

**LANSINGBURGH CENTRAL SCHOOL DISTRICT
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Lisa Kyer
Director of Budget and Human Resources

Linda Klime
Business Administrator

ADDENDUM #1

Date: July 23, 2021
To: All Vendors
From: Linda Klime
Purchasing Agent
Subject: Addendum #1 – RFP-21-001
Special Education Related Services

Pursuant to the terms of the Cleaning Supplies Specifications issued by the Lansingburgh Central School District for the Cleaning Supplies RFP with a due date of August 4, this Addendum #1 will clarify or modify certain identified aspects of the Specifications. This Addendum is made a part of the contract and is enforceable under the same terms and conditions as the original Specifications.

Whenever a page number, section or appendix is referred to in the following modifications/clarification, the page, section or appendix refers to the Cleaning Supplies Specifications as issued for the Lansingburgh Central School District RFP and as described above. In locations where paragraph numbers are identified, they are identified utilizing the paragraph symbol (¶) and the paragraph number refers to the full paragraphs on the designated page (not carry-over paragraphs from the previous page).

The items included in this Addendum are a result of questions submitted to the District prior to the Request for Content Clarification due date of July 23, 2021.

Q1. Are you accepting teletherapy services?

The District is not accepting teletherapy services.

Q2. Who are the current vendors providing services?

Current services are being provided by CDB Connections

Q3. Are your current vendors meeting your needs?

Yes our needs are currently being met.

Q4. How will vendors be notified of award?

Vendors will be notified by mail after Board of Education approval.

Q5. Do you anticipate awarding one or multiple vendors?

The District anticipates awarding the contract to one vendor.

Q6. What are the currently hourly bill rates by vendor?

Current hourly rates range from \$40 to \$75.

Q7. How many billable hours are in a school day?

6 Hours

Q8. What is the anticipated # of full-time or # of part-time positions?

Staffing is based on the number of units

Q9. Is the vendor expected to have a clinic or local office?

No the vendor does not have to have a clinic or local office.

Q10. Will assigned therapists have access to therapy materials, supplies, equipment, evaluation kits, and protocols provided by your schools?

No

Q11. Will assigned therapists have access to computers/laptops and printers provided by your schools?

No the district will not provide laptops and printers

Q12. Can pricing increase during the term of the contract?

Only the approved pricing outlined in the proposal will be paid.

Q13. Do you require resumes of potential contracted therapists to be included in our submission?

No but the District reserves the right to review credentials of assigned therapists from the awarded contractor.

Q14. Do you require the candidate license verification to be included in our submission?

No but all providers must be certified or have appropriate supervision per Medicaid guidelines.

Q15. How many candidates/resumes will you need per discipline?

Staff will be determined by awarded contractor based on number of units.

Q16. Does the district reimburse for mileage for travel between schools?

No we do not reimburse for travel. That is a cost of business for the awarded organization.

Q17. Will services be provided on site or virtually or a hybrid of both for the 21/22 SY?

All services will be in person.

Q18. Does the District plan to issue RFPs for other related services?

No we do not plan on issuing other related services RFPs.

Q19. Do you have a preference for how we bind our bids, i.e. 3-ring binder, binder clip, stapled, etc?

The district has no preference on how the RFP response is bound.

Q20. Given the size of your Special Education population, the anticipated scope of work levels seem high. Can you verify those numbers?

Yes those numbers are high. There was a formulary error in our spreadsheet. Please use the numbers below.

- OT: 6 unit
- Speech Therapy: 9 units
- Teacher of the Visually Impaired: 6.4 units
- Teacher of Deaf and Hearing Impaired: 26.4 units
- Orientation and Mobility: 2 units
- Summer Orientation and Mobility: 4 units
- Music Therapy: 40 units