

Revised  
4/24/15

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION OF  
THE LANSINGBURGH CENTRAL  
SCHOOL DISTRICT AT TROY, HELD  
AT THE LIBRARY MEDIA CENTER ON  
MONDAY, MARCH 30, 2015.

The meeting was called to order by Mr. Shover at 6:30 P.M.

I. PLEDGE OF ALLEGIANCE:

II. ROLL CALL: K. Bristol, M. Cusack, L. Devaren, S. Farrell, R. Morris,  
J. Shover, M. Sweeney, C. Walp

Absent: none

Others Present: K. Alexander, S. Anthony, N. Bechand, T. Broderick, S.  
Brown, M. D'Adamo, S. Colfer, E. Culliton, C. DeDominick,  
C. Dunn, P. Dyer, A. Ferris, W. France, K. Graber, L. Kyer,  
F. Macri, T. McDonnell, R. McGrouty, J. McNutt, D. Owens,  
S. Paolino, K. Porpeggia, K. Sheehan, A. South, M. Sullivan,  
P. Tobias, P. Wilson

Visitors: Dr. G. Cruz, Questar III, H. Hadjioannou, Questar III,  
Mr. Jack Hill, Questar III

III. Recognition of Class of 2015 Top Ten Students:  
order from 10 to 1 (there is a tie for Salutatorian)

Emily Shepard  
Paul Keeley  
Emily Clute  
Lindsey Van Epps  
Joshua Anthony  
Diamante Moultrie  
Eric Browne  
Kevin Palmateer  
Calla Sopko – Co-Salutatorian  
Molly Bergin – Co-Salutatorian  
Michael Miller – Valedictorian

IV. MINUTES OF PREVIOUS MEETING: A motion was made by Mr. Cusack and seconded by  
Mrs. Bristol that the MINUTES of the REGULAR MEETING held on February 23, 2015  
be approved.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that the MINUTES of the  
SPECIAL Meeting held on March 16, 2015 be approved.

8 Ayes Motion Carried

V. FINANCIAL REPORT: A motion was made by Mrs. Farrell and seconded by Mrs. Bristol that  
the Board APPROVE the following FINANCIAL REPORTS:

- A. Budget Transfers
- B. Monthly Financial Reports
- C. Treasurer's Transfers

8 Ayes Motion Carried

VI. RECOGNITION OF VISITORS:

Mr. South and his Robotics Team demonstrated their Robots that they built for competition at RPI and Baldwinville. They received a grant through PIKE, Co. which allowed them to purchase more equipment to build their Robots. The Robotic Team's hope is to host the competition January 30, 2016 at the Lansingburgh High School gym. Mr. South has started the Middle School Robotics team once a week. Mr. Harkin was able to secure a grant to fund a starter kit. Mrs. Schwenzfeier, high school consultant donated the T-shirts that the team members were wearing tonight.

Representing the High School Robotics Team were: Daniel Tipton, Dawn Adams, Kevin Palmateer, Shalyn Palmateer, Dakota Gallimore, David Bishop and Corey Hadden.

Jodi McNutt, Theresa McDonnell and Samantha Brown – Turnpike Teachers – addressed the board on the Back Packs Program and some recent donations to Turnpike school. They talked about their Grant Committee they established at Turnpike. First, Mrs. McNutt spoke about their Grant Committee. The Back Pack program is a grant sponsored program that Turnpike received for 3 years. This grant will feed 30 students over each weekend throughout the school year. A committee will be set up to pack food into a back pack for 30 students to take home. It will provide healthy food choices to the student over the weekend and a little extra in case the student has siblings. Mrs. McNutt will be reaching out to high school students who might need volunteer hours to assist with the back packs. The committee will select the 30 students who will be receiving these back packs.

Theresa McDonnell and Samantha Brown spoke about receiving donations for seven I-pads for their classroom from the East Greenbush Target, Donor's Choose, Personal Purchase and PCC Connections. Through the use of the I-pad technology and apps in the classroom, it has helped to increase students' math skills and literacy skills. Mrs. McDonnell and Mrs. Brown demonstrated a few apps to show the board what the students see when they use the I-Pads in the classroom.

Dr. G. Cruz, Questar III, H. Hadjoannou, Questar III, and Mr. Jack Hill, Questar III made their annual presentation to the Board.

VII. COMMITTEE REPORTS:

Audit Committee: Mrs. Farrell reported they have not received any runs from the Governor yet. We are closing out Phase I and starting Phase II of the cafeteria project. The cafeteria continues to be profitable. They also discussed creating a reserve fund to maintain the field expenses from the fees charged to outside organizations for the use of our fields.

School Community Committee: Mr. Cusack reported that they are continuing to work on an Open House for all, not just the ones that the individual schools have, but for the community. We continue to advocate through local youth groups.

VII. COMMUNICATIONS: None

VIII. PERSONNEL INSTRUCTIONAL:

A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that the Board of Education accepts, with regret, the resignation for purposes of retirement from Mrs. Kimberly Cooper, Elementary Teacher at Rensselaer Park Elementary School, effective at the close of business on June 30, 2015.

Mr. Cusack thanked her for teaching his son.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Ms. Devaren that the Board of Education accepts, with regret, the resignation for purposes of retirement from Mrs. Kathleen Conroy, Elementary Teacher at Turnpike Elementary School, effective at the close of business on June 30, 2015.

Mr. Morris stated 36 years ago, Miss Nash and now Mrs. Conroy taught both his wife and himself as well as 2 of their children. The school is a great school because of her and she will be missed. Mr. Shover reiterated what Mr. Morris said. He as well had Mrs. Conroy and feels the same way.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the resignation of Mrs. Kelly Deskewicz, Reading Teacher at Knickerbacker Middle School, be accepted with regret effective April 17, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the attached Home Tutoring assignments be approved.

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Ms. Devaren that the following Substitute Teachers be appointed, on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2014-15 school year:

Linda Aron	Un-Certified – A.A.S – Criminal Justice, B.A. Human Services
Stephanie Harrington	Certified – Elementary Education (Grades 1-6) Professional Literacy – (Grades B-6) - Professional Early Childhood Education (Grades B-2) – Professional
Tara Murphy	Certified Teacher/Teaching Assistant at Questar III ( <b>Tutoring Only</b> )

8 Ayes Motion Carried

**IX. PERSONNEL NON-INSTRUCTIONAL**

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the letter of resignation from Mr. James McClure, Technology (I.T.) Director, be accepted with regret, effective April 15, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Ms. Devaren that the letter of resignation from Ms. Megan Pooler, Registered Nurse at Knickerbacker Middle School/Lansingburgh High School, be accepted, with regret, effective April 17, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the following Non-Instructional Substitute be approved for the 2014-15 school year, with compensation according to the C.S.E.A. Contract:

Jenna Retell – Substitute Typist, Custodial, Security, Noon & Breakfast Aide

8 Ayes Motion Carried

**IX. ACTION ITEMS:**

A motion was made by Mrs. Sweeney and seconded by Mr. Walp that the attached list of In-Service and Graduate Credit Hours be approved and that reimbursement of credit for the staff members listed be authorized in accordance with the Lansingburgh Teachers’ Association Contract, effective February 1, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Ms. Devaren that the Lansingburgh Central School District cancel their Shared Service Agreement with the Troy City School District for Coordinator of Transportation position effective April 10, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell to change the resolution to indicate Purchasing Agent from Deputy District Treasurer.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mrs. Sweeney that the Lansingburgh Central School District Cancel their Shared Service Agreement with the Troy City School District for the Purchasing Agent position effective May 1, 2015.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the position of Supervisor of Attendance be added to the list of Non-Instructional to encompass positions in the Lansingburgh Central School District. This position is a non-competitive position and will encompass Central Registration and Transportation.

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Mr. Morris that the Superintendent of Schools and the Board of Education President be authorized to Approve the following Change Orders for \$17M portion of \$18.5M Bond construction project:

GC-104 Bette Cring	\$(111,689.00)	Credit for scope of catwalk change order not completed – KMS
GC-105 Bette Cring	<u>\$ (1,260.00)</u>	Credit for change in price and length of fence – LHS
	\$(112,949.00)	Total Credit

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Ms. Devaren that the Lansingburgh Central School District, Location Code 73806, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hours/day)
Purchasing Agent	7.5
Secretary	7.5
Secretary I	7.5
Secretary II	7.5
Typist 10 month	7.0
Typist 12 month	7.5
Sr. Typist	7.5
Information Coordinator	7.5

8 Ayes Motion Carried

A motion was made by Ms. Devaren and seconded by Mrs. Sweeney that the Lansingburgh Central School District, Location Code 73806, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hours/day)
Business Administrator	7.5
Supt of Bld. & Grounds	7.5
Food Service Director	7.5
I.T. Director	7.5
Treasurer	7.5
Accountant	7.5
Sr. Account Clerk	7.5
Account Clerk	7.5

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the Lansingburgh Central School District, Location Code 73806, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hours/day)
Teacher Aide	6.0
Lunch Monitor	6.0
Registered Nurse	6.25
Licensed Practical Nurse	6.25
Executive Secretary	7.5

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Ms. Devaren that the Lansingburgh Central School District, Location Code 73806, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hours/day)
Custodian	8
Custodial Worker	8
Assistant Head Custodian	8
Building Maintenance Mechanic	8
Building Maintenance Man	8
Building Groundsman	8
Messenger	8
Sr. Monitor	8

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Walp that Whitney M. Young, Jr. Health Services contract awarded in July 2012 for three years, 2012-2013, 2013-2014, and 2014-2015, to provide physician and assistant physician services, be extended for the 2015-16 school year, for a fee of \$29,715.00. Additional services will be \$120.00 per hour (outside the scope of the RFP).

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the Lansingburgh Central School District accepts and places into inventory seven I-Pads and I-Pad cases, a donation from the following corporations:

East Greenbush Target – 1- I-Pad  
 Donor's Choose – 4- I-Pads  
 Personal Purchase – 2- I-Pads  
 PCC Connections – 7- I-Pad Cases

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Ms. Devaren that the Lansingburgh Central School District accepts the donation From Target – Take Charge of Education of \$48.38 for the Lansingburgh High School.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that the Lansingburgh Central School District accepts the donation From Target – Take Charge of Education of \$81.05 for the Rensselaer Park Elementary School.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Walp that the Lansingburgh Central School District accepts the donation From Stewarts and the Pleasantdale Community Church for the Dress a Knight Program.

Stewarts - \$1,750.00  
 Pleasantdale Community Church - \$125

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that **THIS MEMORANDUM OF AGREEMENT** is entered into by and between the LANSINGBURGH CENTRAL SCHOOL DISTRICT ("District"), LANSINGBURGH TEACHERS ASSOCIATION ("Association") and KATHLEEN CONROY ("Mrs. Conroy"), and continues all terms and conditions of employment contained in the Collective Bargaining Agreement between the District and the Association for the period of July 1, 2009 through June 30, 2013, except as expressly amended or modified herein.

**WHEREAS**, Mrs. Conroy is married and obtains health insurance through her husband's employer's plan and receives a buyout payment from the District; and

**WHEREAS**, Mrs. Conroy has expressed to the District her interest in retiring at the conclusion of the 2014-2015 school year and has asked that she be allowed to continue to take the buyout through the end of the 2014-2015 school year, without enrolling in the District's health insurance plan; and

**WHEREAS**, Mrs. Conroy has asked that she be allowed to retire without having taking benefits from the District's health insurance plan (as required by Section 22.1A of the LTA Contract), but be allowed to reenroll in the health insurance plan as a retiree on a family basis, using her accrued sick leave to pay towards her portion of the premium(s) (See Section 22.1B of the LTA contact), at such time as her husband's employer ceases to provide coverage to her and her husband.

