



LANSINGBURGH
— CENTRAL SCHOOL DISTRICT —

RE-OPENING PLAN FOR COVID-19
2020-2021

REOPENING PLANNING TEAM

Mission of the Reopening Team: To safely bring back as many students as possible to in-person school settings, maximizing learning and addressing our students' needs.

<u>Individual's Name</u>	<u>Individual's Title and Constituency Group</u>
Dr. Antonio Abitabile, Ed. D.	Superintendent of Schools
Rebecca McGrouty	Assistant Superintendent for School Improvement
Matthew Van Dervoort	LHS Principal
William Behrle	LHS Assistant Principal
Carrie Phelan	KMS Principal
Zachary Tacelli	KMS Assistant Principal
Thomas Hopkins	RPES Principal
Melissa Santarcangelo	RPES Assistant Principal
Ian Knox	TES Principal
Kelly Cataldo	TES Assistant Principal
Shaun Paolino	Director of Pupil Personnel Services
Joseph Otter	Director of School Community Partnerships
Lisa Kyer	Director of Budget and Human Resources
Linda Klime	Business Administrator
Sean Colfer	Athletic Director
Gregory Rashford	Director of Guidance
Robert Schongar	Superintendent of Buildings and Grounds
Kevin Darrigo	Food Service Director
Gina Fusco	Instructional Technology Director
Lucas Larkin	IT Director
Gary Valenti	Transportation Director
David Greklek	Transportation Supervisor
Jason Blackmur	LTA Unit President
Kristin Griswold	CSEA (Teaching Assistants) Unit President

Anthony Faraci	CSEA (Non-Instructional) Unit President
Emily Ascioti	LTA Member
Kenneth Retell	CSEA Vice President
Robin Delaney	LTA Member
Stacey Cerniglia	CSEA Member
Randi Behrens	LTA Member
Renee McDonald	LTA Member

COMMUNICATION/FAMILY AND COMMUNITY ENGAGEMENT

STAKEHOLDER ENGAGEMENT

The district will:

- Immediately notify parents through the School Messenger automated messaging system of any confirmed positive cases of COVID-19 within the school community.
- Immediately notify the local health department about potential COVID cases and work closely with local health department guidelines for contact tracing and coordination as needed.
- Post and maintain all school reopening plans on the District website (www.lansingburgh.org) and have hard copies available at each school. The reopening plan will be posted on the website as both a downloadable PDF and a direct embed. Reopening plans will be available in languages spoken by district families as needed.
- Provide regular updates and communications with students, parents/guardians, staff and visitors via the district's website (www.lansingburgh.org), School Messenger automated messaging (email, text messages and phone calls when applicable) and posting on district social media ([Facebook](#) and [Twitter](#)). Updates and communications will be available in languages spoken by district families as needed.
- Have school reopening information and updates centralized on the district website's [School Reopening Information and Updates](#) page. This page will be consistently updated as relevant new information and changes occur. The link to this page will remain prominently visible on the district website's homepage.
- The dedicated email address COVID19@lansingburgh.org has been created for any stakeholder with COVID-19-related questions, concerns or feedback.
- Will have a designated COVID-19 Resource Person for COVID-19-related questions. This coordinator will be Dr. Abitabile and can be reached at the email address above or by phone at (518) 233-6850 during normal business hours.

COMMUNICATION PLAN

Trainings	Hand Hygiene (LINKS TO BE PROVIDED ONCE AVAILABLE) Proper Face Covering Wearing Social Distancing Respiratory Hygiene
Signage	The district will create and deploy signage throughout the district to address public health protections surrounding COVID-19. Signage will address protocols and

	<p>recommendations in the following areas:</p> <ul style="list-style-type: none"> ● Proper use of PPE ● Acceptable face coverings and requirements related to their wear ● Hand washing ● Adherence to social distancing instructions ● Symptoms/prevention of COVID-19
Means of Communication	School Messenger, email, text messages, phone calls, website, Twitter, Facebook, informational videos produced by Questar III.

HEALTH AND SAFETY

The health and safety of our students, our staff and their families is our top priority. We want students and employees to feel comfortable and safe returning to school campuses. Our reopening plan incorporates recommendations and guidance from the Centers for Disease Control and Prevention (CDC), the New York State Department of Health (NYSDOH) and the New York State Education Department (NYSED).

