

LANSINGBURGH CENTRAL SCHOOL DISTRICT

K-12 Comprehensive School Counseling Plan

2020-2021

Designed and Implemented by Certified School Counseling staff at Lansingburgh Central School District:

Elementary School:

Michele McLaughlin
Edda Sacco

Middle School:

Phil Faseun
Meghan Holdsworth
Amie Maguire

High School:

Leesa Crawford-Young
Laura Gallagher
Darleen Sampson

Director of Guidance:

Greg Rashford





Lansingburgh School Counseling Program:

MISSION: To provide a comprehensive, developmentally age appropriate and sequential counseling program that is aligned with the National (ASCA) and NYS (NYSCA) school counseling standards. Our program will address the academic, personal/social, and college and career readiness needs for all students in our district schools.

VISION: Our students will be prepared to reach their fullest educational potential and successfully manage their lives as healthy, independent thinkers, responsible and productive citizens who respect themselves and others.

GOALS:

- 1. To integrate Social Emotional Learning Curriculum in to Grades K-6.**
- 2. To review and strengthen current transition/orientation programs at the different buildings to insure student transitioning success.**
- 3. To develop sequential, age appropriate career development classroom curriculum to include all grade levels.**
- 4. Continue to increase the number of students graduating with an Advanced Regents Diploma.**
- 5. To implement additional programs and services to improve the school retention and attendance rate.**



New York State Part 100 Regulations - School Counseling Programs

The Lansingburgh Comprehensive Counseling Plan aligns with the amended Part 100 of the Commissioner's Regulations.

The Program

1. The Lansingburgh School District's comprehensive developmental counseling programs includes all students K-12.
1. All Lansingburgh students K-12 have access to a certified school counselor.
1. The Lansingburgh K-12, counseling program is designed in coordination with the teaching staff to prepare students to effectively participate in their current and future educational programs; address multiple student competencies including career/college readiness standards, academic, and social/emotional development standards. For students in grades K-5, the program is designed by a certified school counselor in coordination with instructional staff.

The Services

1. The Lansingburgh K-5 counseling program is designed:
 1. To prepare students to participate effectively in their current and future educational programs,
 2. To provide information related to college and careers,
 3. To assist students who may exhibit challenges to academic success, including but not limited to attendance or behavioral concerns, and
 4. Where appropriate, to make a referral to a properly licensed professional and/or certified pupil personnel service provider for more targeted supports.
1. Certified school counselors provide students at Lansingburgh Grades 6-12 with an annual individual progress review plan, which reflects each student's educational progress and career plans; for a student with a disability, the plan shall be consistent with the student's individual education program.



K-12 Comprehensive School Counseling Plan

1. For students in all grades K-12 the program includes the following activities or services:
 1. School counseling core curriculum instruction for the purpose of addressing student competencies related to career/college readiness, academic skills, and social/emotional development by a certified school counselor.
 2. Direct student services to enable students to benefit from the curriculum
 1. Responsive services
 2. Crisis response
 3. Group counseling
 4. Individual counseling, appraisal, assessment and advisement
 5. Assisting students to develop and implement postsecondary education and career plans
 6. Assisting students who exhibit attendance, academic, behavioral or adjustment concerns
 7. Encouraging parental involvement
 1. Indirect student services that enable student to benefit from their education
 1. Referrals to appropriately licensed or certified individuals
 2. Consultation and/ or collaboration with others
 3. Leadership, advocacy, and teaming activities

The Plan

1. The Lansingburgh CSD has developed a district-wide & building level comprehensive school counseling plan that complies with the regulation requirements and is in accordance with the following:
 1. Developed by or under the direction of certified school counselors
 2. The plan will be updated annually & a report will be presented to the board of education
 3. The plan is filed in the district office and is available for review by any individual
 4. The plan presents program objectives, which describe expectations of what students will learn
 5. Activities to accomplish the objectives; specifications of the staff members and other resources assigned to accomplish the objectives; provisions for the annual assessment of the program results



K-12 Comprehensive School Counseling Plan

Student Mindsets and Behaviors

As a result of a comprehensive counseling program, students should demonstrate the following mindsets and behaviors as outlined by ASCA:

- **Academic Development** – Standards guiding school counseling programs to implement strategies and activities to support and maximize each student’s ability to learn.
- **Career Development** – Standards guiding school counseling programs to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the lifespan.
- **Social/Emotional Development** – Standards guiding school counseling programs to help students manage emotions and learn and apply interpersonal skills.

School counselors use these standards to assess student growth and development, guide the development of strategies and activities and create a program that helps students achieve their highest potential. To operationalize the standards, school counselors select competencies that align with the specific standards and become the foundation for classroom lessons, small groups and activities addressing student developmental needs. The competencies directly reflect the vision, mission and goals of the comprehensive school counseling program and align with the school’s academic mission.



ASCA MINDSETS & BEHAVIORS: PROGRAM PLANNING TOOL

This form is a tool you can use in planning your overall school counseling curriculum. Indicate the grade level in which you plan to address any standard in the cells below as well as how the standard is addressed (core curriculum-CC, small group-SG, closing-the-gap-CTG). It isn't necessary to address each standard each year.