**NOW**, therefore, the District, the Association, and Mrs. Conroy hereby agree that:

- (1) Notwithstanding Section 22.1A of the LTA Contract, Mrs. Conroy may retire at the end of the 2014-2015 school year without enrolling in the District's health Insurance plan.
- (2) At such time as Mrs. Conroy is no longer eligible to receive health insurance through her husband's employer's plan, she may, as a retiree, reenroll in the District's plan on a Family basis to provide coverage to her and her husband, at which time all other provisions of Section 22.1 of the LTA contract will apply to her and her spouse.

- (3) Upon her retirement, Mrs. Conroy's accumulated sick leave balance(s) shall be maintained by the District upon the understanding that they may be used to pay the cost of her retirement health insurance premiums pursuant to Section 22.1B.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement or caused this Agreement to be duly executed by their authorized representative.

8 Ayes Motion Carried

X. OLD BUSINESS: None

XI. NEW BUSINESS: Yes

A motion was made by Ms. Devaren and seconded by Mrs. Sweeney that the salary of the Supervisor of Attendance be changed from \$61,200 to \$60,000.

8 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that Mr. David Greklek be appointed to the position of Supervisor of Attendance, a permanent non-competitive position which will encompass Central Registration and Transportation effective April 13, 2015 at a salary of \$60,000.00.

8 Ayes Motion Carried

## XII. SUPERINTENDENT'S REPORT

Mrs. DeDominick stated that the District is still waiting for budget numbers. Assemblyman McDonald telephoned around noon today to state that numbers would not be received until after the legislature approves the budget. As you may be aware, the governor wants to increase the time for a teacher to receive tenure from three years to four years before granting tenure. He also indicated that SED would have a greater input into the design of APPR. We hopefully will receive information by tomorrow morning.

We believe G.E.A. may be gone. We are waiting for formula runs. Some districts will be pleased and some will not.

We will be having our next workshop meeting on April 13th.

Mr. Shover – We held our Board and Administrative retreat. We worked on goals, leadership and opportunities. It gave us an opportunity to listen and grow together as a district. It was an opportunity to get to know each other with recent administrative changes and an upcoming open Board seat. Mr. Shover wanted to thank Cyndi and the administrators for having a productive workshop/retreat. It was an excellent retreat.

### Mr. Macri – LHS

Mr. Macri congratulated the "Top 11" students again and stated that they have amazing things going on in the high school. On our recent half day of school they held their health and wellness day. There was yoga, karaoke, animal balloon making, bowling, board games, students and teachers interacting together.

### Mr. Harkin – KMS

Mrs. D'Adamo and Mr. Ferris would like to show you a short presentation from their 6<sup>th</sup> Grade Egyptian Class Projects and open house night.

### Mrs. McGrouty – RPES

We had our special PARP Guest Readers today. There was a wonderful turnout. They are continuing to prepare students for their State Assessments in April.

### Mrs. Owens - TES

The Parent Teacher Association for Turnpike sponsored a silent auction/raffle to raise funds. Their PTA provides a lot of wonderful things for Turnpike children and Mrs. Owens wanted to personally thank Tina Metcalfe for everything that she does for Turnpike students and school. Our students are progressing beautifully.

### Mr. Colfer – Athletics

Spring sports have begun. We are actually 2 weeks into the schedule. The physical education department will hold their annual badminton tournament. We are one of the lucky school districts that have not had to cancel games due to the weather.

### Mr. Paolino/Mrs. Alexander

Our focus has been on state assessments and annual reviews for students. We are working on curriculum intervention in reading, writing and math. We will be having a proposal for summer curriculum development soon. We would also like to introduce STEM curriculum.

ADJOURNMENT: There being no further business to come before the Board, Mr. Shover asked for a motion to adjourn. A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that the meeting be adjourned.

8 Ayes Motion Carried

The meeting was adjourned at 8:10 P.M.

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Clerk to the Board of Education