

MINUTES OF RE-ORGANIZATIONAL
MEETING OF THE BOARD OF EDUCATION
OF THE LANSINGBURGH CENTRAL SCHOOL
DISTRICT AT TROY, HELD AT THE DISTRICT
ON MONDAY, JULY 10, 2017 at 5:30 p.m.

The meeting was called to order by Mrs. Sweeney at 5:30 p.m.

- I. ROLL CALL: K. Bristol, M. Cole, M. Cusack, R. Morris, J. Shover, M. Sweeney,
C. Walp, J. White

ABSENT: M. Speanburg

Others Present: T. Broderick, C. DeDominick, L. Klime, A. Mauriello

Visitors: 0

II. ACTION ITEMS:

Call to Order:

The President of the Board of Education continued to act as such until a new President was elected, called the meeting to order at 5:33 p.m.

EXECUTIVE SESSION:

Mrs. Sweeney asked for a motion to go into EXECUTIVE SESSION before beginning the Re-Organizational Meeting to discuss negotiation of a contract.

A motion was made by Mr. Cusack and seconded by Mr. White to enter into EXECUTIVE SESSION.

8 Ayes Motion Carried

Board entered EXECUTIVE SESSION at 5:35 p.m.

Board exited EXECUTIVE SESSION at 6:07 p.m.

The Re-Organizational Meeting Resumes at 6:08 p.m.

The District Clerk administered the Oath of Office to all Board Members and the Superintendent of Schools.

The District Clerk asked for nominations from the Board for the Office of President.

A nomination was made by Mrs. Bristol and seconded by Mr. Cusack to nominate Mrs. Mary Sweeney for the Office of President of the Board.

The District Clerk asked for additional nominations for the Office of President.

There were no further nominations for the Office of President.

The District Clerk asked for a motion to close the nominations.

A motion was made by Mr. Cusack and seconded by Mr. Morris that the Nominations for the Office of President be closed.

8 Ayes Motion Carried

The President of the Board of Education continued to act as such and asked for a motion to accept the results.

A motion was made by Mrs. Bristol and seconded by Mr. Cusack that Mrs. Sweeney is elected to the Office of President.

8 Ayes Motion Carried

Mrs. Sweeney took her seat as Board President.

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Mrs. Sweeney asked for nominations for the Office of Vice-President.

A nomination was made by Mrs. Sweeney and seconded by Mr. Morris to nominate Mr. Shover for the Office of Vice-President.

The President asked for additional nominations for the Office of Vice-President.

There were no further nominations for the Office of Vice President.

There being no further nominations for the Office of Vice-President, the President asked for a motion to close the nominations for Vice-President.

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the Nominations for the Office of Vice-President be closed.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mrs. Bristol that Mr. Shover be elected to the Office of Vice-President.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. White that Theresa Broderick be appointed as District Clerk for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mrs. Bristol that Colleen Thomas be appointed as Deputy District Clerk for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that Linda Klime be appointed as District Treasurer for 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that Jane Luskin be appointed as Deputy District Treasurer for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that Jane Luskin be appointed as District Tax Collector for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Mr. White that Linda Klime be appointed as Purchasing Agent for the 2017-18 school year.

8 Ayes Motion Carried

Mrs. Sweeney, Board President administered the oath of office to the newly appointed District Clerk.

Theresa Broderick, District Clerk administered the oath of office to all newly elected and appointed officers (President and Vice-President of the Board, District Tax Collector, Treasurer, Deputy Treasurer, Purchasing Agent.)

A motion was made by Mr. Shover and seconded by Mr. White that Mr. Jaime Thomas, Esq. of Schiller & Knapp, LLP, be Appointed as a School Attorney for the 2017-18 school year with compensation at the rate of \$105 per hour for a Partner, \$90 per hour for an Associate and \$50 per hour for a Paralegal.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that the Firm of Whiteman, Osterman and

Hanna, be appointed as School Attorneys for 2017-18 school year with compensation at the rate of \$20,000 per year payable in four quarterly installments, plus an hourly fee of \$200 for work beyond the basic retainer.

8 Ayes Motion Carried

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A motion was made by Mr. Walp and seconded by Mr. White that Ms. Kathy A. Ahearn, Esq. the Law Offices of Guercio & Guercio, LLP, be appointed as General Council with Respect to Charter Schools for the July 1, 2017 through June 30, 2018 with compensation at an hourly rate of \$172.50 per hour to be billed monthly.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that Mr. Edward Wade be appointed as Internal Claims Auditor for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. White that the Times Union Newspaper be Approved as the official newspaper for the School District for the 2017-2018 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the Treasurer or Deputy Treasurer be authorized to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of the payroll for the particular month.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that First Niagara Bank and Key Bank be designated as the official depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and Business Administrator's signature be required on all checks drawn on any of the District's Accounts, and that First Niagara be designated as the official lockbox depository for School District tax collection during the 2017-18 school year, and that the following banks be approved as depositories for investments: J. P. Morgan Chase Bank, Key Bank, Citizens Bank, M & T Bank, Bank of America, and First Niagara Bank.

