

On March 12, 2020, Governor Cuomo issued Executive Order 202.1, which, among other things, suspended certain portions of Article 7 of the Public Officers Law ("Open Meetings Law") through April 11, 2020. The Order provides that Article 7 is suspended: to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

**Lansingburgh Central School District at Troy  
Minutes of the  
Regular Meeting of the Board of Education  
Monday, March 30, 2020  
VIA Zoom**

<https://us04web.zoom.us/j/769071962>  
Meeting ID: 769 071 962

The meeting was called to order by Board President, Jason Shover at 6:30 p.m. **CALL TO ORDER**

All stood for the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Board of Education Members, Kelley Bristol, Marie Cole, Michael Cusack, Rob Morris, Jason Shover, James Spear, Michele Speanburg and Carl Walp, Jr. participated in the videoconference. Jeffrey White was not in attendance. **ROLL CALL**

Others participants include Angela Mauriello (on behalf of the LTA), Krystal Debrosky, Joe Otter, Linda Townsend, Gina Fusco, Bob Schongar, Sean Colfer, Matt Van Dervoort, Tom Hopkins, Greg Rashford, Carrie Phelan, Becky McGrouty, Ian Knox, Shaun Paolino, Linda Klime, Lisa Kyer, Dr. Antonio Abitabile and Christina Williams.

Motion by Mr. Cusack: **RESO #1-03/30/2020  
Approve Minutes**

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on February 24, 2020 and the minutes of the Special Meetings held on March 9, 2020 and March 16, 2020.

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

**RESO #2-03/30/2020  
Approve Financial  
Reports**

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

**PERSONNEL –  
INSTRUCTIONAL**

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby accepts the resignation of Linda Townsend, Elementary Teacher, for the purpose of retirement effective July 1, 2020, in accordance with the terms of Article 22 of the LTA contract.

**RESO #3-03/30/2020  
Accept Retirement –  
Linda Townsend**

Second: Mr. Cusack

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Walp:

RESOLVED, the Board of Education hereby corrects the appointment of Alyssa Campbell to a probationary position at the Rensselaer Park Elementary School in the Teaching Assistant tenure area, pending clearance by New York State and the Federal Government per the Project SAVE Law, with compensation in accordance with the CSEA Teaching Assistant Contract as set forth below:

**RESO #4-03/30/2020  
Correct Appointment  
– Alyssa Campbell**

Commencement of Probationary Service – March 10, 2020  
Expiration of Probationary Service – March 9, 2024  
Certification Status – Teaching Assistant, Level I  
Salary – Step 7 - \$19.96 per hour  
Grad Credits – 9 (\$150)

Second: Mrs. Bristol

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

RESOLVED, the Board of Education hereby appoints Gina Fusco as the LCSO Data Protection Officer for the 2019-2020 school year.

**RESO #5-03/30/2020  
Appoint Data  
Protection Officer –  
Gina Fusco**

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

RESOLVED, the Board of Education hereby approves the request of Aliza Fane for an unpaid leave of absence beginning March 11, 2020 through June 30, 2020.

**RESO #6-03/30/2020  
Approve Unpaid Leave  
– Aliza Fane**

Second: Mr. Morris

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Cusack:

**RESO #7-03/30/2020  
Approve Additional  
Summer School  
Positions**

RESOLVED, the Board of Education hereby approves the following additional summer school positions for the 2020 program that will be in session 3 days a week for 4 weeks:

- 6<sup>th</sup> Grade English Language Arts
- 6<sup>th</sup> Grade Mathematics
- 7<sup>th</sup> Grade English Language Arts
- 7<sup>th</sup> Grade Mathematics

Second: Mr. Morris

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

**PERSONNEL – NON-  
INSTRUCTIONAL**

Motion by Mr. Morris:

**RESO #8-03/30/2020  
Appoint Substitute  
Non-Instructional Staff**

RESOLVED, the Board of Education hereby appoints the following non-instructional substitutes for the 2019-2020 school year:

- Mike Deforge – substitute security monitor
- Chris Eaton – substitute security monitor

Second: Mr. Cusack

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Morris:

**RESO #9-03/30/2020  
Approve Unpaid Leave  
of Absence – Gulshan  
Hamid**

RESOLVED, the Board of Education hereby approves the request of Gulshan Hamid for an unpaid leave of absence for the period of April 3-9, 2020.

Second: Mr. Cusack

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

**ACTION ITEMS**

Motion by Mr. Cusack:

**RESO #10-03/30/2020  
Accept Donation**

RESOLVED, the Board of Education hereby accepts a donation from Kathleen Salisbury in the amount of \$100 for the purpose of the Rebecca Shepard Scholarship.

Second: Mr. Walp

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Motion by Mr. Morris:

**RESO #11-03/30/2020  
Approve MOA with  
LTA**

RESOLVED, the Board of Education hereby approves a Memorandum of Agreement with the Lansingburgh Teachers Association relating to the requirement of a Statement of Continued Eligibility for special education teachers.

Motion Carried  
Unanimously

Second: Mr. Cusack

Ayes – 8      Nays – 0

Motion by Mr. Morris:

**RESO #12-03/30/2020  
Authorize Sale of  
Property and  
Purchase/Sale  
Agreement to be  
Signed**

WHEREAS, the Lansingburgh Central School District is the owner of a school building commonly known as the Lansingburgh District Office situate at 576 Fifth Avenue, Troy, New York and the real property upon which such building is situate (“LCSD DO”); and

WHEREAS, due to the relocation of the District Office and other considerations it is determined that the LCSD DO is no longer of any use or value to the school district and should therefore be sold in order to provide for the overall financial health of the school district; and

WHEREAS, the Board of Education has exercised due diligence in an effort to obtain the best possible price for the sale of the LCSD DO; and

WHEREAS, Larry Tune has offered to purchase the LCSD DO at a purchase price of \$375,000.00; and

WHEREAS, the Board of Education has determined that \$375,000.00 is the best possible price that can be obtained;

NOW WHEREFORE, pursuant to Education Law, Section 1804 (6)-c be it resolved to authorize the sale of the LCSD DO to Larry Tune at a purchase price of \$375,000.00, subject only to voter approval in the event a petition subscribed and acknowledged by ten percent (10%) of the qualified voters of the district requiring that the sale be submitted to a vote of the district voters is filed within thirty (30) days of the adoption of this resolution.

