

**REMINDER:**  
Reorganizational Meeting will  
be held at the District Offices,  
Board Conference Room

Annual Reorganizational Meeting of Board of Education  
Lansingburgh Central School District at Troy

July 9, 2018 at 5:30 p.m.

**AGENDA**

I. PLEDGE OF ALLEGIANCE

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II. ROLL CALL

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III. ACTION ITEMS

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A. Call to Order

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The President of the Board of Education, continuing to act as such until a new president is elected, shall call the meeting to order.

B. Oath of Office – Board Members & Superintendent

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The School District Clerk shall administer the oath of office to all Board members and the Superintendent of Schools, and shall distribute the Executive Session acknowledgment form to be completed and filed with the District Clerk.

C. Election – President of the Board

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Recommendation

Be It Resolved that the Clerk of the Board conduct the election for the President of the Board of Education for the 2018-2019 school year.

D. Election – Vice-President of the Board

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Recommendation

Be It Resolved that the newly elected President conduct the election for the Vice-President of the Board of Education for the 2018-2019 school year.

E. Appointment – District Clerk

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Recommendation

Be It Resolved that Christina Williams be appointed as District Clerk for the 2018-2019 school year.

F. Appointment – Deputy District Clerk

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Recommendation

Be It Resolved that Colleen Thomas be appointed as Deputy District Clerk for the 2018-2019 school year.

G. Appointment – District Treasurer

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Recommendation

Be It Resolved that Linda Klime be appointed as District Treasurer for the 2018-2019 school year.

H. Appointment – Deputy District Treasurer

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Recommendation

Be It Resolved that Jane Luskin be appointed as Deputy District Treasurer for the 2018-2019 school year.

I. Appointment – District Tax Collector

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Recommendation

Be It Resolved that Jane Luskin be appointed as District Tax Collector for the 2018-2019 school year.

J. Appointment – Purchasing Agent

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Recommendation

Be It Resolved that Linda Klime be appointed as Purchasing Agent for the 2018-2019 school year.

K. Oath of Office – District Clerk

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Recommendation

Be It Resolved that the Board President shall administer the Oath of Office to the newly appointed District Clerk.

L. Oath of Office – Elected and Appointed Officers of the Board

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Recommendation

The District Clerk shall administer the Oath of Office to all newly elected and appointed officers (President and Vice-President of the Board, District Tax Collector, Treasurer, Deputy Treasurer, Purchasing Agent.)

M. Appointment – School Attorney

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Recommendation

Be It Resolved that Mr. Jaime Thomas, Esq. of Shiller & Knapp, LLP, be appointed as School Attorney for the 2018-2019 school year with compensation at the rate of \$105 per hour for a Partner, \$90 per hour for an Associate and \$50 per hour for a Paralegal.

N. Appointment – School Attorneys

Recommendation

Be It Resolved that the Law Firm of Whiteman, Osterman and Hanna, be appointed as School Attorney for Personnel Matters for the 2018-2019 school year with compensation at the rate of \$20,000 per year payable in four quarterly installments, plus an hourly fee of \$200 for work beyond the basic retainer.

O. Appointment – General Counsel with respect to Charter School Matters

Recommendation

Be It Resolved that Kathy Ahern, Esq. of the Law Firm of Guercio & Guercio, LLP, be appointed as General Counsel with respect to Charter Schools for the period of July 1, 2018 through June 30, 2019 with compensation at an hourly rate of \$180 to be billed monthly.

P. Appointment – Internal Claims Auditor

Recommendation

Be It Resolved that Stanley Szozda be appointed as Internal Claims Auditor at the hourly rate of \$30.00.

Q. Designation of Official Newspaper

Recommendation

Be It Resolved that The Times Union be approved as the official newspaper for the School District for the 2018-2019 school year.

R. Authorization – Transfer of Funds

Recommendation

Be It Resolved that the Treasurer or Deputy Treasurer be authorized to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of monthly payroll for the 2018-2019 school year.

