

**REMINDER:**  
Reorganizational Meeting will  
be held at the District Offices,  
Board Conference Room

Annual Reorganizational Meeting of Board of Education  
Lansingburgh Central School District at Troy

July 8, 2019 at 5:30 p.m.

**AGENDA**

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. ANNUAL APPOINTMENTS AND DESIGNATIONS

A. Call to Order

The President of the Board of Education, continuing to act as such until a new president is elected, shall call the meeting to order.

B. Oath of Office – Board Members & Superintendent

The School District Clerk shall administer the oath of office to all Board members and the Superintendent of Schools, and shall distribute the Executive Session acknowledgment form to be completed and filed with the District Clerk.

C. Election – President of the Board

Recommendation

Be it resolved that the Clerk of the Board conduct the election for the President of the Board of Education for the 2019-2020 school year.

D. Election – Vice-President of the Board

Recommendation

Be it resolved that the newly elected President conduct the election for the Vice-President of the Board of Education for the 2019-2020 school year.

E. Appointment – District Clerk

Recommendation

Be it resolved that Christina Williams be appointed as District Clerk for the 2019-2020 school year.

F. Appointment – Deputy District Clerk

Recommendation

Be it resolved that Lynne Dolan be appointed as Deputy District Clerk for the 2019-2020 school year.

G. Appointment – District Treasurer

Recommendation

Be it resolved that Linda Klime be appointed as District Treasurer for the 2019-2020 school year.

H. Appointment – Deputy District Treasurer

Recommendation

Be it resolved that Jane Luskin be appointed as Deputy District Treasurer for the 2019-2020 school year.

I. Appointment – District Tax Collector

Recommendation

Be it resolved that Jane Luskin be appointed as District Tax Collector for the 2019-2020 school year.

J. Appointment – Purchasing Agent

Recommendation

Be it resolved that Linda Klime be appointed as Purchasing Agent for the 2019-2020 school year.

K. Oath of Office – District Clerk

Recommendation

Be it resolved that the Board President shall administer the Oath of Office to the newly appointed District Clerk.

L. Oath of Office – Elected and Appointed Officers of the Board

Recommendation

The District Clerk shall administer the Oath of Office to all newly elected and appointed officers (President and Vice-President of the Board, District Tax Collector, Treasurer, Deputy Treasurer, Purchasing Agent.)

M. Appointment – School Attorney

Recommendation

Be it resolved that Jaime B. Thomas, Esq. be appointed as School Attorney for the 2019-2020 school year with compensation at the rate of \$120 per hour.

N. Appointment – School Attorneys

Recommendation

Be it resolved that the Law Firm of Whiteman, Osterman and Hanna, be appointed as School Attorney for Personnel Matters for the 2019-2020 school year with compensation at the rate of \$20,000 per year payable in four quarterly installments, plus an hourly fee of \$200 for work beyond the basic retainer.

O. Appointment – General Counsel with respect to Charter School Matters

Recommendation

Be it resolved that Kathy Ahern, Esq. of the Law Firm of Guercio & Guercio, LLP, be appointed as General Counsel with respect to Charter Schools for the period of July 1, 2019 through June 30, 2020 with compensation at an hourly rate of \$185 to be billed monthly.

Q. Designation of Official Newspaper

Recommendation

Be it resolved that the Times Union be approved as the official newspaper for the School District for the 2019-2020 school year.

R. Authorization – Transfer of Funds

Recommendation

Be it resolved that the Treasurer or Deputy Treasurer be authorized to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of monthly payroll for the 2019-2020 school year.

S. Designation of Official Depository for School District Funds

Recommendation

Be it resolved that Pioneer Savings Bank and Key Bank be designated as the official depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and the Business Administrator's signatures be required on all checks drawn on any of the District's accounts; and

Be It Further Resolved, that First Niagara Bank and Key Bank be designated as the official lockbox depository for School District tax collection during the 2019-2020 school year; and

Be It Further Resolved that the following banks be approved as depositories for investments: J.P. Morgan Chase Bank, Key Bank, Citizens Bank, M&T Bank, Bank of America and First Niagara Bank.

T. Authorization – Certification of Payroll

Recommendation

Be it resolved that the Business Administrator or Superintendent be authorized to certify payroll.

