

MINUTES OF REGULAR MEETING OF
THE BOARD OF EDUCATION OF THE
LANSINGBURGH CENTRAL SCHOOL
DISTRICT AT TROY, HELD IN THE
LIBRARY MEDIA CENTER
ON MONDAY, DECEMBER 22, 2014

The meeting was called to order by Mr. Shover at 6:32 P.M.

I. PLEDGE OF ALLEGIANCE

- II. ROLL CALL: K. Bristol, M. Cusack, Devaren, S. Farrell, R. Morris,
J. Shover, M. Sweeney, C. Walp, J. Ward
- Absent: 0
- Others Present: K. Alexander, E. Blair, T. Broderick, C. DeDominick, M. Erano
M. Harkin, A. Luciano, R. McGrouty, S. Paolino, C. Phelan,
R. Schongar, B. Sperling, D. Steenrod, M. Sullivan, P. Tobias
- Visitors: 1 – Mr. Blair

- III. MINUTES OF PREVIOUS MEETING: A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that the Minutes of the Regular Meeting held on November 17, 2014 be Approved.

9 Ayes Motion Carried

- IV. FINANCIAL REPORTS: A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the Board Approve the following Financial Reports as well as make payments to the vendors listed on the Schedule of Bills:

- A. Budget Status
B. Treasurer's Report

9 Ayes Motion Carried

- V. RECOGNITION OF VISITORS: Mr. Shover asked if any visitors would like to speak on the agenda.

VI. COMMITTEE REPORT:

Audit Report – Mrs. Farrell: Expenditures from current project have been submitted to State Ed. We have had a good rate for tax collection this year – over 90%. The remainder will be turned over to Rensselaer County for collection.

We have received the checks for the Microsoft lawsuit which will offset costs for technology improvements and salaries.

- VII. COMMUNICATIONS: Mrs. DeDominick said that the communications received were sent home in their Board agenda on Friday.

VIII. PERSONNEL INSTRUCTIONAL:

A motion was made by Mr. Morris and seconded by Mr. Walp that the following resignation of Mr. Kellen Roberts, School Psychologist at Lansingburgh High School, be accepted, with regret effective November 24, 2014.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Morris that the resignation of Mrs. Kyle DePaolo, Elementary Teacher at Rensselaer Park Elementary School be accepted, with regret, effective January 19, 2015.

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that the Board of Education accepts, with regret, the resignation for the purpose of retirement of Ms. Linda Crucetti, from the position of Reading Teacher/TOSA at Rensselaer Park Elementary School effective at the close of business, June 30, 2015.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that Mrs. Tracy O’Neil be granted an unpaid Parental Leave of Absence beginning November 27, 2014 through and including January 30, 2015.

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that pursuant to the recommendation of the Superintendent of Schools, the following teacher be appointed to tenure to the position to which they have served the required probationary period as specified below:

Name – Matthew Loatman
 Tenure Area – Family and Consumer Sciences
 Commencement of Tenure Appointment – 1/2/15
 Certification Status - Professional

9 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mrs. Farrell that Ms. Carrie Phelan be appointed to a three year – Probationary Appointment, in the tenure area of School Building Leader , as Assistant Principal at Knickerbacker Middle School, effective January 5, 2015 through January 4, 2018, at a salary of \$72,000, with benefits in accordance with the L.A.A. contract.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. Bristol that Ms. Erin Blair be appointed to a Probationary Teaching Position at Rensselaer Park School, in the tenure area of Literacy Elementary Education, in accordance with the LTA contract as set forth below:

Commencement of Probationary Service -	November 11, 2014
Expiration of Probationary Service –	November 10, 2017
Certification Status – Literacy gr. B-6 (Professional)	
	Literacy gr. 5-12 (Professional)
Salary – Step 8	\$43,713
Masters	450
Graduate Credits – 33	<u>\$ 1,375</u>
	\$ 45,538 (pro-rated)