BE IT FURTHER RESOLVED, that the President is authorized to sign the purchase/sale agreement between the District and Larry Tune and authorize the Superintendent to sign all other documents required in furtherance of the sale of the LCSD DO as herein described.

Motion Carried  
Unanimously

Second: Mr. Cusack

Ayes – 8      Nays – 0

Motion by Mr. Cusack:

**RESO #13-03/30/2020  
Approve First Reading  
of Revised Policies**

RESOLVED, the Board of Education hereby approves the first reading of the following revised policies:

- 3200 - Administrative Organization
- 8635 - Information and Data Privacy, Security, Breach and Notification
- 8635-E.1 - Parent Bill of Rights for Student Data Privacy and Security
- 8635.E.2 - Parent Bill of Rights for Student Data Privacy and Security Third Party Contractor Supplement
- 8635-R - Information and Data Privacy, Security, Breach and Notification Regulation

Second: Mr. Walp

Ayes – 8      Nays – 0

Motion Carried  
Unanimously

Update by Dr. Abitabile:

**SUPERINTENDENT  
REPORT**

- The Governor has ordered schools to be closed due to the Coronavirus pandemic until April 15, 2020. Districts must exhaust all of their spring break and any unused snow days in order to be compliant with the revision to the allowable 180 days minimum of instruction for state aid purposes. We will be working through the spring break and are awaiting more information.
- The Budget Vote and School Board Election schedule for May 19, 2020 has been put off until at least June 1, 2020. We are awaiting further guidance on this.
- John McDonald informed us that the State will pass their budget on April 1<sup>st</sup>. We were advised to plan for the same amount of Foundation Aid that we received the year before. These numbers are not looking good for our 2020-2021 School Budget. The State will then be looking at their Budget on a quarterly basis to determine if we will receive reduced amounts or additional funding as the year progresses.
- There are many moving parts within our 2020-2021 School Budget. Lisa Kyer continues to work the numbers.
- Construction is considered essential as long as it pertains to the safety and welfare of our students and employees. The security cameras are being installed at RPES. Some additional construction work continues and is moving along with the buildings empty. Our maintenance and cleaning staff continue to sanitize the areas where work is being done.
- No determination has been made by SED on Regents exams.
- No determination has been made by SED on APPR.
- The branding has been concluded. We have all of the emblem, fonts and colors to work with that will be incorporated into the website, stationery and all other areas where the logo will go. In

discussion, the right time to implement the branding will be the start of the 2020-2021 school year.

- We continue to work on implementing our instruction online. This is very new to many people. The staff has been fantastic and our leadership team has been incredible. There have been no complaints by students, staff or the community. Everyone understands what we are up against.
- We looked into purchasing hot spots for students who do not have access to internet service. They are on backorder until July 2020. We continue discussion on finding an alternative for student internet access.

Update by Mrs. McGrouty:

**ASSISTANT  
SUPERINTENDENT  
REPORT**

- Last week we distributed about 600 Chromebooks to secondary students. We are having a second pick-up for secondary students tomorrow because of the almost 300 responses to the survey in the 24 hours on the day of the first distribution.
- We are awaiting the shipment of the new Chromebooks for the elementary families this week and hope to launch remote learning for the elementary students next Monday, April 6
- Today was our first day launching remote learning for the secondary campus
- Last week, Gina Fusco, myself, and the TOSAs, Lindsey Gibson, Lori Filarecki, Mary Haydock, Colleen Buff, and Eileen Culliton designed the LCSD Instructional plan.
- It was sent out to all faculty members, which outlined their responsibilities in providing instruction during this closure
- This included a template that teachers would use for assignments through Google Classroom. This template is being used District wide for consistency with families
- Teachers will assign four days of work, no more than 30 minutes per subject area, per day
- The fifth day is designed to be a review and to utilize the student resource page that you saw two weeks ago
- All special areas and related service will be linked in the teacher's agenda template
- The agenda is pushed out through Google Classroom on Mondays
- Each staff member has an assigned Google Meet time where they meet with their class/students. They have the option to meet more to provide individual feedback on instruction if needed. The purpose of the Meets at this point is to check in with students.
- Last week, building principals held grade level and department meeting outlining the expectations for the remote learning and building principals sent out a letter to parents communicating to them what the expectation for learning is during this closure
- Teachers will have a lesson planning template to utilize

- Today, we developed a plan for grading expectations during this closure and that plan will be communicated to staff members by the building principals
- I have also developed a lesson planning template for teachers to work on that is meant to be collaborative across grade levels and subject areas. On the template, I have asked that teachers prioritize standards and use a compressed curriculum model focusing on standards that are foundational for future learning in other courses/grade levels. Curriculum must be modified, providing exposure to and instruction in the most important standards.

Motion by Mrs. Bristol:

**RESO #14-03/30/2020**  
**Adjourn**

Be it resolved this meeting of the Board of Education hereby adjourns at 7:10 p.m.

Second: Mr. Morris

Ayes – 8

Nays – 0

Motion Carried  
Unanimously

Respectfully submitted,



Christina Williams  
Clerk to the Board of Education