U. Designation – Dates of Regular Monthly Board Meetings

Recommendation

Be it resolved that the last Monday of each month be designated as the regular monthly meeting night of the Board of Education at 6:30 p.m. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

Monday, July 29, 2019 at 6:30 p.m. at TES  
Monday, August 26, 2019 at 6:30 p.m. at TES  
Monday, September 30, 2019 at 6:30 p.m. at TES  
Monday, October 28, 2019 at 6:30 p.m. at TES  
Monday, November 25, 2019 at 6:30 p.m. at TES  
Monday, December 16, 2019 at 6:30 p.m. at TES  
Monday, January 27, 2020 at 6:30 p.m. at TES  
Monday, February 24, 2020 at 6:30 p.m. at TES  
Monday, March 30, 2020 at 6:30 p.m. at TES  
Tuesday, April 21, 2020 at 6:30 p.m. at TES  
Tuesday, May 19, 2020, School Budget Vote & Board Member Election  
Tuesday, May 26, 2020 at 6:30 p.m. at TES  
Monday, June 22, 2020 at 6:30 p.m. at TES

V. Authorization to Sign Civil Service Reports

Recommendation

Be it resolved that the Superintendent and Director of Budget and Human Resources be designated to sign reports for the Rensselaer County Civil Service Commission.

W. Authorization to Conduct Bid Openings

Recommendation

Be it resolved that the Business Administrator be authorized to conduct bid openings, and that the School District Clerk be authorized to conduct bid openings in her absence.

X. Appointment of Asbestos (LEA) Designee

Recommendation

Be it resolved that Mr. Robert Schongar be appointed as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2019-2020 school year.

Y. Appointment of Records Access Officer

Recommendation

Be it resolved that the District Clerk be appointed as Records Access Officer for the 2019-2020 school year.

Z. Appointment of Records Management Officer

Recommendation

Be it resolved that the District Clerk be appointed as Records Management Officer for the 2019-2020 school year.

AA. Appointment of Chemical Hygiene Officer

Recommendation

Be it resolved that Lisa Kyer be appointed as Chemical Hygiene Officer for the 2019-2020 school year.

BB. Appointment of Medical Compliance Officer

Recommendation

Be it resolved that Linda Klime be appointed as Medicaid Compliance Officer for the 2019-2020 school year.

CC. Approval of Mileage Reimbursement Rate

Recommendation

Be it resolved that the Board approves the IRS Standard Mileage Rate as the federally approved rate of reimbursement for the District.

DD. Appointment of Emergency Management Plan Coordinator

Recommendation

Be it resolved that Linda Klime be appointed as Emergency Management Plan Coordinator for the 2019-2020 school year; and

Be it further resolved that Mr. Robert Schongar be appointed as an alternate in the absence of Ms. Klime.

EE. Appointment of Title IX Hearing Officer

Recommendation

Be it resolved that Shaun Paolino, Director of Pupil Personnel Services, be appointed as Title IX Hearing Officer for the 2019-2020 school year.

FF. Appointment of Section 504 Compliance Officer

Recommendation

Be it resolved that Shaun Paolino, Director of Pupil Personnel Services, be appointed as Section 504 Compliance Officer for the 2019-2020 school year.

HH. Appoint Privacy Official for Health Insurance Portability and Accountability Act

Recommendation

Be it resolved that Lisa Kyer be appointed as the Privacy Official for HIPPA.

II. Designate Trustee

Recommendation

Be it resolved that Lisa Kyer be appointed and hereby is designated to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for the Workers Compensation Trust, and that Kathleen Napples be and hereby is designated to serve as alternate Trustee under the plan effective July 1, 2019.

JJ. Appoint Dignity Act Coordinator (DAC)

Recommendation

Be it resolved that the Superintendent of Schools appoint the following administrators as Dignity Act Coordinators for their respective buildings for the 2019-2020 school year:

Matthew VanDervoort, Principal	Lansingburgh High School
Carrie Phelan, Principal	Knickerbacker Middle School
Thomas Hopkins, Principal	Rensselaer Park Elementary School
TBD, Principal	Turnpike Elementary School

KK. Appoint Student Residency Hearing Officer

Recommendation

Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Lisa Kyer and Cynthia DeDominick to act as the Board's designees for the purposes of determining student residency pursuant to 8NYCRR section 100.2(y).

LL. Appoint Chief Information Officer

Recommendation

Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Gregory Rashford as Chief Information Officer for the 2019-2020 school year at a stipend of \$10,000.

MM. Appoint Homeless Liaison for Students and Families

Recommendation

Be it resolved that upon the recommendation of the Superintendent of Schools, the Board hereby appoints Darwin Carr as Homeless Liaison for Students and Families for the 2019-2020 school year at a stipend of \$10,000.

