

**Lansingburgh Central School District at Troy
Minutes of the
Regular Meeting of the Board of Education
Monday, November 25, 2019
Turnpike Elementary School**

The meeting was called to order by Board President, Jason Shover at 6:35 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members, Kelley Bristol, Marie Cole, Michael Cusack, Rob Morris, Jason Shover, James Spear, Michele Speanburg, Carl Walp, Jr. and Jeffrey White were present.

ROLL CALL

Others present include Angela Mauriello (on behalf of the LTA), Bob Schongar, Sean Colfer, Matt Van Dervoort, Riley O'Malley, Tom Hopkins, Greg Rashford, Carrie Phelan, Ian Knox, Shaun Paolino, Linda Klime, Lisa Kyer, Dr. Antonio Abitabile and Christina Williams.

Community member, Devya Arthur was present. There were no others in attendance.

Motion by Mr. Cusack:

**RESO #1-11/25/2019
Approve Minutes**

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on October 28, 2019 and the Special Meeting held on November 18, 2019.

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Bristol:

**RESO #2-11/25/2019
Approve Financial Reports**

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Riley O'Malley, Global 10 Social Studies Teacher at LHS, is currently working on an Administrative Internship under the guidance of Matt Van Dervoort. Riley addressed the Board about the attendance committee at LHS that has been created. The committee has brainstormed a few initiatives to reward and motivate students for

RECOGNITION OF VISITORS

consistent attendance. One idea is to reward students with perfect attendance for a quarter by allowing them free admission to home sporting events for the following quarter. We would provide a list to the coaches and individuals who work the 'ticket booths' so they would know who qualifies. Greg Rashford and I looked at the first quarter and it was about 55-60 students. Sean Colfer really liked the idea and asked that it be shared with the School Board.

Audit Committee Report by Mrs. Bristol:

- Linda Klime informed the committee this evening that revenues and expenses are right on target.
- We expect to receive a \$44,000 refund from the energy consortium.
- Now that we switched to the Pioneer Savings Bank from Key Bank, we are gaining \$1250 more per month in interest.

**COMMITTEE
REPORTS**

**PERSONNEL –
INSTRUCTIONAL**

Motion by Mr. White:

RESOLVED, the Board of Education hereby approves the following Guidance Counselors to work with the RPI STEP Director and Program Coordinator to facilitate the success of the RPI STEP:

Leesa Crawford-Young – LHS
Meghan Holdsworth – KMS

**RESO #3-11/25/2019
Approve Counselors
for RPI STEP**

Second: Mr. Spear

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. White:

RESOLVED, the Board of Education hereby appoints Christine Huttner to a home tutoring assignment for an elementary school student due to medical reasons, as set forth below:

Commencement of Service – November 4, 2019
Expiration of Service – December 12, 2019
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

**RESO #4-11/25/2019
Appoint Home Tutor
– Christine Huttner**

Second: Mr. Morris

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Bristol:

**RESO #5-11/25/2019
Appoint Home Tutor
– Tim Hepp**

RESOLVED, the Board of Education hereby appoints Tim Hepp to a home tutoring assignment for a high school student due to a pending CSE placement, as set forth below:

Commencement of Service – October 9, 2019
Expiration of Service – October 30, 2019
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

Second: Mr. Spear

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

**RESO #6-11/25/2019
Appoint Home Tutor
– David Merrill**

RESOLVED, the Board of Education hereby appoints David Merrill to a home tutoring assignment for a middle school student due to a pending CSE placement, as set forth below:

Commencement of Service – October 9, 2019
Expiration of Service – TBD
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

Second: Mr. Spear

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

**RESO #7-11/25/2019
Appoint Home Tutor
– Tim Hepp**

RESOLVED, the Board of Education hereby appoints Tim Hepp to a home tutoring assignment for a high school student due to a pending CSE placement, as set forth below:

Commencement of Service – November 18, 2019
Expiration of Service – TBD
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

Second: Mr. Walp

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

**RESO #8-11/25/2019
Appoint Substitute
Teachers**

RESOLVED, the Board of Education hereby appoints the following substitute teachers for the 2019-2020 school year with compensation established at the daily rate of \$100 for

uncertified teachers, the daily rate of \$120 for certified teachers and the daily rate of \$125 for retired LCSD teachers:

Lily Ringler – 7-12 English Language Arts, Pending
Wilfredo Reyes, Jr. – 7-12 Biology, Pending

Second: Mr. Walp

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby appoints Tyler Leppanen as Volunteer Girls Basketball Coach commencing November 2019 and ending June 2020.

**RESO #9-11/25/2019
Appoint Volunteer
Coach**

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

**PERSONNEL –
NON-
INSTRUCTIONAL**

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby approves the request of Gulshan Hamid to rescind resolution #19 made and carried on September 30, 2019, approving an unpaid leave of absence for Ms. Hamid from November 22, 2019 through December 20, 2019.

**RESO #10-11/25/2019
Approve Unpaid
Leave – Gulshan
Hamid**

Be it further resolved that the Board of Education approve the request of Gulshan Hamid for an unpaid leave of absence commencing April 3, 2020 and ending April 9, 2020.

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. White:

RESOLVED, the Board of Education hereby approves the request of Pamela Frazier for an unpaid leave of absence for personal reasons for the period of December 12, 2019 and ending on June 12, 2020, in accordance with the terms of the CSEA Contract.

**RESO #11-11/25/2019
Approve Unpaid
Leave – Pamela
Frazier**

Second: Mr. Walp

Ayes – 9 Nays – 0

Motion Carried
Unanimously

ACTION ITEMS

Motion by Mr. Walp:

RESOLVED, the Board of Education hereby accepts a donation from Donors Choose, in an amount equivalent to \$499.98, for the purpose of two Dell Chromebooks to be used by Emily Burns at Turnpike Elementary School.

**RESO #12-11/25/2019
Accept Donation**

Second: Mrs. Bristol

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby accepts a donation from Mr. Duncan, in the amount of \$200.00, for the purpose of the RPES Backpack Program.

**RESO #13-11/25/2019
Accept Donation**

Second: Mr. Walp

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby accepts a donation from The Mary Fund in the amount of \$500.00 for the purpose of the TES Dress a Knight.

**RESO #14-11/25/2019
Accept Donation**

Second: Mrs. Bristol

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Speanburg:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves a Memorandum of Agreement between the Chief Executive Officer of the Lansingburgh Central School District and the Lansingburgh Administrators Association dated November 22, 2019, relating to children of administrators.

**RESO #15-11/25/2019
Approve MOA with
LTA**

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves a Memorandum of Agreement between the Lansingburgh central School District and the Lansingburgh Teachers Association dated November 22, 2019, relating to Sick Leave.

**RESO #16-11/25/2019
Approve MOA with
LAA**

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Walp:

**RESO #17-11/25/2019
Extend Management
Confidential Contract**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education agrees to extend the Management Confidential Unit Contract via amendments to Policy #9521.

Motion Carried
Unanimously

Second: Mr. Spear

Ayes – 9 Nays – 0

Motion by Mr. Spear:

**RESO #18-11/25/2019
Authorize Surplus**

RESOLVED, the Board of Education hereby authorizes the Purchasing Agent to surplus a 2002 Chevy Silverado truck that is beyond repair.

Motion Carried
Unanimously

Second: Mr. Morris

Ayes – 9 Nays – 0

Motion by Mrs. Bristol:

**RESO #19-11/25/2019
Authorize Surplus**

RESOLVED, the Board of Education hereby authorizes the Purchasing Agent to surplus the following items from the District Office:

Tag #	Item
01622	Vertical filing cabinet
01579	Vertical filing cabinet
00835	Credenza
No tag	Lateral filing cabinet
No tag	Card filing cabinet
100012	Air Conditioner Unit
200095	Air Conditioner Unit
No tags	(8) 4-Drawer vertical filing cabinets
No tag	(2) 5-Drawer filing cabinet
01609	4-Drawer filing cabinet
00837	4-Drawer filing cabinet
00840	4-Drawer filing cabinet
00841	4-Drawer filing cabinet
00844	Forms cabinet
210278	Folding machine
No tag	Metal Shelving
No tag	(6) Visitor chairs
No tag	Children’s wooden table with chairs

Motion Carried
Unanimously

Second: Mr. Walp

Ayes – 9 Nays – 0

Motion by Mr. Morris:

**RESO #20-11/25/2019
Authorize Surplus**

RESOLVED, the Board of Education hereby authorizes the Purchasing Agent to scrap technology devices comprised of computers and laptops that are no longer operational. These devices will be recycled and the hard drives will be destroyed per Board Policy.

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Walp:

**RESO #21-11/25/2019
Approve First
Reading of Revised
Policy #0110-E**

RESOLVED, the Board of Education hereby approves the first reading of revised LCSD Policy #0110-E – Sexual Harassment Exhibit.

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

ADDENDUM ITEMS

Motion by Mr. White:

**RESO #22-11/25/2019
Appoint Home Tutor
– Sean Underwood**

RESOLVED, the Board of Education hereby appoints Sean Underwood to a home tutoring assignment for a middle school student due to a medical condition, as set forth below:

Commencement of Service – November 25, 2019
Expiration of Service – December 6, 2019
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

Second: Mrs. Bristol

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Morris:

**RESO #23-11/25/2019
Appoint Home Tutor
– Timothy Burger**

RESOLVED, the Board of Education hereby appoints Timothy Burger to a home tutoring assignment for a high school student due to a medical condition, as set forth below:

Commencement of Service – December 2, 2019
Expiration of Service – TBD
Terms – 2 hours per day / 5 days per week
Contractual Rate - \$30.00 per hour

Second: Mr. White

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. White:

**RESO #24-11/25/2019
Appoint Home Tutor
– Christine Huttner**

RESOLVED, the Board of Education hereby appoints Christine Huttner to a home tutoring assignment for an elementary school student due to a medical condition, as set forth below:

Commencement of Service – December 2, 2019

Expiration of Service – TBD

Terms – 1 hours per day / 5 days per week

Contractual Rate - \$30.00 per hour

Second: Mr. Morris

Ayes – 9

Nays – 0

Motion Carried
Unanimously

District Announcements by Dr. Abitabile:

**Superintendent's
Report**

- Dr. Abitabile felt very welcome this morning by the District Office staff. He extends thanks to Kevin Darrigo for preparing breakfast this morning.
- The District Office also had pizza for lunch that Dr. Abitabile's father had ordered.
- Meeting with the School Attorneys tomorrow.
- Two Meetings scheduled each day with the administrators, directors and department heads to get to know they better.
- Set up his office and will go through files with Christina when they have some time.
- In contact with Cyndi DeDominick over the weekend to ensure a smooth transition.
- Thankful for this incredible opportunity. We are off to a fantastic start.
- The Board will meet on December 9th for a workshop and on December 16th for their regular meeting.

LHS News by Mr. Van Dervoort:

**Administrators'
Report**

- Guys and Dolls Show very good!
- SUNY Albany Student Teachers are ending next week. Amazing group of student teachers. Hope Shuttleworth (Derek's wife) is doing an amazing job with the program.
- McDonald's night was a success.
- Skills Classes made Coffee Cup holders in community building classes for St Rose.
- We have 4 students accepted through the STEP (Science and Technology Entry Program) at RPI. We have one student from RPI that comes up to assist. We are using google classroom to do announcements, and pre-reading. We also post any videos to help with the understanding of the content. We have been studying greenhouses, their function and practicality. We use our time

together afterschool to do the hands on portion of the program more efficiently.

- The class of 2021 is off to a great start with fundraising and planning for prom. Last week, we did a "make and take" event that had 28 adult attendees; the junior class offered babysitting at the same time to make it more accessible to families. We are starting to plan a holiday activity night to promote positive community in the high school.
- The Lansingburgh Improvement Team: Currently we are working with students kids at RPES after school on Mondays. We are building mentoring bonds through labor and games and conversations so that these kids come to LHS knowing that it is going to be okay.
 - We are creating a Spirit Squad for basketball games. We are putting random messages of support and encouragement in lockers. We tried to solicit donations for various school programs. We are creating messages for our stairways. Our students went to Harvest Fest to help the organizers of the event.
- Attendance Committee focusing on the three week span between Thanksgiving and Holiday Break
 - Perfect Attendance
 - Most improved Attendance
 - T-shirts designed and purchased by faculty to remind students that they need to be here at 7:50am and stay all day - all teachers wearing them Tuesday, 11/26 as a kick off.
 - Using grant funds to raffle pizza party for students with perfect and improved attendance and 2 family members - working toward this to be a quarterly thing.
- December 19th Joint PAC meeting with KMS
- December 10th- Chipotle Night in Latham for the National Honor Society.
- Adopt a Family is up and running.
- Arsenal Partnership Apprenticeship programing
 - Trades Day
- Planning our Social Emotional Curriculum with Rebecca Magdin: Justin Pelitier new health teacher came to us with a plethora of materials and ideas. His teaching is pushing it into all units.
- 7 Students enrolled in the RPI Step program.
- Parent workshop- working with kids with trauma- Next one Holiday stress Dec. 5th
- Well Nest Studios in Stuyvesant Plaza- Stocked Pantry.

RPES News by Mr. Hopkins:

- 5th Grade Trip: Dogman the Musical (Cultural Arts and Ed. budget)
 - Great reports of behavior
 - For many the first exposure to a live performance

- Coming Up: 4th Grade Trip to NYS Museum
 - 12/10: Ravena, Reed, France, Schweda & Nolan
 - 12/12: Allen, Townsend, Blackmur, McBide, Conroy

- Make a Wish Donations: In order to raise money for Make-A-Wish of Northeastern New York
 - -Students can donate, and writ their names on
 - Small Green or red paper star \$0.25
 - Large paper stars from the Make-A-Wish Foundation available for \$1.00
 - Adults can purchase the stars for \$3.00 each.

- Clubs/Activities:
 - Dance Crazy
 - Sound Bites
 - RPES Mentoring Program:
 - Using restorative justice practices with discipline to “pay back the community” instead of punitive consequences. Thanks to LHS for supplying mentors

- Attendance Committee planning to curb the historical downswing in December attendance:
 - Attendance Incentive:
 - Anyone who misses 1 day or less (excused or unexcused) will be eligible to take a field trip to the KMS Auditorium on 12/19/19 to watch a movie

- Character Ed Assembly: Gratitude
 - Thanks to the community members who showed up to be part of the event, where students/teachers said thanks to the people that support them outside school
 - Mike & Jared Collins: Troy Firefighters
 - Jeff Streeter: Troy Police (Our SRO)
 - Tony Buchanon, the Testo Family, and other business owners in the community
 - Bill Atkins from the Veterans Club

- Parent-Teacher Conferences Begin:
 - 11/26 and 12/13 Half-Days

Special Thanks:

- Pumpkin Fest: PTA Members, 5th Grade teachers, and student volunteers
 - Great fundraising event and a great experience!
- Just Run: Finishing another successful season with the Tawansenthea Meet!
 - Thanks to Dave Hamilton, Devon Schwartz, Kathy Testo, and many others!
- Mr. Rowlands and the “Guys and Dolls” cast:
 - Put on a preview for our students 11/22/19; attended by all grades
- Thanks PTA!
 - Approved a donation to cover the cost difference for a student event: Units of Measurement
 - An interactive hands on activity for students (Other funding from 4th Grade Art & Education budget, thanks Mrs. Ravena for organizing)
- Thanksgiving Dinner Donation
 - Thanks to Sue Anthony for organizing, fundraising, and shopping to put together food bundles for 39 families (A New Record!)

Important December Dates:

- 12/3 - Picture retake day
- 12/3 - 9:00 Character Ed Assembly
- 12/11 - 12/12 - Holiday Shop During School hours
- 12/12 - 7pm - Winter Concert at KMS
- 12/13 - PTA Winter Dance/Gingerbread Contest
- 12/18 - 8:00 Shared Decision Making/PAC

TES News by Mr. Knox:

School-Wide Events

1. Bulletin board contests - Classrooms create their bulletin boards to reflect character ed traits and celebrate with a pizza party with Mr. Knox and Ms. Cataldo.
2. Character Ed assembly celebrating gratitude will be on Tuesday, November 26, 2019.
3. Thanksgiving dinners went home today. Thank you to Transfiguration Church in Speigletown, Sheriff's Department, Cap Com Credit Union, Fane's Co, and staff members
4. Next PAC Committee December 10th

Culture

1. The coffee club had 22 attendees, not including the 15 staff members that came down.

2. Met our goal of 90% or higher every week so far this school year.

Curriculum and Instruction

1. Erik Lepis was here for three days last week working with teachers on their writing units of study.
2. Melissa Macaluso came from Questar to work with our co-taught classroom teachers. A lot of positive feedback and takeaways came out of the PD.
3. New Teacher meetings went well today. Met with twelve staff members today
4. Djanna Hill was here for science professional development. Teachers taught lessons and had time to debrief with Djanna afterward.
5. Thanksgiving Parade from Mrs. Brown and Mrs. Mahoney - Great collaboration between Technology TOSA and TES staff.

Technology News from Mrs. Fusco:

- Parent Portal
 - Active - Gradebooks are live for KMS/LHS beginning Quarter 2
 - RPES/TES Parents will receive sign up form at Parent-Teacher Conferences
 - No live gradebooks
- EdLaw 2D - continuous update (vetting websites, creating list of compliant vendors)
 - Google has signed agreement with RICs
- Summer update
 - Completed upgrade to Windows 10 for the majority of the district
 - Added 5 Chromebook carts (2 RPES, 2 TES, 1 replacement)
- Instructional Technology TOSA
 - Pushing into classrooms, bringing innovative technology and resources
 - Working together on new initiatives
 - Digital Literacy / Citizenship curriculum
 - Biweekly Newsletter
 - Online professional development (more teacher participation)
- Hour of Code
 - Week of Dec. 9th - Stations in RPES/TES
- Update of BOE Policies in Tech Committee

Motion by Mrs. Bristol:

RESO #25-11/25/2019
Adjourn

Be it resolved this meeting of the Board of Education hereby
adjourns at 7:54 p.m.

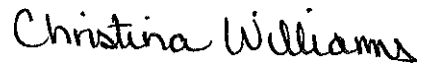
Second: Mr. Morris

Ayes – 9

Nays – 0

Motion Carried
Unanimously

Respectfully submitted,



Christina Williams
Clerk to the Board of Education