Mindsets	Grade Level/Delivery		
	Academic	Career	Social/ Emotional
	<i>Indicate grade level and how addressed (core curriculum-CC, small group-SG, closing the gap-CTG)</i>		
M 1: Belief in development of whole self, including a healthy balance of mental, social/emotional and physical well-being			
M 2: Self-confidence in ability to succeed			
M 3: Sense of belonging in the school environment			
M 4: Understanding that postsecondary education and lifelong learning are necessary for long-term career success			
M 5: Belief in using abilities to their fullest to achieve high-quality results and outcomes			
M 6: Positive attitude toward work and learning			
Behavior: Learning Strategies			
B-LS 1: Demonstrate critical-thinking skills to make informed decisions			
B-LS 2: Demonstrate creativity			
B-LS 3: Use time-management, organizational and study skills			
B-LS 4: Apply self-motivation and self-direction to learning			
B-LS 5: Apply media and technology skills			
B-LS 6: Set high standards of quality			
B-LS 7: Identify long- and short-term academic, career and social/emotional goals			
B-LS 8: Actively engage in challenging coursework			
B-LS 9: Gather evidence and consider multiple perspectives to make informed decisions			
B-LS 10: Participate in enrichment and extracurricular activities			
Behavior: Self-Management Skills			
B-SMS 1: Demonstrate ability to assume responsibility			
B-SMS 2: Demonstrate self-discipline and self-control			
B-SMS 3: Demonstrate ability to work independently			
B-SMS 4: Demonstrate ability to delay immediate gratification for long-term rewards			
B-SMS 5: Demonstrate perseverance to achieve long- and short-term goals			
B-SMS 6: Demonstrate ability to overcome barriers to learning			
B-SMS 7: Demonstrate effective coping skills when faced with a problem			
B-SMS 8: Demonstrate the ability to balance school, home and community activities			
B-SMS 9: Demonstrate personal safety skills			
B-SMS 10: Demonstrate ability to manage transitions and ability to adapt to changing situations and responsibilities			
Behavior: Social Skills			
B-SS 1: Use effective oral and written communication skills and listening skills			
B-SS 2: Create positive and supportive relationships with other students			
B-SS 3: Create relationships with adults that support success			
B-SS 4: Demonstrate empathy			
B-SS 5: Demonstrate ethical decision-making and social responsibility			
B-SS 6: Use effective collaboration and cooperation skills			
B-SS 7: Use leadership and teamwork skills to work effectively in diverse teams			
B-SS 8: Demonstrate advocacy skills and ability to assert self, when necessary			
B-SS 9: Demonstrate social maturity and behaviors appropriate to the situation and environment			

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Curriculum Maps

Lansingburgh School Counselors have aligned their K-12 Curriculum to three sets of standards where applicable:

- 1) (ACSA) American School Counselor Association Nation Standards**
- 2) (CDOS) New York State Learning Standards for Career Development and Occupational Studies**
- 3) (NYSED) Commissioner's Regulation 100.2(j) Guidance Programs and Comprehensive Developmental School Counseling Programs.**

***Please find at the conclusion of this document in the appendix section these 3 detailed documents.**

Lansingburgh School Counselors will be implementing the Second Step Social-Emotional Learning Curriculum into K-6 classrooms beginning in the 2019-2020 school year to assist in complying with the district requirements to meet the New York State Social Emotional Learning Benchmarks:

- 1) Develop self-awareness and self-management skills essential to success in school and in life.**
- 2) Use social awareness and interpersonal skills to establish and maintain positive relationships.**
- 3) Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts.**

Scope and sequence for available lessons and curriculum are included for reference. Counselors will work with classroom teachers on selecting and implementing appropriate lessons on a regular basis. Attached with the curriculum is sample lesson plans for these units aligned to learning standards and objectives.

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Participation in Current Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goals	Assessment
			ASCA STANDARD	NYSED CDOS					
Annual parent-teacher conferences to review short-term and long-term goals; areas of concern; interests and activities; academic strengths and weaknesses	NYSED 100.2(j)	To begin assisting parents in becoming aware of their child's academic progress	A:A1.1&3-4, A:A2.2	3a	Mid-late November	Grades 3-5	Teachers, school counselor, administrators, school psychologist, school social worker	Increase parental awareness of student's academic progress	N/A
Informal Conferences/Contacts	NYSED 100.2(j)	To get school personnel involved in supporting teachers with student behaviors and academic struggles	A:A1, A:A2, A:A3, A:B1, PS:A1, PS:A2, PS:B1	3a	Ongoing, as appropriate	Grades 3-5	Teachers, school counselor, administrators, school psychologist, school social worker	A way for school personnel to continue supporting students behaviorally and academically	N/A
Completion of SED "Career Plan"	NYSED 100.2(j)	To begin tracking student career goals	C:A1.3&6, C:B1.2, C:B2.4, C:C1.3,	1, 2, 3a, 3b	May/June	Grades 3-5	Classroom teacher and school counselor	This activity helps students begin thinking about life after Primary and Secondary education	NYSED Career Plan- Review Annually with students

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Participation in Current Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY		
	Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goals	Assessment
				ASCA STANDARD	NYSED CDOS					
Peaceful Bus	NYSED 100.2(j)	To enforce school rules and regulations in a school bus setting	PS:A1.6&9	3a	Twice a year: fall/spring	Grades 3-5	School Counselor, Assistant Principal, DO head of Transportation for Birnie Bus	A way to create a sense of community with students, the school, drivers, and bus aides	N/A	
Classroom Guidance Lessons	NYSED 100.2(j) 1) 2.i.a.c	A way to teach social-emotional skills to students in a large group setting	A:A1-3, A:B1-2, A:C1, C:B1-2, PS:A1-2, PS: B1, PS:C	2, 3a	Ongoing	Grades 3-5	School Counselor	To reinforce social-emotional skills in a classroom setting	N/A	
Group Counseling	NYSED 100.2(j) 1) 2.i.a	For students who need further help regulating themselves in a smaller setting vs a classroom environment	PS:A1-2, PS: B1, PS:C	2, 3a	As needed by referral. 6 weeks in the fall and 6 weeks in the spring- 2 groups running at a time	Grades 3-5	School Counselor	To assist students in emotionally regulating themselves in a smaller setting	Teacher referrals and post-assessments	

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Participation in Future Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY										FOUNDATION				MANAGEMENT				ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment										
			ASCA STANDARD	NYSED CDOS															
Teacher/Counselor conferences	NYSED 100.2(j) 1) 2.i.a	A way for teachers, pupil personnel services, and administrators to discuss a plan for student behaviors and academic success	A:A1, A:A2, A:A3, A:B1, PS:A1, PS:A2, PS:B1	3a	Ongoing, as appropriate	Grades 3-5	Teachers, school counselor, administrators, school psychologist, school social worker	To discuss student academic and behavioral progress	Documentation of conferences										
Middle School Orientation Program	NYSED 100.2(j) 1) 2.i.a	To begin getting students used to transitioning from the Intermediate School to the Middle School	M3, B-SMS 10	3a	June	Incoming 6th Graders	6th grade teachers, School Counselors, Administration, Psychologist, Social Worker	To assist student transition from the Intermediate building to the Middle School	N/A										
Find Your Way Day	NYSED 100.2(j) 1) 2.i.a	A way for students to begin navigating their new school environment and meet their new middle school teachers	M3, B-SMS 10	3a	August	Incoming 6th Graders	Administrators and Faculty	To further assist student transition from the Intermediate building to the Middle School	N/A										
Incoming Third Grade Student visitation	NYSED 100.2(j) 1) 2.i.a	To begin getting students used to transitioning from Primary School to Intermediate School	M3, B-SMS 10	3a	August	Incoming 3rd Graders	3rd Grade Classroom Teachers, Administrators, Nurse, School Counselor, Social Worker, Psychologists, other Faculty members as needed	To assist student transition from the Primary building to the Intermediate building	N/A										

