Section 6-p, permits the establishment of a Reserve for Employee Benefit Accrued Liability, by Resolution of the Board of Education, for the payment of any accrued employee benefits due to employees upon termination of service; and

WHEREAS, the Board of Education authorized the establishment of a Reserve for Employee Benefit Accrued Liability on May 23, 2011;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer to fund the Reserve for Employee Benefit Accrued Liability in the amount of \$416,804.53, an increase of \$1,233.16 as permitted under Section 6-p of General Municipal Law.

6. Funding for a Tax Certiorari Reserve

Recommendation:

WHEREAS, Education Law, Section 3651 1a, permits the establishment of a Tax Certiorari Reserve, by Resolution of the Board of Education, to pay for assessment challenges; and

WHEREAS, the Board of Education authorized the establishment of a Tax Certiorari Reserve on June 21, 2010;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer fund a Tax Certiorari Reserve in the amount of \$761,739.72, an increase of \$2,253.69, as permitted under Section 3651 1a of Education Law.

7. Funding for a Repair Reserve

Recommendation:

WHEREAS, General Municipal Law, Section 6-r permits the establishment of a Repair Reserve Fund, by Resolution of the Board of Education, to fund certain repairs to capital improvements or equipment; and

WHEREAS, the Board of Education authorized the Repair Reserve Fund on May 26, 2015;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer to fund the Repair Reserve in the amount of \$527,939.48, an increase of \$1,535.65, as permitted under Section 6-r of General Municipal Law.

8. Boiler Repair Reserve Expenditure

Recommendation:

WHEREAS, the Board of Education of the Lansingburgh Central School District previously established a repair reserve fund pursuant to New York General Municipal Law section 6-d; and

WHEREAS, the Board of Education of the Lansingburgh Central School District intends to expend money form such reserve fund for the purposes of boiler replacement, including contingencies; and

WHEREAS, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Board of Education conducted a public hearing on July 23, 2018 at 6:30 p.m. for the purpose of discussing the proposed appropriation of a sum not to exceed Three Hundred Thousand Dollars (\$300,000) from the previously established repair reserve fund.

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorize the expenditure of Two Thousand Four Hundred Seventy Eight Dollars (\$2,478) from the previously established repair reserve for the purposes of boiler replacement, including contingencies.

9. Flooring Repair Reserve Expenditure

Recommendation:

WHEREAS, the Board of Education of the Lansingburgh Central School District previously established a repair reserve fund pursuant to New York General Municipal Law section 6-d; and

WHEREAS, the Board of Education of the Lansingburgh Central School District intends to expend money from such reserve fund for the purposes of renovation of flooring in the Knickerbacker Middle School, including contingencies; and

WHEREAS, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Board of Education has declared this an emergency project for the health and safety of staff and students with a proposed appropriation of a sum not to exceed Two Hundred Thousand Dollars (\$200,000) from the previously established repair reserve fund.

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorize the expenditure of Two Hundred Fifty Two Dollars (\$452) from the previously established repair reserve fund for the purposes of floor renovation, including contingencies.

10. SEQRA – LHS Wall Tile Restoration

Recommendation:

WHEREAS, the Lansingburgh Central School District at Troy (the “District”) is contemplating the undertaking of a reconstruction project at the High School (the “School”) consisting of interior corridor wall tile restoration (the “Project”); and

WHEREAS, the Project will facilitate the ability to maintain school environment safety; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the District is required to make a determination whether the “action” (as said quoted term is defined in SEQRA) to be taken by the District may have a “significant impact on the environment” (as said quoted term is utilized in SEQRA); and

WHEREAS, the District has completed an Environmental Assessment Form (“EAF”) and other supporting documentation (“Application Materials”) concerning the Project;

NOW THEREFORE, BE IT RESOLVED that:

1. The Project constitutes a Type II action under SEQRA;
2. The District hereby declares its intention to act as “Lead Agency” with respect to a coordinated agency review of the Project pursuant to SEQRA;
3. The District shall arrange for distribution of its notice of intent to be “Lead Agency” and will take such actions as are necessary and appropriate to fulfill the requirements under SEQRA for the Project; and
4. This resolution shall take effect immediately upon its adoption.

11. Establish Date for Annual Reorganizational Meeting

Recommendation:

Be it resolved that the Annual Reorganization Meeting of the Board of Education be established as set forth below:

Date: Monday, July 13, 2020

Time: 6:00 p.m.

Location: District Office – Board Conference Room

12. Approve Assistant Superintendent Evaluation Rubric

Recommendation:

Be it resolved that the Board of Education approve the Assistant Superintendent Evaluation Rubric to be used as the instrument the Superintendent will use to evaluate Assistant Superintendent for School Improvement Rebecca McGrouty.

IX. SUPERINTENDENT REPORT

X. ASSISTANT SUPERINTENDENT REPORT

XI. ADJOURN