A motion was made by Mr. Shover and seconded by Mr. White to amend the above resolution to that Pioneer Commercial Bank and Key Bank be designated as the official depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and Business Administrator's signature be required on all checks drawn on any of the District's Accounts for 2017-2018,

and It Is Further Resolved that the following banks be approved as depositories for investments:

J. P. Morgan Chase Bank, Key Bank, Citizens Bank, M & T Bank, Bank of America, and Pioneer Commercial Bank.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the Business Administrator or Superintendent be Authorized to Certify Payrolls.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. White that the last Monday of each month be designated as the Regular Monthly Meeting night of the Board of Education at 6:30 P.M. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the Business Administrator and the Superintendent of Schools be designated to sign reports for the Rensselaer County Civil Service Commission.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that the Business Administrator or Purchasing Agent be authorized to conduct bid openings and that the School District Clerk be authorized to conduct bid openings in his/her absence.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. Walp that Mr. Robert Schongar be appointed as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the District Clerk be appointed as Records Access Officer for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. White that the District Clerk be appointed as Records Management Officer for the 2017-18 school year.

8 Ayes Motion Carried

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A motion was made by Mr. Walp and seconded by Mr. White that Mrs. Lisa Kyer be appointed as Chemical Hygiene Officer for the 2017-2018 school year.

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. White that Mrs. Lisa Kyer be appointed as Medicaid Compliance Officer for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that the District approve the IRS Mileage Rate as the federally approved Rate of Reimbursement for the District.

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Mr. Morris that Linda Klime be appointed Emergency Management Plan Coordinator for the 2017-18 school year, and that Mr. Robert Schongar be Appointed as an Alternate in the absence of Mrs. Klime.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that Shaun Paolino, Director of Pupil Personnel Services, be Appointed as Title IX Hearing Officer for the 2017-18 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that Shaun Paolino, Director of Pupil Personnel Services, be appointed as Section 504 Compliance Officer for the 2017-18 school year.

8 Ayes Motion Carried

A Motion was made by Mr. White and seconded by Mr. Walp that Theresa Broderick be appointed as District Data Base Supervisor to oversee coordination and on-going updates to School Tool at a stipend of \$5,000.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Walp that Emily Kyer be appointed as the Substitute Teacher/Teaching Assistant/Nurse and Teacher Aide Calling Service Coordinator for the 2017-2018 school year at a stipend of \$4,000.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the President of this Board of Education shall be and is hereby empowered and directed to authorize the issuance and to tax anticipation notes, and revenue anticipation notes at such times and under such circumstances as he or she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name and on behalf of the School District and to sell at private sale and deliver the same; and in full faith and credit of the Lansingburgh Central School District at Troy, Rensselaer County, New York, are hereby pledged to the punctual payment of the principal of an interest on all notes issued pursuant hereto by the President of the Board of Education; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; provided however, that the President shall not issue any note in a principal amount exceeding \$8,000,000 (1/2 our Foundation Aid) nor bearing a rate of interest in excess of that permitted by law at the time said note is issued.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. White that Ms. Lisa Kyer be appointed as the Privacy Official for HIPAA.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that Ms. Lisa Kyer be appointed and hereby is designated to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for Workers' Compensation, the New York State Public Schools Statewide Workers'

Compensation Trust, and that Kathleen Napples be and hereby is designated to serve as alternate Trustee under the plan effective July 1, 2017.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. White that the Superintendent of Schools appoint the following administrators as Dignity Act Coordinators for their respective buildings for the 2017-18 school year:

Francis Macri, Principal	Lansingburgh High School
Michael Harkin, Principal	Knickerbacker Middle School
Rebecca McGrouty, Principal	Rensselaer Park School
Tina O'Brien, Principal	Turnpike School

8 Ayes Motion Carried

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A motion was made by Mr. Morris and seconded by Mr. White that upon the recommendation of the Superintendent of Schools, the Board of Education, Lansingburgh Central School District, hereby appoints Lisa Kyer and Cynthia DeDominick to act as the Board's designees for purposes of determining student residency pursuant to 8NYCRR section 100.2(y).

8 Ayes Motion Carried

A motion was made by Mr. Morris and seconded by Mr. Walp that the Superintendent appoint Gregory Rashford, Chief Information Officer for the Lansingburgh Central School District effective July 1, 2017 at a stipend of \$10,000 per year.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Morris that the Superintendent appoint Frank Macri Deputy Chief Information Officer for the Lansingburgh Central School District, effective July 1, 2017 at a stipend of \$5,000 per year.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. Morris that the Superintendent appoint Darwin Carr as Homeless Liaison for Students and Families for the Lansingburgh Central School Districts at a stipend of \$10,000.