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Helping Students who Exhibit Attendance Problem

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY		
	Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
				ASCA STANDARD	NYSED CDOS					
Teacher reports daily attendance	NYSED 100.2(j) 1) 2.i.a	A way to begin tracking daily attendance for students	N/A	N/A	Daily	Grades K-5	Classroom teacher	To track daily student attendance	SchoolTool documentation	
Attendance clerk reviews absentee list and phone calls	NYSED 100.2(j) 1) 2.i.a	A way to begin tracking daily attendance for students	N/A	N/A	Daily	Grades K-5	Attendance committee	To track daily student attendance	Running record of attendance data on SchoolTool	
Attendance committee meets with principal regarding students with poor attendance	NYSED 100.2(j) 1) 2.i.a	A way for the attendance committee to monitor chronic and severe attendance problems	N/A	N/A	Bi-weekly	Grades K-5	School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker	To track students with chronic and severe attendance problems	Attendance Document	
Phone calls and/or notices to home of poor attendance	NYSED 100.2(j) 1) 2.i.a	A way to begin making parents aware of the importance of their child's school attendance	B-SMS 8	3a	Bi-weekly	Grades K-5	School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker	To remind or make parents aware of the importance of school attendance	Documentation of letters sent home and phone calls made	
Home contacts and referrals to community resources	NYSED 100.2(j) 1) 2.i.a	A way to see if parents need support in bringing their children to school	B-SMS 8	3a	As needed	Grades K-5	Social Worker, School Counselor	To assist families in need of transportation or other resources	N/A	

Home visits to K-5 pupils	NYSED 100.2(j) 1) 2.i.a	An attempt at reaching parents of students with severe or chronic attendance issues through other means of communication outside of letters and phone calls	B-SMS 8	3a	As needed	Grades K-5	Assistant Principal, Principal, Social Worker	To reach parents who have not responded to letters or phone calls made	Documentation made of home visits
Parent Conferences	NYSED 100.2(j) 1) 2.i.a	An attempt at reaching parents of students with severe or chronic attendance issues through an in person meeting with the attendance committee	B-SMS 8	3a	As needed	Grades K-5	School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker	To reach parents who have not responded to letters or phone calls made and further assist them in understanding of the importance of their child attending school	Documentation of Parent conferences
Diversion or PINS Petition	NYSED 100.2(j) 1) 2.i.a	An attempt at utilizing community resources when there is a lack of parental support	N/A	3a	As needed	Grades K-5	Principal/SRO	School intervention when parent contact fails	Documentation of PINS referral
CPS Call	NYSED 100.2(j) 1) 2.i.a	A final community outreach attempt for school personnel when there is a continued lack of parental support	N/A	3a	As needed	Grades K-5	School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker	School intervention when parent contact fails	Documentation of CPS calls made due to educational neglect

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Helping Students with Academic Problems

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Review of current academic records	NYSED 100.2(j) 1) 2.i.a	A way to see if students are making academic growth	A:A1-3, A:B1-2	2, 3a	Quarterly	Grades K-5	Classroom teacher	To begin tracking student growth or lack there of	The academic record
Teacher creates list of students in need	NYSED 100.2(j) 1) 2.i.a	A tracking continuation of student academic progress	A:A1-3, A:B1-2	2, 3a	Quarterly	Grades K-5	Classroom teacher	To continue student tracking of academic area of concerns	The running record of individual student progress
Teacher reviews areas of concern	NYSED 100.2(j) 1) 2.i.a	To begin plans for students in need of Tier 1 or 2 interventions	A:A1-3, A:B1-2	2, 3a	Quarterly	Grades K-5	Classroom teacher	To create a plan for Tier 1 or 2 intervention	N/A
Teacher establishes a remedial program for the student in need	NYSED 100.2(j) 1) 2.i.a	A way for teachers to assign Tier 1 or 2 interventions	A:A1-3, A:B1-2	2, 3a	Quarterly	Grades K-5	Classroom teacher	To ensure student is receiving Tier 1 or 2 intervention	Running records
Students are referred to remedial teachers or support staff	NYSED 100.2(j) 1) 2.i.a	To begin assisting students in making academic gains	A:A1-3, A:B1-2	2, 3a	Ongoing	Grades K-5	Classroom teacher, AIS providers	To further assist students make academic gains	IST referrals
Instructional Support Team	NYSED 100.2(j) 1) 2.i.a	A way for teachers to request further assistance with students needing Tier 2 or 3 support	A:A1-3, A:B1-2	2, 3a	Weekly	Grades K-5	Assistant Principal, Principal, School Counselor, School Psychologist, Classroom Teacher, AIS providers, Speech, TOSA	To further track academic progress, make suggestions on Tier 2 or 3 supports	IST and RTI notes taken during meetings

Committee on Special Education	NYSED 100.2(j) 1) 2.i.a	To observe student need for further intervention past Tier 3	A:A1-3, A:B1-2	2, 3a	Ongoing	Grades K-5	School Psychologist, CSE Chair, SPED teachers	For students who need more than Tier 3 services	IEP document
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Development of Behavior Plan	NYSED 100.2(j) 1) 2.i.a	A way for teachers to reach out to the Behavioral Support Team to further assistance with student behaviors	B-SS 9, PS:A1.6&8, PS:B1.2,4 &12	3a	Ongoing	Grades K-5	Behavioral Support Team	Creating a written document of student triggers, drives, and standards to have all adults on the same page	Monitoring the use of the behavior plan by teachers
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Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Encouragement of Parental Involvement