NUMBER OF STUDENTS/STAFF ALLOWED TO RETURN IN PERSON

Turnpike Elementary School	Staff: 125 Students: 716
Rensselaer Park Elementary School	Staff: 85 Students: 517
Knickerbacker Middle School	Staff: 82 Students: 510
Lansingburgh High School	Staff: 95 Students: 658

PROTOCOLS AND PROCEDURES

The following protocols and procedures will be in place in all district schools for the 2020-2021 school year. For more information about how health and safety protocols and trainings will be communicated to students, families and staff members, visit the Communication/Family and Community Engagement section of our reopening plan.

HEALTH CHECKS

The district has developed resources to educate parents/guardians and staff members regarding the careful observation of symptoms of COVID-19 and health screening measures that must be conducted each morning before coming to school. The resources include the requirement for any student or staff member with a fever of 100°F or greater and/or symptoms of possible COVID-19 virus infection to not come to school. [The Centers for Disease Control and Prevention \(CDC\) list of Coronavirus symptoms was used to develop these resources.](#) The Lansingburgh Central School District will implement the following practices to conduct mandated health screening

Daily screenings	<p>Screenings will include a daily attestation for both staff and students and a daily questionnaire/health screening for staff. Staff will fill out an online questionnaire daily. Students will be complete a health screening questionnaire daily.</p> <p>Students and staff will notify the school building principal and nurse when they develop symptoms, or if their answers to the questionnaire change during or</p>
Observing signs of illness in their children for parents	<p>The district has developed resources to educate parents/guardians regarding the careful observation of symptoms of COVID-19 and health screening measures that must be conducted each morning before coming to school. The resources include the requirement for any student with a fever of 100°F or greater and/or symptoms of possible COVID-19 virus infection to not come to school. The Centers for Disease Control and Prevention (CDC) list of Coronavirus symptoms was used to develop these resources.</p> <p>Parents will have access to a screening app on their mobile device that needs to be completed daily at home before sending a child to school. If the child is observed by their parent to be displaying any symptoms, they are instructed not to come to school.</p>
Observing signs of illness in students for staff	<p>The district has developed resources to educate staff members regarding the careful observation of symptoms of COVID-19 and health screening measures that must be conducted each morning before coming to school. The resources include the requirement for any staff with a fever of 100°F or greater and/or symptoms of possible COVID-19 virus infection to not come to school. The Centers for Disease Control and Prevention (CDC) list of Coronavirus was used to develop these resources.</p> <ul style="list-style-type: none"> ● In school, ill students and staff will be assessed by the school nurse. If a school nurse is not available, students and staff will be sent home for follow up with a healthcare provider ● Protocols for in-school temperature screening protocols, include: <ul style="list-style-type: none"> ○ Staff will supervise of students who are waiting their turn ○ Students will maintain social distancing requirements ○ Staff members who perform temperature screenings will be trained ○ Sufficient supplies for taking temperatures will be available ○ The district will use PPE or barriers for staff members conducting the screening
Dedicated isolation area	<p>The isolation from others and immediate dismissal from school if an individual has a temperature of 100°F or greater or has a positive response to a screening question. The isolation room will be located in each building adjacent to nurse’s office.</p>
Visitors	<p>Visitors will be required to complete our screening questionnaire and have their temperature taken upon arrival and required to wear a mask while on school grounds. Parents/caregivers picking up their child will wait outside and school staff will escort the child to the parent.</p>
Social Distancing, Face Coverings,	<p>The district has developed a plan with policies and procedures for maintaining</p>

<p>and PPE</p>	<p>social distancing of all students, faculty, and staff when on school facilities, grounds and transportation.</p> <p>If social distancing of 6 feet cannot be maintained, proper face coverings must be worn in common areas such as hallways or school buses. Students, staff and visitors to our schools will be expected to wear face coverings indoors and outside, including on the school bus, when six-foot physical distancing is not possible.</p> <p>Students will be allowed to remove face coverings during meals, instruction, and for short breaks so long as they maintain appropriate social distance. Students who are unable to medically tolerate a face covering will not be required to wear one.</p> <p>Because students and staff will need to be prepared to wear a face covering if another person unexpectedly cannot socially distance, they will be required to wear a face covering in all common areas (e.g., entrances and exits) and when traveling around the school.</p> <p>Face coverings will be provided to students and staff, if needed, at no cost. Acceptable face coverings for COVID-19 include, but are not limited to, cloth-based coverings and surgical masks that cover both the mouth and nose.</p> <p>An employee is allowed to wear their own acceptable face covering if they choose. Employees with healthcare provider documentation stating they are not medically able to tolerate face covering may be accommodated.</p> <p>Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school, so there may be periods of time when masks are not worn.</p> <p>Face coverings should not be placed on:</p> <ul style="list-style-type: none"> ● Children younger than 2 years old ● Students where such covering would impair their health or mental health, or where such covering would present a challenge, distraction, or obstruction to education services and instruction ● Anyone who has trouble breathing or is unconscious ● Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance <p>The district will instruct students, parents/guardians and staff, contractors and vendors on:</p> <ul style="list-style-type: none"> ● The proper way to wear face coverings ● Washing hands before putting on and after removing their face covering ● Proper way to discard disposable face coverings ● Any other relevant training related to social distancing, face coverings, or PPE
<p>Accommodations to high-risk students</p>	<p>We recognize that some students are at an increased risk for severe COVID-19 illness, live with a person who is at an increased risk, or do not feel comfortable returning to an in-person educational environment. It is our goal that these</p>