A motion was made by Mr. Shover and seconded by Mr. Morris to add the effective date of Mr. Carr's appointment is July 1, 2017.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. White that the President of the Board of Education appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee, and Grievance Committee to serve during the 2017-2018 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the President of the Board of Education Appoint Jeff White as Board Liaison to the Education Foundation for school year 2017-2018.

8 Ayes Motion Carried

Approval to Amend and Extend the Superintendent's Employment Contract was Tabled for further discussion pending retirement.

A motion was made by Mrs. Bristol and seconded by Mr. Morris to designate Linda Klime as Chief Emergency Officer for the Lansingburgh Central School District.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the Superintendent appoints the following faculty and staff to the District-wide School Safety Team for the 2017-18 school year:

Cynthia DeDominick - Superintendent
Kelly Smith – Directory of Curriculum

Linda Klime – Business Administrator
Robert Schongar – Director of Facilities
Shaun Paolino – Pupil Personnel Services Director
Rebecca McGrouty – RPES Principal
Michael Harkin – Middle School Principal
Carrie Phelan – Middle School Assistant Principal
Frank Macri – High School Principal
Matt VanDervoort – High School Assistant Principal
Tina O’Brien – TES Principal
Dave Osgood – RPES Custodian
Chuck Davey – KMS Custodian
Mike Parker – LHS Custodian
George Bouchey – TES Custodian
Tim LeVan – Questar Health & Safety
David Hamilton – RPES Teacher Representative

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Angela Mauriello – TES Teacher Representative
Dean Rospo – KMS Teacher Representative
Christine Strube – LHS Teacher Representative
Barbara Ashe , Deborah Faraci, Barbara Smollin – PTSA
Theresa Broderick – Clerical
Sean Colfer – Athletic Director
Anthony Faraci – CSEA Representative
Laurie Ryan – Teaching Assistants Representative
Suzanne Anthony – RPES Nurse
Reene McGreevy – TES Nurse
Penny Tobias – KMS/LHS Nurse

8 Ayes Motion Carried

A motion was made by Mr. Walp and seconded by Mr. White that the following policies, as recommended by the Policy Committee and presented for information at the Regular Board Meeting on June 19, 2017, be approved:

Policy 6420 – Investments w/Regulations
Policy 9521 – Managerial/Confidential Employee Benefits

8 Ayes Motion Carried

A Motion was made by Mr. Shover and seconded by Mr. White that, in accordance with Board Policy 9521 – Managerial/Confidential Employee Benefits, Section 9, the Board of Education hereby establishes the following salary increases for District employees who are designated as Managerial/Confidential and who do not have an individual employment agreement with the District:

July 1, 2017 – a raise of 4% upon the employee’s base salary,
July 1, 2018 – a raise of 3% upon the employee’s base salary,
July 1, 2019 – a raise of 3% upon the employee’s base salary
July 1, 2020 – a raise of 3% upon the employee’s base salary.

8 Ayes Motion Carried

A motion was made by Mr. White and seconded by Mr. Walp that Marc Fruscio be approved for summer School Review Session – 8 days of Math Review at \$25 per hour according to the LTA contract; and that Marc. Fruscio be approved to proctor and grade for the 2017 summer school session.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. White that the following Coaching Appointments be approved for the 2017-18 school year, pending completion of NY State coaching certification requirements with reimbursement according to the L.T.A. contract:

Coaching Reappointments

Boys Modified Soccer – Matthew Loatman
Head Modified Football – Anthony Faraci

Coaching Appointments

Girls Modified Soccer – Jenelle McDonald
Modified Wrestling – Brian Fox

Volunteer Coaching Appointment

Volunteer Girls Soccer Coach – Jenna Gagnano
Volunteer Girls Soccer Coach – Nicole Welcome

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Morris that the following appointment for the Special Education Multiple Disability Summer School Program for Rensselaer Park be Approved:

JoAnne Marcario RPES Teacher Aide 5 hours per day/5 days per week for 6 weeks

8 Ayes Motion Carried

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VII. COMMUNICATION: none

VIII. OLD BUSINESS: none

IX. NEW BUSINESS: none

SUPERINTENDENT'S REPORT

none

EXECUTIVE SESSION: none

XII. ADJOURNMENT: There being no further business to come before the Board, Mrs. Sweeney asked for a motion to adjourn. A motion was made by Mr. Shover and seconded by Mrs. Bristol that the meeting be adjourned.

8 Ayes Motion Carried

The meeting was adjourned at 6:54 p.m.

District Clerk to the Board of Education