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
ASCA STANDARD			NYSED CDOS						
Parent/Teacher Conferences	NYSED 100.2(j) 1) 2.i.a	A way for teachers to begin in-person communication with parents about their child's academic and behavioral progress	A:A1.1&3-4, A:A2.2	3a	Ongoing	Grades K-5 parents	Teachers, principals, counselors, social worker, psychologist	Increase parental awareness of student's academic progress and/or behavior concerns	Documentation of number of conferences had for certain students
Parent/volunteer speakers	NYSED 100.2(j) 1) 2.i.a	For parents to feel involved in the school community	N/A	N/A	Ongoing	Grades K-5 parents	Relevant staff	To create a sense of community between parents, teachers, and students	N/A
PTA Programs	NYSED 100.2(j) 1) 2.i.a	For parents to be involved in the school community and school decisions	N/A	N/A	Ongoing	Grades K-5 parents	Relevant staff	To unify parents and teachers regarding building goals and needs	N/A
Report Cards	NYSED 100.2(j) 1) 2.i.a	A way to track student academic progress throughout the school year	A:C1.6	3a	Ongoing	Grades K-5 parents	Classroom teachers	Increase parental awareness of student's academic progress	N/A

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: To Educate Students Concerning Avoidance of Child Sexual Abuse

Turnpike Elementary School and Rensselaer Park Elementary School

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goals	Assessment
ASCA STANDARD			NYSED CDOS						
K-5 students are given formal presentations on the avoidance of sexual abuse	NYSED 100.2(j) 1) 2.i.a	To begin conversations with students regarding child sexual abuse	PS:C1.2-7	3a	October	Grades K-5	Classroom teachers, Rensselaer County Sexual Assault Care Center, S.A.P. E.P. Counselor, counselor, social worker	Increase student awareness of what child sexual abuse consists of	N/A
Small group discussions with students	NYSED 100.2(j) 1) 2.i.a	A way to let students ask questions about abuse in a small-group setting	PS:C1.2-7	3a	As needed	Grades K-5	Nurse, social worker, counselor	To further support student understanding or reports of sexual abuse	N/A

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Programming & Advisory Assistance Grades 6,7,8

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Referral to Guidance office: walk-ins, teacher referrals, other school officials, outside agencies, parental referrals, counselor initiated)	NYSED 100.2(j) 1) 2.i.b	To provide assistance to students, staff and families in a timely manner	A:A2, A:A3, A: B1	Standard 3a	As needed all school year	MS 6,7,8 - as identified by service providers	Staff: Counselor Resources: District and community services as needed.	Student will obtain factual or procedural information as needed.	Parent/Student feedback; Report Card
Student Intake Meeting	NYSED 100.2(j) 1) 2.i.b	Ensure a smooth academic and social adjustment to a new school program.	A:B1, A:B2,	Standard 3a	Ongoing	grades 6-8	Staff: School Counselors Resources: Information from previous schools, information from family	Increase academic and social success of students new to the building and program.	Review of academic grades to assess if they are in the proper courses.
Support Team Meeting	NYSED 100.2(j) 1) 2.i.b	To identify and discuss student concerns	A:B1, A:B2,	Standard 3a	Ongoing	grades 6-8	Staff: School Counselors, Administration, Social Worker, School Psychologist Resources: previous meeting notes, attendance records, behavior records	To have a common time to develop individual specific interventions for students	Review of previous minutes

Other Considerations - After school and summer jobs, High School Equivalency and other alternate educational opportunities, Community mental health services, Occupational forecasts and projections as projected by the US Department of Labor, Occupational information regarding educational requirements, entry level requirements, salary nature of work, etc., Course description regarding available electives, School policy regarding promotion, grading etc., Summer School information, Volunteer opportunity (ie - Candy Stipers), information regarding colleges/application process, Resume writing, Summer camps, Questar III, Tech, Camps, Summer College Classes either credit bearing or non-credit bearing.

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Individual/Group Counseling Assistance for Grades 6, 7, 8

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Individual Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with issues that are interfering with school.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	As needed throughout the year	grades 6-8	Staff: Counselors, Social Worker Resources: notes of previous sessions, school tool records	Student will develop strategies to cope with issues that are interfering with their success.	Review of student records to determine if strategies are successful.
Group Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with students in a group setting.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	As needed throughout the year	grades 6-8	Staff: Counselors Resources: lesson plan, needed supplies	Students will develop strategies to increase their interpersonal skills.	Review of records and individual feedback to determine if behavior modification has occurred
Parent - Student Conferences	NYSED 100.2(j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	As needed throughout the year	grades 6-8	Staff: Counselors, Teaching Teams, other staff as identified Resources: attendance, disciplinary and academic information	Increase communication and awareness of students needs so that they can be successful.	Parent/Student feedback; Report Card
Peer Mediation	NYSED 100.2(j) 1) 2.i.b	To provide assistance with students in a group setting.	PS:A2	Standard 3a	As needed throughout the year	grades 6-8	Staff: Counselors, Social Worker Resources: information regarding reason for mediation	Students will be able to work through an issue with school support	Review of individual feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Advisory Assistance and Counseling Regarding Attendance

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Review of daily attendance record	NYSED 100.2(j) 1) 2.i.b	To review attendance for accuracy	N/A	N/A	Daily	grades 6-8	Staff: School Counselors Attendance Clerk Resources: emailed attendance record	To improve student attendance	Review of attendance at support team meetings
Attendance Counseling	NYSED 100.2(j) 1) 2.i.b	To provide individualized support to improve the student's attendance	PS:B, PS:B1.2, PS:B1.3	Standard 3a	As Needed	students in grades 6-8 who exhibit irregular attendance	Staff: School Counselors Attendance Officer, other staff as identified Resources: school tools attendance record	To improve student attendance	Quarterly review of attendance to determine if attendance has increased.
Consultations	NYSED 100.2(j) 1) 2.i.b	To consult with members of the school team and community agencies to help increase student attendance	PS:B1.2, PS: B1.3, PS:B1.5	N/A	As Needed	students in grades 6-8 who exhibit irregular attendance	Staff: School Counselors, Attendance Officer, Administration, Social Worker, School Psychologist, Community Agencies (CPS, Probation) Resources: School Tool attendance record	To improve student attendance	Review of attendance and community support involvement.
Home Visits	NYSED 100.2(j) 1) 2.i.b	To visit a students home to discuss attendance concerns	PS:B1.1, PS: B1.2, PS:B1.3	N/A	As Needed	students in grades 6-8 who exhibit irregular attendance	Staff: Attendance Officer, Social Worker, School Counselors Resources: Attendance History	To improve student attendance	Review of attendance prior to and after visit.