	individuals are able to safely participate in educational activities. Students in the above categories will be provided with an option for remote instruction.
INFECTION CONTROL STRATEGIES	
Health Hygiene	<p>The district will emphasize healthy hygiene practices for students and staff by providing initial and refresher education in hand and respiratory hygiene, along with providing adequate supplies and time for frequent hand hygiene. Signs will be posted throughout the school (e.g., entrances, restrooms, cafeteria, classrooms, administrative offices, auditorium, custodial staff areas) and regular messaging will be shared with the school community. Signage will be used to remind individuals to:</p> <ol style="list-style-type: none"> 1. Stay home if they feel sick. 2. Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others or in accordance with any stricter policy implemented by the school. 3. Properly store and, when necessary, discard PPE. 4. Adhere to social distancing instructions. 5. Report symptoms of, or exposure to, COVID-19. 6. Follow hand hygiene, and cleaning and disinfection guidelines. 7. Follow respiratory hygiene and cough etiquette.
Respiratory Hygiene	<p>The COVID-19 virus spreads from person to person in droplets produced by coughs and sneezes. Therefore, the district will emphasize the importance of respiratory hygiene.</p> <p>Students and staff must carry out the following respiratory hygiene practices.</p> <ul style="list-style-type: none"> ● Cover a cough or sneeze using a tissue. If a tissue is used, it should be thrown away immediately. ● If you don't have a tissue when sneezing or coughing, sneeze into your elbow. ● Wash your hands after sneezing or coughing. ● Face coverings are protective. Wearing a face covering will keep the respiratory droplets and aerosols from being widely dispersed into the air. <p>For more information about how hygiene information will be communicated to students, families and staff members, visit the Communication/Family and Community Engagement section of our reopening plan.</p>
Hand Hygiene	<p>Students and staff must carry out the following hand hygiene practices.</p> <ul style="list-style-type: none"> ● Wash hands routinely with soap (any kind) and water for at least 20 seconds. ● Dry hands completely after washing. Use paper towels to dry hands if available instead of a hand dryer if they are available. ● If soap and water are not available, use an alcohol-based hand sanitizer that is at least 60% alcohol. Hand sanitizer should be rubbed on the hands until it is completely absorbed. DO NOT dry hands if sanitizer is used. <p>Hand washing should occur:</p> <ul style="list-style-type: none"> ● Before and after eating (e.g. snacks and lunch). ● After going to the restroom or after assisting a student with toileting. ● After using a tissue.

	<ul style="list-style-type: none"> ● Before and after using shared materials. ● Before and after putting on or taking off face masks. ● After coming in from the outdoors. ● Anytime hands are visibly soiled.
MANAGEMENT OF ILL PERSONS, CONTACT TRACING, AND MONITORING	
Management of ill persons	<p>The district requires students, faculty, or staff members who develop COVID-19 symptoms during the school day to report to the nurse’s office. If there are several students waiting to see the school nurse, students must wait at least 6 feet apart. The district has designated areas to separate individuals with symptoms of COVID-19 from others until they can go home or to a healthcare facility, depending on severity of illness. One area will be used to treat injuries, provide medications or nursing treatments, and the other area will be used for assessing and caring for ill students and staff. Both areas will be supervised by an adult and have easy access to a bathroom and sink with hand hygiene supplies.</p> <p>PPE requirements for school health office staff caring for sick individuals includes both standard and transmission-based precautions. In areas with moderate to substantial community transmission, eye protection (e.g., goggles or face shield) should be added. When caring for a suspect or confirmed individual with COVID-19, gloves, a gown, eye protection, and a fit-tested N-95 respirator will be used, if available. If an N-95 respirator is not available, a surgical face mask and face shield will be used.</p> <p>School health office cleaning will occur after each use of cots, bathrooms, and health office equipment (e.g., blood pressure cuffs, otoscopes, stethoscopes).</p>
Confirmed case of COVID-19	<p>When caring for a suspect or confirmed individual with COVID-19, gloves, a gown, eye protection, and a fit-tested N-95 respirator will be used, if available. If an N-95 respirator is not available, a surgical face mask and face shield will be used.</p>
Contact Tracing	<p>The district will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors of the district. To assist the local health department with tracing the transmission of COVID-19, the district has developed and maintained a plan to trace all contacts of exposed individuals in accordance with protocols, training, and tools provided through the New York State Contact Tracing Program.</p> <p>Districts may assist with contact tracing by:</p> <ol style="list-style-type: none"> 1. Keeping accurate attendance records of students and staff members 2. Ensuring student schedules are up to date 3. Keeping a log of any visitor which includes date and time, and where in the school they visited