NN. Appointment of Board Committees

Recommendation

Be it resolved that the President of the Board appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee and Grievance Committee to serve during the 2019-2020 school year.

OO. Designate Chief Emergency Officer

Be it resolved that the Board hereby designates Linda Klime as Chief Emergency Officer for the District for the 2019-2020 school year.

PP. Approval to Appoint District-Wide School Safety Team for the 2018-19 School Year

Recommendation

Be it resolved that the Superintendent appoints the following faculty and staff to the District-wide School Safety Team for the 2019-2020 school year:

Cynthia DeDominick - Superintendent  
Rebecca McGrouty – Director of Curriculum  
Linda Klime – Business Administrator

Robert Schongar – Director of Facilities  
Shaun Paolino – Pupil Personnel Services Director  
Thomas Hopkins – RPES Principal  
Carrie Phelan – Middle School Principal  
Peter Fusco – Middle School Assistant Principal  
Matthew VanDervoort – High School Principal  
TBD - TES Principal  
Dave Osgood – RPES Custodian  
Chuck Davey – KMS Custodian  
TBD - LHS Custodian  
George Bouchey – TES Custodian  
Tim LeVan – Questar Health & Safety  
David Hamilton – RPES Teacher Representative  
TBD - TES Teacher Representative  
Angela Mauriello – KMS Teacher Representative  
TBD – LHS Teacher Representative  
Barbara Ashe, Deborah Faraci – PTSA  
Christina Williams – District Clerk  
Sean Colfer – Athletic Director  
Anthony Faraci – CSEA Representative  
Kristin Griswold – Teaching Assistants Representative  
Suzanne Anthony – RPES Nurse  
Reene McGreevy – TES Nurse  
Penny Tobias – KMS/LHS Nurse

IV. PERSONNEL – INSTRUCTIONAL:

A. Resignations

1. Resignation of Natalie Slavova, Special Education Teacher at TES

Recommendation:

Be it resolved that the Board of Education accept the resignation of Natalie Slavova, Special Education Teacher at Turnpike Elementary School, effective June 27, 2019.

B. Appointments

1. Appoint Ian Knox, Principal at TES

Recommendation:

Be it resolved, that Ian Knox be appointed to a Probationary Principal Position at Turnpike Elementary School in the tenure area of School Building Leader, with compensation according to the LAA contract as set forth below:

Commencement of Probationary Service – July 1, 2019

Expiration of Probationary Service - August 31, 2022

Certification Status – School Building Leader, Initial

Salary - \$98,000

2. Appoint Kelly Cataldo, Assistant Principal at TES

Recommendation:

Be it resolved, that Kelly Cataldo be appointed to a Probationary Assistant Principal Position at Turnpike Elementary School in the tenure area of School Building Leader, with compensation according to the LAA contract as set forth below:

Commencement of Probationary Service – July 9, 2019

Expiration of Probationary Service – July 8, 2023

Certification Status – School Building Leader, Initial

Salary - \$83,000

3. Appoint William Behrle, Assistant Principal at LHS

Recommendation:

Be it resolved, that William Behrle be appointed to a Probationary Assistant Principal Position at Lansingburgh High School in the tenure area of School Building Leader, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LAA contract as set forth below:

Commencement of Probationary Service – August 1, 2019

Expiration of Probationary Service - August 31, 2023

Certification Status – School Building Leader (Initial - Pending)  
Childhood Education (Professional)

Salary - \$83,000

4. Appoint Kayla Adams, Special Education Teacher at TES

Recommendation:

Be it resolved that Kayla Adams be appointed to a Probationary Teaching Position at Turnpike Elementary School in the tenure area of Special Education, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023

Certification Status – SWD Grades 1-6 (Initial)  
Childhood Education Grades 1-6 (Initial)

Salary – Step 1 \$44,007

5. Appoint Samantha Kulzer, Special Education Teacher at TES

Recommendation:

Be it resolved that Samantha Kulzer be appointed to a Probationary Teaching Position at Turnpike Elementary School in the tenure area of Special Education, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023

Certification Status – SWD Grades 1-6 (Initial)  
Childhood Education Grades 1-6 (Initial)

Salary – Step 3 \$45,017

Masters 450

Grad Credits – 30 1,250

\$46,717

6. Appoint Devon Schwartz, Special Education Teacher at RPES

Recommendation:

Be it resolved that Devon Schwartz be appointed to a Probationary Teaching Position at Rensselaer Park Elementary School in the tenure area of Special Education, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023

Certification Status – SWD Grades 1-6 (Initial)  
Childhood Education Grades 1-6 (Initial)

Salary – Step 1 \$44,007



7. Appoint Stephanie Martinelli, Occupational Therapist (District-wide)

Recommendation:

Be it resolved that Stephanie Martinelli be appointed to a Probationary Position in the tenure area of Occupational Therapy, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023

Professional License – Occupational Therapist

Salary – Step 12           \$50,572

Masters                       450

Grad Credits – 36         1,875

\$53,907

8. Appoint Amie Maguire, School Counselor at KMS

Recommendation:

Be it resolved that Amie Maguire be appointed to a Probationary Position at Knickerbacker Middle School in the tenure area of School Counseling, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023

Certification Status – School Counselor (Professional)

Salary – Step 1           \$44,007

Masters                       450

Grad Credits – 72         3,000

\$47,457

9. Appoint Julie Allen, Substitute Summer School Teacher

Recommendation:

Be it resolved that Julie Allen be appointed as a substitute summer school teacher for the 2019 Extended Year Special Education Program.

10. Appoint Lucia Gutierrez, Spanish Teacher at LHS

Recommendation:

Be it resolved that Lucia Gutierrez be appointed to a Probationary Teaching Position at Lansingburgh High School in the tenure area of Foreign Language, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2022

Certification Status – Spanish 7-12 Permanent

Salary – Step 8   \$47,542

11. Appoint Mariyah Goodbee, Mathematics Teacher at KMS

Recommendation:

Be it resolved that Mariyah Goodbee be appointed to a Probationary Teaching Position at Lansingburgh High School in the tenure area of Mathematics, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Probationary Service – September 1, 2019

Expiration of Probationary Service – August 31, 2023  
Certification Status – Mathematics 7-12, Initial (pending)  
Salary – Step 1 \$44,007

12. Appoint Alana Nadeau, Building Substitute at KMS

Recommendation:

Be it resolved that Alana Nadeau be appointed to a one-year position as the Building Substitute Teacher at the Knickerbacker Middle School, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation according to the LTA contract as set forth below:

Commencement of Service – September 1, 2019

End of Service – June 30, 2020

Certification Status – Uncertified (BA English)

Salary – Step 1 \$44,007

13. Appoint Taylor Mueller, Long-Term Substitute School Counselor at LHS

Recommendation:

Be it resolved that Taylor Mueller be appointed as a Long-Term Substitute School Counselor, to fill a position currently held by Laura Gallagher, at Lansingburgh High School, with compensation as set forth below:

2019 Summer Work Days – 10

Period of Service – September 1, 2019 through November 8, 2019

Certification Status – School Counselor (Provisional)

Salary – Daily Rate of 1/200<sup>th</sup> of Step 1

14. Appoint Dawne Owens, Administrative Mentor / Interim Director of Curriculum & Staff Development

Recommendation:

Be it resolved that Dawne Owens be appointed as Administrative Mentor and Interim Director of Curriculum and Staff Development commencing July 1, 2019 and ending December 20, 2019 at the per diem rate of \$400.00.

15. Summer Work Days for TOSAs

Recommendation:

Be it resolved that the following TOSAs be approved for summer work days:

Kelly Cataldo, Curriculum TOSA - up to 15 summer days

Tiffany Ainsworth, CPSE - up to 15 summer days

Maggie Higgins, UPK/K Screening – up to 20 days

V. PERSONNEL - NON-INSTRUCTIONAL:

A. Resignations

1. Resignation of Stanley Szozda, Internal Claims Auditor

Recommendation:

Be it resolved that the Board of Education accepts the resignation of Stanley Szozda, Internal Claims Auditor, effective June 20, 2019.

B. Appointments

1. Appoint Lynne Dolan – 12-month Secretary I

Recommendation:

Be it resolved that Lynne Dolan be appointed to a 12-month Secretary I position at the District Office, with compensation in accordance with the CSEA Non-Instructional Contact as set forth below:

Commencement of Service: July 1, 2019  
Step 4 / 7.5 hour work day / 12-month position

2. Appoint Heather Storm – 10-month Typist at KMS

Recommendation:

Be it resolved that Heather Storm be appointed to a 10-month Typist position at the Knickerbacker Middle School, with compensation in accordance with the CSEA Non-Instructional Contact as set forth below:

Commencement of Service: July 1, 2019  
Step 4 / 7 hour work day / 10-month position

3. Appoint Colleen Thomas – 10-month Typist at RPES

Recommendation:

Be it resolved that Colleen Thomas be appointed to a 10-month Typist position at the Rensselaer Park Elementary School, with compensation in accordance with the CSEA Non-Instructional Contact as set forth below:

Commencement of Service: July 1, 2019  
Step 5 / 7 hour work day / 10-month position

4. Appoint John Vandenburg – Part-time Field Site Supervisor

Recommendation:

Be it resolved that John Vandenburg be appointed to a part-time field site supervisor position (weekends/seasonal) pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation in accordance with the CSEA Non-Instructional Contact as set forth below:

Commencement of Service: July 1, 2019  
End of Service: September 21, 2019  
Step 1 - \$21.65 per hour

5. Approve Summer Work Days

Recommendation:

Be it resolved that the following non-instructional employees be approve for summer work days:

Giovanna Gavin	LHS Attendance	6 days
Heather Storm	KMS Attendance	6 days
Colleen Thomas	RPES Attendance	6 days
Linda Lynch	TES Attendance	6 days

Ellen Gordon	Guidance/Athletics	15 days*
Pam Frazier	KMS Secretary	13 days**
Cynthia Zadoorian	RPES Secretary	15 days*
Deborah Battaglia	TES Secretary	15 days*
Donna Welcome	D.O. Purchasing Agent	15 days*

\*15 days = 5 days last week of June; 5 days last week of August; 5 days TBD

\*\*13 days = 5 days last week of June; 5 days last week of August; 3 days TBD

6. Approve Substitute School Nurses

Recommendation:

Be it resolved that the following substitute school nurses be approved for the 2019-2020 school year:

Janet Fowler  
Kim Gendron  
Elizabeth Isager  
Laura Keating  
Katelyn McGreevy  
Zerlina Ochis  
Denise Willetts

7. Approve Non-Instructional Substitutes

Recommendation:

Be it resolved that the following non-instructional substitutes be appointed for the 2019-2020 school year:

Janis Clark – Typist, Teacher Aide  
Bret Dolan, Sr. – Custodial, Security

8. Appoint Gabriel Purcell - Student Worker / STEP Program

Recommendation:

Be it resolved that Gabriel Purcell be appointed as a Student Worker for the 2019-2020 school year through the STEP Program.

VI. ACTION ITEMS:

A. Other

1. Declare Surplus

Recommendation:

Be it resolved that the Board of Education authorize the Purchasing Agent to surplus the following items from the District Office.

10 L-Shaped Desks

2. Authorize Use of Classroom Space at TES

Recommendation:

Be it resolved that the Board of Education authorize Beginnings to use up to 5 classrooms at Turnpike Elementary School during the summer of 2019 for the purpose of the UPK Extended Year Program.

3. Approve District-Wide School Safety Plans and Building Level Emergency Response Plans

Recommendation:

Be it resolved that the Board of Education approve the District-Wide School Safety Plans and Building Level Emergency Response Plans for the 2019-2020 school year.

4. Approve K-12 Comprehensive School Counseling Plan

Recommendation:

Be it resolved that the Board of Education approve the K-12 Comprehensive School Counseling Plan for the 2019-2020 school year.

5. Approve Revised Policy #5280 and Related Forms

Recommendation:

Be it resolved that the Board of Education approve revised LCSD Policy #5280 – Interscholastic Athletics, Testing Score Form and Parent Permission Form, in accordance with the Athletic Placement Process.

6. Increase Repair Reserve

Recommendation:

WHEREAS, General Municipal Law, Section 6-d, permits the establishment of a special fund which shall be known as the Repair Reserve Fund, by Resolution of the Board of Education, to be paid into such fund an amount as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account and WHEREAS, the Board of Education held a Proposition Vote on the Repair Reserve Fund Establishment and Funding, on May 19, 2015, and WHEREAS, the Public Voted in favor of the Proposition and WHEREAS, the Board of Education authorized the establishment of a Repair Reserve Fund on May 26, 2015; NOW, THEREFORE, IT IS RESOLVED, that the Board of Education of the Lansingburgh Central School District hereby authorizes and directs the District Treasurer fund a Repair Fund Reserve in the amount of \$320,000 as permitted under Section 6-j of General Municipal Law.

VII. EXECUTIVE SESSION: (if necessary)

VIII. SUPERINTENDENT'S REPORT:

IX. MOTION TO ADJOURN: