

**Lansingburgh Central School District at Troy
Minutes of the
Reorganizational Meeting of the Board of Education
July 9, 2018
District Offices – Board Conference Room**

The meeting was called to order by Mrs. Sweeney at 5:30 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

**PLEDGE OF
ALLEGIANCE**

Michael Cusack, Jason Shover, Robert Morris, Michele Speanburg, Mary Sweeney and Carl Walp, Jr. were present. Jeffrey White and Marie Cole were absent from the meeting. Kelley Bristol is expected to arrive later this evening.

ROLL CALL

Other present include Angela Mauriello (representing the LTA), Linda Klime, Superintendent Cynthia DeDominick and District Clerk Christina Williams. There were no others present.

Motion by Mr. Shover:

**RESO #1-07/09/2018
Oath of Office**

RESOLVED, the School District Clerk shall administer the Oath of Office to all Board Members and the Superintendent of Schools, and shall distribute the Executive Session acknowledgement form to be completed and filed with the District Clerk.

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion Carried
Unanimously

The District Clerk administered the Oath of Office to all Board Members present and to the Superintendent of Schools. The District Clerk also distributed the Executive Session acknowledgement form which was completed by all those present.

The District Clerk called for nominations for the Office of President of the Board of Education.

Motion by Mrs. Sweeney:

I am honored to nominate Jason Shover as President of the Board of Education.

RESO #2-07/09/2018
Board President
Elected – Jason Shover
Motion Carried
Unanimously

Second: Mr. Walp, Jr.

Ayes – 6 Nays – 0

The District Clerk called for any additional nominations for Office of the President of the Board of Education. Being no others, Mr. Shover thanked Mrs. Sweeney for her leadership and service to the Board.

Motion by Mr. Walp, Jr.:

RESOLVED, the newly elected President shall conduct the election for the Vice President of the Board of Education for the 2018-2019 school year.

RESO #3-07/09/2018
Call for Nominations
of Vice President

Motion Carried
Unanimously

Second: Mrs. Speanburg

Ayes – 6 Nays - 0

Motion by Mr. Shover:

I nominate Rob Morris as Vice President of the Board of Education for the 2018-2019 school year.

RESO #4-07/09/2018
Vice President
Elected – Rob Morris

Motion Carried
Unanimously

Second: Mrs. Sweeney

Ayes – 6 Nays – 0

No additional nominations for Vice President were made.

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby appoints Christina Williams as District Clerk for the 2018-2019 school year.

RESO #5-07/09/2018
Appoint District
Clerk – Christina Williams

Motion Carried
Unanimously

Second: Mrs. Speanburg

Ayes – 6 Nays – 0

Motion by Mrs. Sweeney: **RESO #6-07/09/2018**
Appoint Deputy
RESOLVED, the Board of Education hereby appoints Colleen **District Clerk –**
Thomas as Deputy District Clerk for the 2018-2019 school **Colleen Thomas**
year.

Second: Mr. Walp, Jr. Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mr. Morris: **RESO #7-07/09/2018**
Appoint District
RESOLVED, the Board of Education hereby appoints Linda **Treasurer – Linda**
Klime as District Treasurer for the 2018-2019 school year. **Klime**

Second: Mr. Walp, Jr. Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mrs. Sweeney: **RESO #8-07/09/2018**
Appoint Deputy
RESOLVED, the Board of Education hereby appoints Jane **District Treasurer –**
Luskin as Deputy District Treasurer for the 2018-2019 school **Jane Luskin**
year.

Second: Mrs. Speanburg Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mr. Morris: **RESO #9-07/09/2018**
Appoint District Tax
RESOLVED, the Board of Education hereby appoints Jane **Collector – Jane**
Luskin as District Tax Collector for the 2018-2019 school year. **Luskin**

Second: Mrs. Speanburg Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mr. Walp, Jr.: **RESO #10-07/09/2018**
Appoint Purchasing
RESOLVED, the Board of Education hereby appoints Linda **Agent – Linda Klime**
Klime as Purchasing Agent for the 2018-2019 school year.

Second: Mr. Morris Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby authorizes the Board President to administer the Oath of Office to the newly appointed District Clerk.

**RESO #11-07/09/2018
Authorize President
to Administer Oath of
Office**

Motion Carried
Unanimously

Second: Mr. Walp, Jr.: Ayes – 6 Nays – 0

Mrs. DeDominick informed the Board that upon the advice of counsel, the District Clerk has taken her Oath of Office last week which allowed her to perform her duties this evening.

Motion by Mrs. Sweeney:

RESOLVED, the District Clerk is hereby directed to administer the Oath of Office to all newly elected and appointed officers (President and Vice President of the Board, District Tax Collector, Treasurer, Deputy Treasurer and Purchasing Agent).

**RESO #12-07/09/2018
Authorize District
Clerk to Administer
Oath of Office**

Motion Carried
Unanimously

Second: Mrs. Speanburg Ayes – 6 Nays – 0

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby appoints Mr. Jaime Thomas, Esq. of Shiller & Knapp, LLP as School Attorney for the 2018-2019 school year with compensation at the rate of \$105 per hour for a partner, \$90 per hour for an associate and \$50 per hour for a paralegal.

**RESO #13-07/09/2018
Appoint School
Attorneys**

Motion Carried
Unanimously

Second: Mr. Morris Ayes – 6 Nays – 0

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby appoints the Law Firm of Whiteman, Osterman and Hanna as School Attorneys for personnel matters for the 2018-2019 school year with compensation at the rate of \$20,000 per year, payable in four quarterly installments, plus an hourly fee of \$200 for work beyond the basic retainer.

**RESO #14-07/09/2018
Appoint School
Attorneys**

Motion Carried
Unanimously

Second: Mr. Walp, Jr. Ayes – 6 Nays – 0

Motion by Mr. Walp, Jr.:

RESOLVED, the Board of Education hereby appoints that Kathy Ahern, Esq. of the Law Firm of Guercio & Guercio, LLP as General Counsel with respect to Charter Schools for the period of July 1, 2018 through June 30, 2019 with compensation at an hourly rate of \$180 to be billed monthly.

RESO #15-07/09/2018
Appoint School Attorneys

Motion Carried
Unanimously

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby appoints Stanley Szozda as Internal Claims Auditor at the hourly rate of \$30.00.

RESO #16-07/09/2018
Appoint Internal Claims Auditor – Stanley Szozda

Motion Carried
Unanimously

Second: Mr. Walp, Jr.

Ayes – 6 Nays – 0

Motion by Mrs. Speanburg:

RESOLVED, the Board of Education hereby approves the Times Union as the official newspaper for the School District for the 2018-2019 school year.

RESO #17-07/09/2018
Designate Official Newspaper

Motion Carried
Unanimously

Second: Mrs. Sweeney

Ayes – 6 Nays – 0

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby authorizes the Treasurer or Deputy Treasurer to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of monthly payroll for the 2018-2019 school year.

RESO #18-07/09/2018
Authorize Transfer of Monies

Motion Carried
Unanimously

Second: Mr. Morris

Ayes – 6 Nays – 0

Mrs. Linda Klime indicated that Pioneer Savings Bank replaced First Niagara Bank as an official depository. The correction was made.

Motion by Mrs. Sweeney:

**RESO #19-07/09/2018
Designate Official
Depositories**

RESOLVED, the Board of Education hereby designates Pioneer Savings Bank and Key Bank as the official depositories for all funds of the School District, and that the District Treasurer’s or Deputy Treasurer’s and the Business Administrator’s signatures be required on all checks drawn on any of the District’s accounts; and

FURTHER RESOLVED, Pioneer Savings Bank and Key Bank are hereby designated as the official lockbox depositories for School District tax collection during the 2018-2019 school year; and

FURTHER RESOLVED, the following banks are approved as depositories for investments: J.P. Morgan Chase Bank, Key Bank, Citizens Bank, M&T Bank, Bank of America and Pioneer Savings Bank.

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Walp, Jr.:

**RESO #20-07/09/2018
Certify Payroll**

RESOLVED, the Board of Education hereby authorizes the Business Administrator or Superintendent to certify payroll.

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Sweeney:

**RESO #21-07/09/2018
Designate Board
Meeting Dates for
2018-2019**

RESOLVED, the Board of Education hereby designates the last Monday of each month as the regular monthly meeting night of the Board of Education at 6:30 p.m. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

- Monday, July 30, 2018 at 6:30 p.m.
- Monday, August 27, 2018 at 6:30 p.m.
- Monday, September 24, 2018 at 6:30 p.m.
- Monday, October 29, 2018 at 6:30 p.m.
- Monday, November 26, 2018 at 6:30 p.m.
- Monday, December 17, 2018 at 6:30 p.m.
- Monday, January 28, 2019 at 6:30 p.m.
- Monday, February 25, 2019 at 6:30 p.m.

Monday, March 25, 2019 at 6:30 p.m.
Tuesday, April 16, 2019 at 6:30 p.m.
Tuesday, May 21, 2019, School Budget Vote & Board Member Election
Tuesday, May 28, 2019 at 6:30 p.m.
Monday, June 24, 2019 at 6:30 p.m.

Second: Mr. Morris Ayes – 6 Nays – 0 Motion Carried
Unanimously

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby designates the Superintendent and Business Administrator to sign reports for the Rensselaer County Civil Service Commission.

**RESO #22-07/09/2018
Designate Signers of
Civil Service Reports**

Motion Carried
Unanimously

Second: Mr. Morris Ayes – 6 Nays – 0

Motion by Mrs. Speanburg:

RESOLVED, the Board of Education hereby authorizes the Business Manager to conduct bid openings, and further authorizes the School District Clerk to conduct bid openings in her absence.

**RESO #23-07/09/2018
Authorize Bid
Openings**

Motion Carried
Unanimously

Second: Mr. Morris Ayes – 6 Nays – 0

Motion by Mr. Walp, Jr.:

RESOLVED, the Board of Education hereby appoints Mr. Robert Schongar as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2018-2019 school year.

**RESO #23-07/09/2018
Appoint Asbestos
Designee – Robert
Schongar**

Motion Carried
Unanimously

Second: Mrs. Sweeney Ayes – 6 Nays – 0

Motion by Mrs. Speanburg:

RESOLVED, the Board of Education hereby appoints the District Clerk as Records Access Officer for the 2018-2019 school year.

**RESO #24-07/09/2018
Appoint Records
Access Officer –
District Clerk**

Motion Carried
Unanimously

Second: Mrs. Sweeney Ayes – 6 Nays – 0

Motion by Mr. Morris: **RESO #25-07/09/2018**
Appoint Records Management Officer

RESOLVED, the Board of Education hereby appoints the District Clerk as Records Management Officer for the 2018-2019 school year.

Motion Carried
Unanimously

Second: Mr. Walp, Jr. Ayes – 6 Nays – 0

Motion by Mrs. Sweeney: **RESO #26-07/09/2018**
Appoint Chemical Hygiene Officer – Lisa Kyer

RESOLVED, the Board of Education hereby appoints Ms. Lisa Kyer as Chemical Hygiene Officer for the 2018-2019 school year.

Motion Carried
Unanimously

Second: Mrs. Speanburg Ayes – 6 Nays – 0

Motion by Mrs. Sweeney: **RESO #27-07/09/2018**
Appoint Medicaid Compliance Officer – Linda Klime

RESOLVED, the Board of Education hereby appoints Linda Klime as Medicaid Compliance Officer for the 2018-2019 school year.

Motion Carried
Unanimously

Second: Mr. Morris Ayes – 6 Nays – 0

Motion by Mr. Morris: **RESO #28-07/09/2018**
Approve Rate of Mileage Reimbursement

RESOLVED, the Board of Education hereby approves the IRS Standard Mileage Rate as the federally approved rate of reimbursement for the District.

Motion Carried
Unanimously

Second: Mr. Walp, Jr. Ayes – 6 Nays- 0

Motion by Mrs. Speanburg: **RESO #29-07/09/2018**
Appoint Emergency Management Plan Coordinator and Alternate – Linda Klime and Robert Schongar

RESOLVED, the Board of Education hereby appoints Linda Klime as Emergency Management Plan Coordinator for the 2018-2019 school year; and

Motion by Mrs. Speanburg:

**RESO #33-07/09/2018
Appoint HIPPA
Privacy Official**

RESOLVED, the Board of Education hereby appoints Lisa Kyer as the Privacy Official for HIPPA.

Motion Carried
Unanimously

Second: Mr. Walp, Jr.

Ayes – 6 Nays – 0

Motion by Mrs. Sweeney:

**RESO #34-07/09/2018
Appoint Trustee for
Workers
Compensation Trust –
Lisa Kyer**

RESOLVED, the Board of Education hereby appoints and designates Lisa Kyer to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for the Workers Compensation Trust, and further designates Kathleen Naples to serve as alternate Trustee under the plan effective July 1, 2018.

Motion Carried
Unanimously

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion by Mr. Morris:

**RESO #35-07/09/2018
Authorize
Superintendent to
Appoint Dignity Act
Coordinators**

RESOLVED, the Board of Education hereby authorizes the Superintendent to appoint the following administrators as Dignity Act Coordinators for their respective buildings for the 2018-2019 school year:

Matthew Vandervoort, Principal	LHS
Carrie Phelan, Principal	KMS
Rebecca McGrouty, Principal	RPES
Tina O'Brien, Principal	TES

Motion Carried
Unanimously

Second: Mr. Walp, Jr.

Ayes – 6 Nays – 0

Motion by Mr. Morris:

**REOS #36-07/09/2018
Appoint Designees to
Determine Student
Residency – L. Kyer
and C. DeDominick**

RESOLVED, the Board of Education hereby appoints Lisa Kyer and Cynthia DeDominick to act as the Board's designees for the purposes of determining student residency pursuant to 8NYCRR section 100.2(y).

Motion Carried
Unanimously

Second: Mr. Walp, Jr.

Ayes – 6 Nays – 0

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby appoints Gregory Rashford as Chief Information Officer for the 2018-2019 school year at a stipend of \$10,000.

RESO #37-07/09/2018
Appoint CIO –
Gregory Rashford

Second: Mr. Morris

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Mr. Cusack asked if this stipend has changed. Mrs. DeDominick informed the Board that this position coordinates the data that gets reported to SED. The stipend has not changed. Frank Macri used to hold the position.

Ms. Kelley Bristol entered the meeting at 6:00 p.m. The Board President administered the Oath of Office which was witnessed by the District Clerk. Ms. Bristol also signed the Executive Session acknowledgement which will be filed with the District Clerk.

BOARD MEMBER
ARRIVES

Motion by Mrs. Sweeney:

RESOLVED, the Board of Education hereby appoints Darwin Carr as Homeless Liaison for Students and Families for the 2018-2019 school year, at a stipend of \$10,000.

RESO #38-07/09/2018
Appoint Homeless
Liaison – Darwin
Carr

Second: Mr. Morris

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Mrs. DeDominick informed the Board that this stipend is paid out of the Homeless Grant.

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby authorizes the Board President to appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee and Grievance Committee to serve during the 2018-2019 school year.

RESO #39-07/09/2018
Authorize Board
President to Appoint
Board Members to
Committees

Second: Mrs. Bristol

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Mr. Cusack asked if there was a need for additional committees that could address the graduation rate. Mrs. DeDominick will put some thought into it.

Mrs. Sweeney asked if a Technology Committee could be set up to address the use of iPads and additional equipment to give the Board a better understanding of all the technology used.

Mrs. Speanburg suggested a Marketing Committee to help in the search for a new Superintendent.

The Board determined they will use the next workshop to determine committees for the 2018-2019 school year.

Motion by Mr. Morris:

RESOLVED, the Board of Education hereby designates Linda Klime as Chief Emergency Officer for the District for the 2018-2019 school year.

RESO #40-07/09/2018
Designate Chief
Emergency Officer –
Linda Klime

Second: Mrs. Speanburg

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Walp, Jr.:

RESOLVED, the Board of Education hereby appoints the following faculty and staff to the District-wide School Safety Team for the 2018-2019 school year:

RESO #41-07/09/2018
Appoint District-wide
School Safety Team

Cynthia DeDominick - Superintendent
Kelly Smith – Director of Curriculum
Linda Klime – Business Administrator
Robert Schongar – Director of Facilities
Shaun Paolino – Pupil Personnel Services Director
Rebecca McGrouty – RPES Principal
Carrie Phelan – Middle School Principal
Peter Fusco – Middle School Assistant Principal
Matthew Vandervoort – High School Principal
Thomas Hopkins – High School Assistant Principal
Tina O’Brien – TES Principal
Dave Osgood – RPES Custodian
Chuck Davey – KMS Custodian
Mike Parker – LHS Custodian
George Bouchey – TES Custodian
Tim LeVan – Questar Health & Safety
David Hamilton – RPES Teacher Representative
Angela Mauriello – TES Teacher Representative
Dean Rospo – KMS Teacher Representative
Christine Strube – LHS Teacher Representative

Barbara Ashe, Deborah Faraci, Barbara Smollin – PTSA
Christina Williams – District Clerk
Sean Colfer – Athletic Director
Anthony Faraci – CSEA Representative
Kristin Griswold – Teaching Assistants Representative
Suzanne Anthony – RPES Nurse
Reene McGreevy – TES Nurse
Penny Tobias – KMS/LHS Nurse

Second: Mr. Morris

Ayes – 6

Nays – 0

Motion Carried
Unanimously

Mrs. DeDominick suggested that the Board soon begin discussions of replacements for those Safety Team Members who will begin the process of phasing out.

None.

COMMUNICATIONS

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

**SUPERINTENDENT'S
REPORT**

Motion by Mr. Morris:

**RESO #42-07/09/2018
Executive Session**

RESOLVED, the Board of Education hereby enters into Executive Session at 6:12 p.m. to discuss matters concerning the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Second: Mrs. Bristol

Ayes – 6

Nays – 0

Motion Carried
Unanimously

The Board returned to regular session at 7:20 p.m.

Motion by Mr. Morris

RESO #43-07/09/2018
Adjourn

RESOLVED, the meeting of the Board of Education hereby
adjourns at 7:20 p.m.

Second: Mr. Walp, Jr.

Ayes – 7

Nays – 0

Motion Carried
Unanimously

Respectfully Submitted,

Christina Williams
Clerk to the Board of Education