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Annual Student Review

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Parent-Student Conferences	NYSED 100.2(j) 1) 2.i.b	To have the opportunity to discuss a student's progress with the student and family.	A:A3 A:B1 A:B2	Standard 2 and 3a	at least once per year, and as needed	6th-8th grade students	Staff: School Counselors and Teaching Team Resources: student records (attendance, behavior, academic information)	Increased communication and awareness with occur so that the student can be successful	Review of records and feedback
Individual Student Conferences	NYSED 100.2(j) 1) 2.i.b	To meet with students individually to learn about them, discuss their academic progress and finalize course requests for the following school year.	A:A3	Standard 2 and 3a	at least once per year, May	7th grade students	Staff: School Counselors Resources: 7th grade check in sheet	Rapport building, student will be gain knowledge of next years academic plan.	Review of records and feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Instruction at each Grade Level 6,7 & 8

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Career Classroom Instruction	NYSED 100.2(j)	Develop Career Awareness, Identify Career goals, Acquire Career Information and knowledge to achieve careere goals	C:A1, C:B1, C: B2, C:C1, C:C2	Standard 1	Ten week blocks throughout the school year.	MS - 6,7,8	STAFF: School Counselors & FACS teacher RESOURCES: Counseling Interns	Students will identify personal interests & aptitudes, understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process.	Review of student participation and work production
Annual Guidance Review	NYSED 100.2(j) 1) 2.i.b	Aquire knowledge to Acheive Career Goals	C:A1, C:B1, C: B2, C:C1, C:C2	Standard 1	October - May	MS - 6 & 7	STAFF: School Counselors	Understand fundamental distinctions between elementary and secondary school regarding course selection in relation to career planning. General understanding of the relationship between career goals and education preparation.	Review of student participation and work production

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Instruction at each Grade Level 6,7 & 8

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Classroom guidance lesson for career awareness and school success	NYSED 100.2(j) 1) 2.i.b	To provide students with college and career information so they can begin to understand how their personal interests and aptitudes can play a role in their future career.	C:A1, C:B1, C:B2, C:C1, C:C2	Standard 1	October - May	MS - 6,7,8	STAFF: School Counselors, FACS Teachers, Reg Ed Teachers	Students will identify personal interests & aptitudes, understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process.	Review of student participation and work production

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Help for Students Who Exhibit School Behavior or Adjustment Problems

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Maintenance of referral systems with appropriate professional staff within the school district	NYSED 100.2(j) 1) 2.i.b	To ensure management system is accurate and up to date	N/A	N/A	As needed throughout the year	all students grades 6-8	STAFF: Pupil Service Professionals and appropriate staff as needed RESOURCES:	Referral management system's records are accurate and up to date.	Regular oversight of management system.
Individual Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with issues that are interfering with school.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	As needed throughout the year	Students in grades 6-8 who are identified in need of assistance	STAFF: Counselors, Social Worker RESOURCES: materials for counseling as needed	Student will develop strategies to cope with issues that are interfering with their success.	Review of student discipline records before and after counseling
Group Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with students in a group setting.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	As needed throughout the year	Students in grades 6-8 who are identified in need of assistance	STAFF: Counselors, Social Worker RESOURCES: Materials for group sessions	Students will be able to work through their problems without behaviors escalating and loss of instructional time	Review of student records before and after group counseling
Conferences	NYSED 100.2(j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	As needed throughout the year	Students in grades 6-8 who are identified in need of assistance	STAFF: Counselors, Teaching Teams, and other staff as identified RESOURCES: Student Records	Increase communication and awareness of students needs so that they can be successful.	Review of student records before and after conferences

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Encouragement of Parental Involvement

Knickerbacker Middle School 6-8

DELIVERY	FOUNDATION			MANAGEMENT			ACCOUNTABILITY		
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Parent - Conferences (upon request)	NYSED 100.2(j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	September - June as needed	grades 6-8	STAFF: Counselor and appropriate Pupil Service Professionals as identified RESOURCES: Student Records and supportive information	Increase communication and awareness of students needs so that they can be successful.	Review of student records before and after conferences
Orientation to middle school for 5th grade families	NYSED 100.2(j) 1) 2.i.b	To help ensure a smooth transition to middle school.	A:B1, A:B2, A:C1	Standard 3a	May	Parents and students in 5th grade	STAFF: Counselors, Teachers, Administration and appropriate Pupil Service Professionals as needed RESOURCES: Supportive information for families about the middle school	Families will have information and experience in the middle school.	Parent/Student/ Staff Feedback
Middle School Open House	NYSED 100.2(j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	As needed throughout the year	grades 6-8	STAFF: Counselors, Teaching Teams RESOURCES: Student Records	Increase communication and awareness of students needs so that they can be successful.	Parent/Student/ Staff Feedback

Parent/Student Informational Meeting for High School Orientation	NYSED 100.2(j) 1) 2.i.b	To help ensure a smooth transition to high school.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 3a	Spring	Parents and students in 8th grade	STAFF: Counselors, Teachers, Administration and appropriate Pupil Service Professionals as needed RESOURCES: Supportive information for families about the middle school	Families will have information and experience in the middle school.	Parent/Student/Staff Feedback
Newsletter to Parents	NYSED 100.2(j) 1) 2.i.b	To provide information for families	PS:A1, B-SS 3.	Standard 2 and 3a	Quarterly	grades 6-8	STAFF: School Counselors RESOURCES: current information for newsletter	Families will have information pertaining to education and social-emotional growth.	Parent/Staff Feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Issues 4 report cards and 4 interim reports concerning student progress.	NYSED 100.2 (j) 1) 2.i.b	Understand how school success and academic achievement enhance future career and vocational opportunities	A:C1.6	2, 3a	Issue reports every 5 weeks during school year	All Students K-12	Teachers, Counselors, Support Staff	Increase parental awareness of student's academic progress	N/A
Parent/Teacher Conferences (upon request)	NYSED 100.2 (j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	September - June as needed	grades 9-12	STAFF: Teachers RESOURCES: Student Records and supportive information	Increase communication and awareness of students needs so that they can be successful.	Review of student records before and after conferences
Parent / Teacher / Counselor Conferences (upon request)	NYSED 100.2 (j) 1) 2.i.b	To provide the opportunity for communication, develop a plan to help the student succeed.	A:A2 A:A3 M.5 B-SS 5, B-SS 6	Standard 2 and 3a	September - June as needed	grades 9-12	STAFF: Counselor, Teacher, and appropriate Pupil Service Professionals as identified RESOURCES: Student Records and supportive information	Increase communication and awareness of students needs so that they can be successful.	Review of student records before and after conferences

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Parent Communication	NYSED 100.2 (j) 1) 2.i.b	To provide information for families	PS:A1, B-SS 3.	Standard 2 and 3a	Ongoing - mailed with interim reports and report cards, website, social media.	families of grades 9-12	STAFF: School Counselors, Clerical Support	Families will have information pertaining to education and social-emotional growth.	Parent/Staff Feedback
FAFSA Nights	NYSED 100.2 (j) 1) 2.i.b	To provide families with information pertaining to college financial aid	C:C1	Standard 3b	October/December	students in 12th grade and their families	STAFF: School Counselors RESOURCES: Local College Financial Aid Advisors, supporting documentation	Students and families will have the necessary information to successfully fill out the FAFSA Financial Aid Application	Parent Feedback
Open House / Back to School Nights	NYSED 100.2 (j) 1) 2.i.b	To provide families with an opportunity to learn about LHS	B-SS 3.	N/A	October	parents of students in grades 9-12	STAFF: School Counselors, Administration, Teachers, Custodial Staff RESOURCES: Classroom materials, computer demonstration	Parents will have an increased knowledge of LHS	Parent Feedback
CTE Open House	NYSED 100.2 (j) 1) 2.i.b	To provide families with information about Questar VOTEC	B-SS 3.	Standard 1 and 3b	January - February	Students and families in grades 10 and 11	STAFF: School Counselors RESOURCES: Questar VOTEC information and teachers	Students and families will have an increased knowledge of VOTEC qualifications and areas of study	Student/Parent feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Parent Info Workshops	NYSED 100.2 (j) 1) 2.i.b	To provide families with information	B-SS 3.	N/A	Ongoing -	Parents of students in grades 9-12	STAFF: School Counselors, Principal RESOURCES: Invited Speakers	Parents will have an increased knowledge of content provided by the invited speakers	parent/staff feedback
Regional College Fair	NYSED 100.2 (j) 1) 2.i.b	To provide families with information with information about colleges	C:C1 B-SS 3.	Standard 3b	September	Parents and students in grades 9-12	STAFF: School Counselors RESOURCES: CDCA Representatives from 12-18 regional colleges	Families will have information pertaining to colleges.	parent/staff/college representative feedback
Financial Aid Night -	NYSED 100.2 (j) 1) 2.i.b	To provide families with information regarding financial aid and the college application process.	C:C1 B-SS 3.	Standard 1	October/November	Parents and students in grades 11 and 12	STAFF: School Counselors RESOURCES: Information from Director of Guidance, NYSHED and HVCC Financial Aid Office	Families will have information pertaining to colleges.	parent/staff feedback
Senior review and planning meetings.	NYSED 100.2 (j) 1) 2.i.b	Individual meetings with parents and students are conducted to provide them with information regarding graduation, career planning	B-SS 3.	N/A	September and October	Parents and students in 12th grade	STAFF: School Counselors RESOURCES: Student Records and any relevant post-secondary information	Families will have the information necessary to make informed decisions about graduation and post-graduation planning	parent/staff feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

DELIVERY	FOUNDATION			MANAGEMENT			ACCOUNTABILITY		
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Academic reviews, career and college planning	NYSED 100.2 (j) 1) 2.i.b	To provide families with information about CTE, College, Careers, Graduation, etc.	A:A2 A:A3 M.5 B-SS 5, B-SS 3, B-SS 6	N/A	January - May	Parents and students in grades 9-11	STAFF: School Counselors RESOURCES: Questar VOTEC information and teachers	Families will have accurate information regarding Colleges, Careers, CTE and graduation	parent/staff feedback
8th Grade Night, Freshman Orientation, Awards nights, NHS Induction	NYSED 100.2 (j) 1) 2.i.b	To provide families with an opportunity to learn about LHS and recognize academic achievements	B-SS 3.	N/A	October	parents of students in grades 9-12	STAFF: School Counselors, Administration, Teachers, Custodial Staff RESOURCES: Classroom materials, computer demonstration	Parents will have an increased knowledge of LHS	Parent Feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: College and Career Readiness

Lansingburgh High School 9-12

DELIVERY	FOUNDATION			MANAGEMENT			ACCOUNTABILITY		
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Career and Financial Management	NYSED 100.2(j) 1) 2.i.b & c	To provide students with the information needed to make informed career choices.	C:A1, C:A2, C:B1, C:B2, C:C1, C:C2	Standard 1, 2, 3a and 3b.	Ongoing	Students in Grades 9-12	STAFF: Teacher RESOURCES: Information from School Counselors as needed	Students will have required the information necessary to make informed career and financial choices.	Counselor/Teacher evaluation sheet
Core Academic Classes	NYSED 100.2(j) 1) 2.i.b & c	To provide students with the information needed to make informed choices.	C:A1, C:A2, C:B1, C:B2, C:C1, C:C2	Standard 1, 2, 3a and 3b.	Ongoing	Students in Grades 9-12	STAFF: Teacher RESOURCES: Speakers, Information from School Counselors as needed	Students will have required the information necessary to make informed career and financial choices.	Counselor / Teacher evaluation sheet
Senior Career and College Planning Meeting	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information regarding college and career planning.	C:A1, C:B1, C:B2, C:C2	Standard 3b	April	Students in Grade 11	STAFF: School Counselors RESOURCES: College Planning Packet	Students will have information pertaining to specific college/career planning choices.	Counselor and student feedback
Transitions Club	NYSED 100.2(j) 1) 2.i.b & c	To help children prepare for college application process	C:B2, C:C2	Standard 1 and 3b	September - December	Students in Grades 11 and 12	STAFF: School Counselors, Teacher RESOURCES: Information from Naviance	Students will have the necessary information to apply to college	Teacher, Counselor and Student Feedback
Career Exploration Presentations	NYSED 100.2(j) 1) 2.i.b & c	Students will learn about different careers	C:A1, C:B1, C:B2, C:C2	Standard 1 and 3b	September-May	Students in Grades 9-12	STAFF: School Counselors, Director of Guidance, Clerical Support RESOURCES: Invited Speakers, Information from Administration and Social Worker	Students will have increased knowledge regarding different career paths	Evaluation Sheets and Feedback