9 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mrs. Bristol that Ms. McCormick be appointed to a Probationary School Psychologist Position at Lansingburgh High School, in the tenure area of School Psychologist, in accordance with the LTA contract as set forth below:

Commencement of Probationary Service –	January 20, 2015
Expiration of Probationary Service –	January 19, 2018
Certification Status –	School Psychologist (provisional)
Salary – Step 15	\$53,010
Masters	\$ 450
Graduate Credit – 62	<u>\$ 2,500</u>
	\$55,960 (pro-rated)

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the following Substitute Teachers be appointed, on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2014-15 school year:

Staci Chadwick -Certified - Visual Arts

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Walp that the attached list of a home tutoring assignment be approved.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Ms. Ward that the following Spirit Squad Volunteer Coaching Appointments be approved for the 2014-15 school year, pending completion of NY State coaching certification requirements:

Sonia Rivera
Cherilyn Faraci

9 Ayes Motion Carried

IX. PERSONNEL NON-INSTRUCTIONAL:

A motion was made by Mrs. Bristol and seconded by Ms. Ward that the resignation of Ms. Beth Brant, Breakfast/Noon Aide at Rensselaer Park Elementary School, be accepted, with regret effective December 1, 2014.

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Ms. Ward that Mrs. Sarah Conyers be appointed as District Treasurer/Accountant effective March 1, 2015 at \$53,000 (pro-rated-60%), per the Management Confidential contract.

9 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Mrs. Farrell that the following Non-Instructional Substitute be approved, on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2014-15 school year:

Michelle (Sam) Speanburg	Substitute Typist
Kristie Brundige	Substitute Teacher Aide, Typist
Kenneth Skaarup	Substitute Custodian

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Bristol that Ms. Kathleen Ratigan be appointed as Noon Aide at Rensselaer Park Elementary School effective December 1, 2014.

9 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mrs. Farrell that Ms. Linda Waters be appointed to Breakfast Aide at Rensselaer Park Elementary School effective December 1, 2014.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that Mr. Warren Lansing be appointed as Breakfast/Noon -Aide at Rensselaer Park Elementary school beginning January 5, 2015.

9 Ayes Motion Carried

X. ACTION ITEMS:

A motion was made by Mrs. Sweeney and seconded by Ms. Ward that the following non-resident tuition rates be approved by the Board of Education:

<u>Grade Level</u>	<u>2013-2014 Rate</u>	<u>2014-2015 Rate</u>
Handicapped K-6	\$18,957	\$19,885
Handicapped 7-12	\$20,519	\$22,088
Full Day K-6	\$ 2,349	\$ 2,008
Secondary 7-12	\$ 3,911	\$ 4,211

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that the Board authorizes the Superintendent to abolish the position of Curriculum/Instructional Data Analysis Specialist Pre-K-Gr. 5; Regular and Special Education (TOSA Position), effective January 5, 2015.

9 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mr. Morris that the Board of Education authorizes the Superintendent to create a Director of Curriculum and Staff Development Position, effective January 5, 2015 per the job description below. Benefits per the L.A.A. contract.

- Develop and coordinate Lansingburgh Academy
- Develop and coordinate building and district-level staff development
- Collaborate with outside agencies for staff development opportunities
- Mentor new and developing teachers with best practices
- Coordinate and collaborate educational development with TOSA's in all buildings
- Collaborate with building principals to provide building level supports for instructional staff
- Oversee and coordinate UPK program
- Liaison with outside UPK providers
- Liaison with Rensselaer County Early Intervention and UPK providers
- CPSE Chairperson
- Coordinate with TOSA's and Technology Director for data analysis of student achievement
- Collaborate and develop in conjunction with PPSE special education instruction and service delivery models
- Research and develop outside staff development opportunities
- Collaborate with building principals and staff on grant opportunities
- Liaison to in-district parochial schools for Federal and NYS funds
- Responsible for completion of Consolidated Application annually
- Work with business official to manage and maximize use of Federal and NYS funds
- Work with superintendent and the administrative team on budget and curriculum improvements
- Other related duties as assigned by the superintendent

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mrs. Farrell that the Lansingburgh Central School District accepts the donation from Mary Jane Hopeck, MarEle Boutique Assessories for the Dress a Knight Fund for the amount of \$315.