S. Designation of Official Depository for School District Funds

Recommendation

Be It Resolved that Pioneer Savings Bank and Key Bank be designated as the official depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and the Business Administrator's signatures be required on all checks drawn on any of the District's accounts; and

Be It Further Resolved, that First Niagara Bank and Key Bank be designated as the official lockbox depository for School District tax collection during the 2018-2019 school year; and

Be It Further Resolved that the following banks be approved as depositories for investments: J.P. Morgan Chase Bank, Key Bank, Citizens Bank, M&T Bank, Bank of America and First Niagara Bank.

T. Authorization – Certification of Payroll

Recommendation

Be It Resolved that the Business Administrator or Superintendent be authorized to certify payroll.

U. Designation – Date of Regular Monthly Board Meetings

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Recommendation

Be It Resolved that the last Monday of each month be designated as the regular monthly meeting night of the Board of Education at 6:30 p.m. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

Monday, July 30, 2018 at 6:30 p.m.  
Monday, August 27, 2018 at 6:30 p.m.  
Monday, September 24, 2018 at 6:30 p.m.  
Monday, October 29, 2018 at 6:30 p.m.  
Monday, November 26, 2018 at 6:30 p.m.  
Monday, December 17, 2018 at 6:30 p.m.  
Monday, January 28, 2019 at 6:30 p.m.  
Monday, February 25, 2019 at 6:30 p.m.  
Monday, March 25, 2019 at 6:30 p.m.  
Tuesday, April 16, 2019 at 6:30 p.m.  
Tuesday, May 21, 2019, School Budget Vote & Board Member Election  
Tuesday, May 28, 2019 at 6:30 p.m.  
Monday, June 24, 2019 at 6:30 p.m.

V. Authorization to Sign Civil Service Reports

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Recommendation

Be It Resolved that the Superintendent and Business Administrator be designated to sign reports for the Rensselaer County Civil Service Commission.

W. Authorization to Conduct Bid Openings

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Recommendation

Be It Resolved that the Business Manager be authorized to conduct bid openings, and that the School District Clerk be authorized to conduct bid openings in her absence.

X. Appointment of Asbestos (LEA) Designee

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Recommendation

Be It Resolved that Mr. Robert Schongar be appointed as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2018-2019 school year.

Y. Appointment of Records Access Officer

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Recommendation

Be It Resolved that the District Clerk be appointed as Records Access Officer for the 2018-2019 school year.

Z. Appointment of Records Management Officer

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Recommendation

Be It Resolved that the District Clerk be appointed as Records Management Officer for the 2018-2019 school year.

AA. Appointment of Chemical Hygiene Officer

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Recommendation

Be It Resolved that Ms. Lisa Kyer be appointed as Chemical Hygiene Officer for the 2018-2019 school year.

BB. Appointment of Medical Compliance Officer

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Recommendation

Be It Resolved that Linda Klime be appointed as Medicaid Compliance Officer for the 2018-2019 school year.

CC. Approval of Mileage Reimbursement Rate

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Recommendation'

Be It Resolved that the Board approves the IRS Standard Mileage Rate as the federally approved rate of reimbursement for the District.

DD. Appointment of Emergency Management Plan Coordinator

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Recommendation

Be It Resolved that Linda Klime be appointed as Emergency Management Plan Coordinator for the 2018-2019 school year; and

Be It Further Resolved that Mr. Robert Schongar be appointed as an alternate in the absence of Ms. Klime.

EE. Appointment of Title IX Hearing Officer

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Recommendation

Be It Resolved that Shaun Paolino, Director of Pupil Personnel Services, be appointed as Title IX Hearing Officer for the 2018-2019 school year.

FF. Appointment of Section 504 Compliance Officer

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Recommendation

Be It Resolved that Shaun Paolino, Director of Pupil Personnel Services, be appointed as Section 504 Compliance Officer for the 2018-2019 school year.