Guidance Website / Social Media	NYSED 100.2(j) 1) 2.i.b & c	For the public will have access to information pertaining to the guidance department.	PS:A1, B-SS 3.	Standard 2 and 3a	Ongoing	Parents and students in grades 9-12	STAFF: School Counselors, Director of Guidance, Communications Specialist RESOURCES: current information for website	The public will have access to information on the website regarding LHS counseling office, college and career information.	Parent/Staff Feedback
Naviance	NYSED 100.2(j) 1) 2.i.b & c	For students to have access to Naviance, an online college and career readiness tool so they can strengthen their skills and knowledge for college.	C:A1, C:B1, C:B2, C:C2	Standard 1 and 3b	January-May	Students in grades 9-12	STAFF: School Counselors, Director of Guidance RESOURCES: Transitions Teacher	Students will have an increased knowledge of college and career readiness using Naviance.	N/A
Classroom Guidance Curriculum	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information pertinent to college and career readiness.	Standards A, B and C	Standard 1, 2a, 3a and 3b	Ongoing	Students in grades 9-12	STAFF: School Counselors, Teacher, Librarian RESOURCES: guidance curriculum	Students will have an increased knowledge of college and careers.	Student/Counselor evaluation and feedback
Individual Student / Counselor Meetings	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information regarding college and career planning.	Standards A, B and C	Standard 3b	ongoing	Students in Grade 9-12	STAFF: School Counselors RESOURCES: variety of guidance aids and publications	Students will have information pertaining to specific college/career planning choices.	Counselor and student feedback
Completion of advanced level "Career Plan"	NYSED 100.2(j) 1) 2.i.b & c	Students will create a personalized career plan for when they graduation high school.	C:C1, C:C2	Standard 1	September - November	Students in Grade 12	STAFF: School Counselors RESOURCES: Naviance, NYS Career Worksheets	Students will have a personalized career plan when they exit high school.	Counselor and student feedback
Course Selection Process	NYSED 100.2(j) 1) 2.i.b & c	Students will have the ability to choose courses to help them reach their post secondary goals.	C:A1, C:A2, C:B1, C:B2, C:C1, C:C2	Standard 1, 2, 3a and 3b.	Ongoing	Students in Grades 9-12	STAFF: Teacher RESOURCES: Speakers, Information from School Counselors as needed	Students will have required the information necessary to make informed career and financial choices.	Counselor / Teacher evaluation sheet

PSAT	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information regarding college and career planning.	C:A1, C:B1, C: B2, C:C2	Standard 3b	October	Students in Grade 11	STAFF: School Counselors	Students will practice taking a SAT exam.	Counselor and student feedback
SAT REVIEW	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information regarding college and career planning.	C:A1, C:B1, C: B2, C:C2	Standard 3b	October-April	Students in Grade 11/12	STAFF: School Counselors RESOURCES: College Planning Packet	Students will have the opportunity for STA exam Prep classes sponsored by the district.	Counselor and student feedback
College Caravan	NYSED 100.2(j) 1) 2.i.b & c	To provide students with information regarding college and career planning.	C:A1, C:B1, C: B2, C:C2	Standard 3b	November/May	Students in Grade 11	STAFF: School Counselors RESOURCES: College Planning Packet	Students will visit colleges who come to present on programs.	Counselor and student feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Annual Student Review

Lansingburgh High School 9-12

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Classroom Ongoing Instruction	NYSED 100.2(j) 1) 2.i.b	To provide whole group classroom instruction for students regarding college and career readiness	C:A1, C:B1, C:B2, C:C1, C:C2	Standard 1	Ongoing	Students in grades 9-12	STAFF: School Counselors RESOURCES: Vo-tech orientation information, curriculum guide, occupational outlook handbook, college handbook, career cluster material, computerized college selection program	Students will understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process.	Review of student participation and work production
Individual Annual Student Review Meeting	NYSED 100.2(j) 1) 2.i.b	To meet with students individually to learn about them, discuss their academic progress and finalize course requests for the following school year.	A:A3	Standard 2 and 3a	Spring	Students in grades 9-12	STAFF: School Counselors RESOURCES: Transcripts, report cards	Rapport building, student will be gain knowledge of next years academic plan.	Review of records and feedback
4-year plan	NYSED 100.2(j) 1) 2.i.b	To meet with students individually to learn about them, discuss their academic progress and work on their 4 year plan	A:A3	Standard 2 and 3a	Ongoing	Students in grades 9-12	STAFF: School Counselors RESOURCES: Copy of student individual plan, Transcripts, report cards	Student will create and maintain a 4 year individualized goal that helps them achieve academic success.	Review of records and feedback