9 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Ms. Ward that the Lansingburgh Central School District accepts the donation from the following donors for the Dress a Knight Fund for the amount of \$130:

John & Gloria Waters	\$50.
Barbara Traver	\$5
Cornerstone Community Church	\$75.00

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the Lansingburgh Central School District surplus a broken piece of weight room equipment, a leg squat machine. The item is unusable and will be scrapped for metal.

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Farrell that the Lansingburgh Central School District Surplus the old salter that was attached to the truck bed for the GMC truck, which was already surplus in May 2012. We received \$54.00 from Kelman's Scrap.

9 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mrs. Farrell that the following policies were reviewed by the Policy Committee at their meeting on November 17, 2014:

- Free & Reduced Letter – amended
- FERPA Notice Letter
- Pesticide Application Notice
- Highly Qualified Letter
- Student Privacy Notification
- Policy 5550 – Student Privacy
- Policy 8410 – Student Transportation
- Policy 8411 – School Bus Scheduling and Routing
- Policy 8413 – Transportation for Non-Public School Students
- Policy 8414 – School Bus Safety
- Policy 8414R – School Bus Safety Regulation

9 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that First Niagara Bank, N.A. headquartered in Buffalo, New York is designated an authorized depository of this corporation; and It Is Further Resolved that all drafts, checks or other instruments or orders for the payment of money drawn against the account or accounts of this corporation with said depository shall be signed by any 1 of the following:

Lisa Kyer, Business Administrator
Jane Luskin, Treasurer
Lynn Pfitz, Account Clerk

It Is Further Resolved, that said depository is authorized to place to the credit of the account or any of the accounts, or this corporation, funds, drafts, checks or other property by whomever delivered to said depository or agent thereof for deposit to the accounts of this corporation, endorsed with the name of this corporation, by rubber stamp, facsimile, mechanical, manual, or other signature (and any such endorsement by whomever affixed shall be the endorsement of this corporation), or otherwise endorsed, or unendorsed, provided that if any such item shall bear, or be accompanied by directions (by whomever made) for deposit to specific account, then such deposit shall be to the credit of such specific account: and

It Is Further Resolved, that said depository is hereby directed to accept and/or pay and/or apply any draft, check, instrument or order for the payment of money, or any proceeds thereof, drawn on such account or accounts when signed as required by these resolutions by manual, rubber stamp, facsimile, or other mechanical signature (by whomever affixed) without limit as to amount, without inquire, and without regard to the deposition of any such item or any proceeds thereof. Further, said depository shall not be liable in connection therewith notwithstanding that such item may be payable to the order of a person whose signature appears thereon or of any other officer or officers, agent or agents of this corporation, or such items or any proceeds thereof may be used or deposited for the personal credit or account of any such person or persons, officer or officers, agent or agents with the depository or otherwise.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the Lansingburgh Central School District end their Shared Service Contract with the Troy City School District for Deputy District Treasurer position effective March 1, 2015.

9 Ayes Motion Carried

XI. OLD BUSINESS - None

XII. NEW BUSINESS - None

Resignations

A motion was made by Mr. Morris and seconded by Mrs. Farrell that the Letter of Resignation from Kelly Alexander – Curriculum/Instructional/Data Analysis Specialist Pre-K-Gr. 5, Regular and Special Education TOSA, be accepted, effective January 5, 2015.

9 Ayes Motion Carried

A Motion was made by Mrs. Bristol and seconded by Ms. Ward that the letter of Resignation from Carrie Phelan as Elementary Teacher at Rensselaer Park Elementary School, be accepted effective January 5, 2015.

9 Ayes Motion Carried

Appointment

A motion was made by Mrs. Sweeney and seconded by Mr. Morris that Ms. Kelly Alexander be appointed to a two year – Probationary Appointment, as Director of Curriculum and Staff Development, in the Part 30 tenure area of “instructional support services in professional development” effective January 5, 2015 through January 4, 2017, at a salary of \$100,000, with benefits in accordance with the L.A.A. contract.

9 Ayes Motion Carried

XIII. SUPERINTENDENT'S REPORT:

Mrs. DeDominick wanted to congratulate and thank Mrs. Sperling for her 18 plus years with the Lansingburgh Central School District serving our students and us. Mrs. Sperling will be retiring at the end of January.

Mrs. DeDominick also thanked Mrs. Oboyski-Butler for her 7 years of service to our district and students. She is retiring at the end of this month.

We will be participating in a CUNY research project. We will participate with a small group of schools that have been identified as maintaining or increasing student performance throughout the implementation of Common Core. We have also been recognized in the Record for the highest increase in graduation rates in the area. We also have been recognized for improved grade rates.

The Amsterdam School District came to our district for a day long observation in each of our buildings because of our performance with the implementation of Common Core. They left with stacks of notes and ideas and we were very grateful for the willingness to share ideas with them. Coxsacki-Athens Schools will be visiting after the holidays to gain insight on our reconfiguration process and our outcomes.

KMS

Mr. Paolino –

The Amsterdam School District visited our middle school earlier this month, commending and complementing us on the climate culture and integrated co-teaching practices.

The annual holiday food drive was a success. With the help of staff and students, and Mr. Clickner's \$500 donation in the name of his dad, 100 families were given good baskets for the Christmas holidays. Mr. Clickner also donated \$500 which was very helpful to the clothe-a-child for students in need.

We also had student shop day. Students earn "character bucks" throughout the year and can go to the school mobile store and purchase donated items with their character bucks and give as gifts or keep for themselves.

Mr. Harkin – The Times Union, B. Gardinier, did a feature article on our "Student Character Bucks", our holiday shop and food drive. It was published on December 26th. If you would like to visit www.timesunion.com, go to the search button, type in Knickerbacker Middle School Character Bucks to view the article.

RPES

Mrs. McGrouty – We continue to focus on mapping with a shared reading focus; where students were and are progressing to; and we continue to work with math maps and assessments with Sam Jovel and Leah Mermelstien. Leah will be back in January and May.

The PTA held their annual holiday shop. The students are selling Make-A-Wish stars. The Lansingburgh Girls Basketball team helped out two of our families this year by bringing gifts for the holidays.

TES

Mrs. Steenrod – We have been doing a lot of reading and writing and observing classes. There has been great progress.

Mrs. Townsend has headed up the Make-a-Wish campaign for many years. Again this year she coordinated it between Rensselaer Park and Turnpike. They made stars instead of angels to sell for \$.25 to \$1.00, so no one feels left out.

The students for the holiday food drive brought in so much food. Each grade/class were given a specific item to bring in. It was fantastic.

Mrs. Steenrod wanted to thank Momentive (old GE), our school psychologist, Applebee's Restaurant, 41 Restaurant, Jeff Pasinella and Mark Smith for coordinating our toy drive for the holidays for both Turnpike and Rensselaer Park. Because of this drive we were able to make a lot of families happy.

We held our Polar Express night and served Hot Chocolate. We also had our holiday shop.

Mr. Shover – Erin (Mrs. Blair) I want to formally welcome you to our district. Have a happy holiday season and we are looking forward to a great new year.

IVX. EXECUTIVE SESSION - none

ADJOURNMENT: There being no further business to come before the Board, Mr. Shover asked for a motion to adjourn. A motion was made by Mrs. Bristol and seconded by Mrs. Farrell that the meeting be adjourned.

9 Ayes Motion Carried

The meeting was adjourned at 7:10 p.m.