GG. Appointment of District Database Supervisor

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Recommendation

Be It Resolved that Lucas Larkin be appointed as District Database Supervisor to oversee coordination and ongoing updates to School Tool for the 2018-2019 school year, at a stipend of \$5,000.

HH. Appoint Privacy Official for Health Insurance Portability and Accountability Act

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Recommendation

Be It Resolved that Lisa Kyer be appointed as the Privacy Official for HIPPA.

II. Designate Trustee

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Recommendation

Be It Resolved that Lisa Kyer be appointed and hereby is designated to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for the Workers Compensation Trust, and that Kathleen Napples be and hereby is designated to serve as alternate Trustee under the plan effective July 1, 2018.

JJ. Appoint Dignity Act Coordinator (DAC)

Recommendation

Be It Resolved that the Superintendent of Schools appoint the following administrators as Dignity Act Coordinators for their respective buildings for the 2018-2019 school year:

Matthew Vandervoort, Principal	Lansingburgh High School
Carrie Phelan, Principal	Knickerbacker Middle School
Rebecca McGrouty, Principal	Rensselaer Park Elementary School
Tina O'Brien, Principal	Turnpike Elementary School

KK. Appoint Student Residency Hearing Officer

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Recommendation

Be It Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Lisa Kyer and Cynthia DeDominick to act as the Board's designees for the purposes of determining student residency pursuant to 8NYCRR section 100.2(y).

LL. Appoint Chief Information Officer

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Recommendation

Be It Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Gregory Rashford as Chief Information Officer for the 2018-2019 school year at a stipend of \$10,000.

MM. Appoint Homeless Liaison for Students and Families

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Recommendation

Be It Resolved that upon the recommendation of the Superintendent of Schools, the Board hereby appoints Darwin Carr as Homeless Liaison for Students and Families for the 2018-2019 school year at a stipend of \$10,000.

NN. Appointment of Board Committees

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Recommendation

Be It Resolved that the President of the Board appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee and Grievance Committee to serve during the 2018-2019 school year.

OO. Designate Chief Emergency Officer

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Be It Resolved that the Board hereby designates Linda Klime as Chief Emergency Officer for the District for the 2018-2019 school year.

PP. Approval to Appoint District-Wide School Safety Team for the 2018-19 School Year

Recommendation

Be It Resolved that the Superintendent appoints the following faculty and staff to the District-wide School Safety Team for the 2018-19 school year:

Cynthia DeDominick - Superintendent  
Kelly Smith – Director of Curriculum  
Linda Klime – Business Administrator  
Robert Schongar – Director of Facilities  
Shaun Paolino – Pupil Personnel Services Director  
Rebecca McGrouty – RPES Principal  
Carrie Phelan – Middle School Principal  
Peter Fusco – Middle School Assistant Principal  
Matthew Vandervoort – High School Principal  
Thomas Hopkins – High School Assistant Principal  
Tina O’Brien – TES Principal  
Dave Osgood – RPES Custodian  
Chuck Davey – KMS Custodian  
Mike Parker – LHS Custodian  
George Bouchey – TES Custodian  
Tim LeVan – Questar Health & Safety  
David Hamilton – RPES Teacher Representative  
Angela Mauriello – TES Teacher Representative  
Dean Rospo – KMS Teacher Representative  
Christine Strube – LHS Teacher Representative  
Barbara Ashe, Deborah Faraci, Barbara Smollin – PTSA  
Christina Williams – District Clerk  
Sean Colfer – Athletic Director  
Anthony Faraci – CSEA Representative  
Kristin Griswold – Teaching Assistants Representative  
Suzanne Anthony – RPES Nurse  
Reene McGreevy – TES Nurse  
Penny Tobias – KMS/LHS Nurse

IV. COMMUNICATION

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V. OLD BUSINESS

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VI. NEW BUSINESS

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VII. EXECUTIVE SESSION: Personnel Matter

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VIII. SUPERINTENDENT’S REPORT

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IX. MOTION TO ADJOURN

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