Credit Recovery	NYSED 100.2(j) 1) 2.i.b	To provide students with another opportunity to gain course credits after they are unsuccessful in the course.	A:B1	Standard 3 and 3a	Ongoing	Students in grades 9-12	STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers RESOURCES: APEX program	Students will gain course credit through the credit recovery program.	review of records and program evaluation
Entry Meetings	NYSED 100.2(j) 1) 2.i.b	To provide a review of transfer students academic transcripts and plan for courses.	A:B1	Standard 3 and 3a	Ongoing	Students in grades 9-12	STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers RESOURCES: APEX program	Students/Families will establish a relationship with counselors and work towards planning for graduation.	review of records and program evaluation
At-Risk Meetings	NYSED 100.2(j) 1) 2.i.b	To analyze academic success and current needs for on-time graduation	A:B1	Standard 3 and 3a	Ongoing	Students in grades 9-12	STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers RESOURCES: APEX program	Students will develop a success plan to pass current courses with counselors and teachers.	review of records and program evaluation
Conferences with individual students and/or small groups of students	NYSED 100.2(j) 1) 2.i.b	To review individual program choices and career plans	C:A1, C:B1, C:B2, C:C1, C:C2	Standard 1	September - June	Students in grades 9-12	STAFF: School Counselors RESOURCES: Career planner, cumulative record, test/interest results, surveys, school handbooks, course selection sheet, college catalogs, Occupational Outlook Handbook, College Fund Finder, Computerized College Search Program	Students will understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process.	Review of records
Senior Final Review	NYSED 100.2(j) 1) 2.i.b	To meet with students individually to review their progress and goals.	A:A3	Standard 2 and 3a	Spring	Student and family in grade 12	STAFF: School Counselors RESOURCES: Transcripts, report cards	Rapport building, student will be gain knowledge of next years academic plan.	Review of records and feedback

Standardized Testing	NYSED 100.2(j) 1) 2.i.b	To assist students with signing up for the PSAT	A:A3	Standard 2	October	Students in grade 10 and 11	STAFF: School Counselors RESOURCES: PSAT information	Student will register for the PSAT	Feedback
Senior Survey	NYSED 100.2(j) 1) 2.i.b	To provide students with the ability to give feedback on their academic career	A:B1	Standard 3 and 3a	June	Graduating 12th graders	STAFF: Teachers, School Counselors RESOURCES: Naviance	LHS will obtain survey results in order to help future students be successful	Survey result data

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Advisory Assistance for grades 9-12

Lansingburgh High School 9-12

DELIVERY	FOUNDATION			MANAGEMENT			ACCOUNTABILITY		
Program Activity or Service	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
			ASCA STANDARD	NYSED CDOS					
Outside Referrals	NYSED 100.2(j) 1) 2.i.b	To provide a referral to outside community agencies when appropriate	A:A2, A:A3, A:B1	Standard 3a	Ongoing	Students in grades 9-12 with an identified need.	STAFF: Counselor RESOURCES: District and community services as needed.	Student will obtain the necessary assistance from outside resources	Feedback / evaluation of service provided
Advisory Assistance	NYSED 100.2(j) 1) 2.i.b	To provide assistance to students, staff and families in a timely manner	A:A2, A:A3, A:B1	Standard 3a	Ongoing	Students in grades 9-12 with an identified need (identified students, GED students, CSE classified students, Economically disadvantaged students).	STAFF: School Counselors, Pupil Service Professionals, Special Education Teachers, Administration RESOURCES: District and community service providers as needed (Questar, employment agencies, employers, summer employment programs, STEP programs, family information)	Student will obtain assistance from the appropriate source	Feedback / evaluation
BOCES Continuing Education Referrals	NYSED 100.2(j) 1) 2.i.b	To provide an opportunity for students who have dropped out of LHS to earn a GED	A:B1	Standard 2 and 3a	As needed	Students who have dropped out of high school	STAFF: Local and BOCES School counselors	Student will have the opportunity to earn GED	Feedback
Health & Wellness	NYSED 100.2(j) 1) 2.i.b	Students will have the opportunity to learn about wellness programs and activities	PS:B1, PS:C1	Standard 3a	Ongoing	Identified Students in grades 9-12	STAFF: School Counselors and Social Workers RESOURCES: information from the school nurse and Psychologist.	Students will learn about wellness and personal growth	Feedback

Lansingburgh Central School District Comprehensive School Counseling Plan Program Map

PROGRAM OBJECTIVE: Individual or Group Counseling Assistance

Lansingburgh High School 9-12

DELIVERY	FOUNDATION				MANAGEMENT			ACCOUNTABILITY	
	NYSED Regulation	Standard Objective	STUDENT STANDARD		Timeline	Student Focus	Staff and Resources	District/Program Goal	Assessment
ASCA STANDARD			NYSED CDOS						
Identify Students in need of additional assistance	NYSED 100.2(j) 1) 2.i.b	Students who are in need of assistance will be identified in a timely manner.	A;A2, A:B2,	n/a	ongoing	students in grades 9 - 12	STAFF: School Counselors, Teachers, Administration, Social Worker, School Psychologist RESOURCES: Students, family, community agencies, Vo-Tech Center	The school team identifies students in need of support and support is given in order for the student to be successful.	school records before and after assistance
Individual Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with issues that are interfering with school.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	ongoing	Identified students in grades 9 - 12	STAFF: School Counselors, Social Worker RESOURCES: Pupil Services	Student will develop strategies to cope with issues that are interfering with their success.	Review of student records to determine if strategies are successful.
Instructional Support Team	NYSED 100.2(j) 1) 2.i.b	To identify and discuss student concerns	A:B1, A:B2,	Standard 3a	ongoing	Identified students in grades 9 - 12	STAFF: School Counselors, Teachers, School Psychologist RESOURCES: Social Worker, Administration	To have a common time to develop individual specific interventions for students	Review of previous minutes
Placement of transfer students	NYSED 100.2(j) 1) 2.i.b	Ensure a smooth academic and social adjustment to a new school program.	A:B1, A:B2,	Standard 3a	ongoing	students in grades 9 - 12	STAFF: School Counselors, Social Worker RESOURCES: Information from previous school, Homeless Liaison, PPS Office	Increase academic and social success of students new to the building and program.	Review of academic grades to assess if they are in the proper courses.
Group Counseling	NYSED 100.2(j) 1) 2.i.b	To provide assistance with students in a group setting.	PS:A1M.1, B-SS 2, B-SS 3	Standard 3a	As needed throughout the year	Identified students in grades 9 - 12	Staff: Counselors Resources: lesson plan, needed supplies	Students will develop strategies to increase their interpersonal skills.	Review of records and individual feedback to determine if behavior modification has occurred

Conferences with former students	NYSED 100.2(j) 1) 2.i.b	To provide assistance with former students	B-SS 2, B-SS 3	Standard 3a	ongoing	Former Students of LHS (graduate and non-graduate)	STAFF: School Counselors RESOURCES: Questar, Outside agencies, EEOC, HSEC	To provide former students with information so they can be successful.	feedback
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