	4. Assisting the local health departments in tracing all contacts of the individual in accordance with the protocol, training, and tools provided through the NYS Contact Tracing Program
Returning to school following an illness	<p>The district has established protocols and procedures, in consultation with the local health department(s), about the requirements for determining when individuals, particularly students, who screened positive for COVID-19 symptoms can return to the in-person learning environment at school.</p> <p>This protocol includes:</p> <ol style="list-style-type: none"> 1. Documentation from a health care provider following evaluation 2. Negative COVID-19 diagnostic test result 3. Symptom resolution, or if COVID-19 positive, release from isolation <p>The district will refer to DOH “Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure” regarding protocols and policies for faculty and staff seeking to return to work after a suspected or confirmed case of COVID-19 or after the faculty or staff member had close or proximate contact with a person with COVID-19.</p> <p>The district requires that individuals who were exposed to the COVID-19 virus complete quarantine and have not developed symptoms before returning to in-person learning. The discharge of an individual from quarantine and return to school will be conducted in coordination with the local health department.</p>
Before/Aftercare	Childcare Protocol for TSL Kids Crew
COVID-19 safety coordinator	Dr. Antonio Abitabile will serve as the district’s COVID-19 Coordinator. He will work closely with our local health department and will be responsible for serving as the central contact for schools and stakeholders, families, staff, and other school community members and will ensure the district is complying and following the best practices per state and federal guidelines.

STUDENT ARRIVAL	
Entrance 1	<ul style="list-style-type: none"> ● Students will be admitted through two separate entrances. One entrance will be for students who completed the health screening via the app prior to arrival. Staff members must verify that students are cleared, prior to allowing them entry.
Entrance 2	<ul style="list-style-type: none"> ● Health Screenings ● For students who did not complete the health screening prior to arrival, a second entrance will be designated with a protected area for the nurse, or other staff member, to screen students and take temperatures. ● The staff member must stand behind a barrier, and check the student’s

	<p>temperature by reaching around the partition.</p> <ul style="list-style-type: none"> ● If the staff member touches the student, they must change gloves between each student. If they are not touching students, they can keep the same pair of gloves on. ● If non-contact thermometers are used, they must be cleaned with an alcohol wipe between each student. The same wipe can be reused if it remains wet.
Students with temperature over 100 degrees	These students must be sent to the Nurses office for assessment. If the nurse is not available, the student must be isolated until they can be sent home.

FACILITIES

In order to prevent the spread of COVID-19 infection in the district, facilities operations will be geared toward meeting social distancing requirements and cleaning frequently touched spaces regularly. In carrying out projects or tasks supporting infection control, requirements will be met for changes associated with building spaces. Plans for changes or additions to facilities that require review by the Office of Facilities Planning (OFP), will be submitted to comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code. The function, position and operation of stairs and corridor doors, which have closers with automatic hold opens (and are automatically released by the fire alarm system), will remain unchanged. The district plans to meet the deadline for submission of Building Condition Survey or Visual Inspections on time. In addition, lead in water sampling will be carried out upon the reopening of school under conditions consistent with when the building is “normally occupied.” Upon reopening, the district plans to increase ventilation, to the greatest extent possible. Water systems will be flushed in buildings that have been unoccupied.

GENERAL HEALTH AND SAFETY ASSURANCES

Daily Cleaning

The district will ensure adherence to hygiene and cleaning and disinfection requirements as advised by the CDC and DOH, including “Guidance for Cleaning and Disinfection of Public and Private Facilities for COVID-19,” and the “STOP THE SPREAD” poster, as applicable. Cleaning and disinfection logs will be maintained that include the date, time, and scope of cleaning and disinfection.

[Facilities Operations Plan](#)

FIRE CODE COMPLIANCE

The district will follow all fire code compliance.

EMERGENCY DRILLS

Lockdown Drills

Lockdown drills will be conducted in the classroom without “hiding”/ “sheltering” and will provide an overview of how to shelter or hide in the classroom. All students will receive this instruction in person while they are in the building.

Evacuation Drills

Evacuation drills will be conducted on a “staggered” schedule, where classrooms

	evacuate separately rather than all at once, and appropriate distance is kept between students to the evacuation site. All students will receive this instruction in person while they are in the building.
INSPECTIONS AND LEAD TESTING	
The district plans to meet the deadline for submission of Building Condition Survey or Visual Inspections on time. In addition, lead in water sampling will be carried out upon the reopening of school under conditions consistent with when the building is “normally occupied.”	
CHANGES TO SPACE UTILIZATION AND/OR ALTERATIONS	
Alterations to the configuration of existing classrooms, changes must be submitted to OFP	There will be no structural changes done to any classrooms.
Means for egress, fire alarm system, ventilation will be submitted on all plans	Means of egress and fire alarm system will not change. Please see the ventilation plan for guidance.
PLUMBING FACILITIES AND FIXTURES	
Toilet Fixtures	The district will meet the minimum number of toilet fixtures that must be available for use in a building as established in the building code.
Drinking Water Facilities	<p>The district will meet the minimum number of plumbing fixtures, such as drinking fountains that must be available for use in a building as established in the building code.</p> <p>Best practices to implement in residential, shared (i.e., communal) bathrooms include, but are not limited to:</p> <ul style="list-style-type: none"> ● Installation of physical barriers between toilets and sinks if six feet of separation is not feasible ● Use of touch-free paper towel dispensers in lieu of air dryers. <p>The district will ensure distancing rules are adhered to by using signage, occupied markers, or other methods to reduce restroom occupancy at any given time, where feasible.</p>
HVAC AND VENTILATION CONSIDERATIONS	
The district will maintain adequate, code required ventilation (natural or mechanical) as designed. The district will increase ventilation with outdoor air to the greatest extent possible (e.g., opening windows and doors) while maintaining health and safety protocols, particularly for younger students.	
Filter changes	The district has cleaned all room univents and replaced the filters with a MERV 8 filter per manufacturer guidelines. The district has also replaced all rooftop unit filters with MERV 8 filters per manufacturer guidelines. The district will run these units with as much outside air as possible while still having the units cool or heat their corresponding spaces. Staff in rooms will be encouraged to open their

	windows whenever possible. The district will monitor its energy management system to ensure systems are working properly and supplying as much fresh air as possible.
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NUTRITION

MEAL DELIVERY/DISTRIBUTION

In-person	Daily menu selections by class will be sent to the Food Service Director one day prior to the serving date. Meals will be delivered to classrooms by aides or other available employees and staff members will supervise students during lunch. Custodial cleanup of garbage after meals.
Remote	Breakfast and lunch to be available daily for remote students to pick up.

HEALTH AND SAFETY GUIDELINES

All DOH regulations will be met

PROTECTION OF STUDENTS WITH FOOD ALLERGIES

Students with food allergies who will be consuming meals outside of the cafeteria, will have a designated spot in a room to eat daily. Signage will be posted outside of the door indicating that there is a student that has a food allergy.

HYGIENE

Hand hygiene	Students will perform hand hygiene before and after eating. Hand hygiene will be promoted through the use of instructional videos and signage in bathrooms and in classrooms.
Food sharing	The sharing of food and beverages will be discouraged. Staff members will monitor student mealtimes and discourage sharing.

CLEANING AND DISINFECTING

Turnpike and Rensselaer Elementary Schools	Meals will be consumed in the classrooms and desks will be sanitized prior to and after the consumption of meals
Knickerbacker Middle School	Meals will be consumed in the classrooms and desks will be sanitized prior to and after the consumption of meals
Lansingburgh High School	Meals will be consumed in the classrooms and desks will be sanitized prior to and after the consumption of meals

CHILD NUTRITION PROGRAM

The District will ensure compliance with the Child Nutrition Program requirements.	
COMMUNICATION WITH FAMILIES	
See the Communication/Family and Community Engagement section of the district reopening plan.	
PAYMENT OPTIONS	
Turnpike and Rensselaer Elementary Schools	All students in our district receive meals free of charge through federal CEP funding. Any payments will be processed through MySchoolBucks.com
Knickerbacker Middle School	
Lansingburgh High School	

TRANSPORTATION	
SCHOOL BUS	
Masks and social distance	All students must wear masks and social distance on the bus, unless a student is medically unable to tolerate a mask. Family members may sit together, but must still be masked.
Cleaning and disinfecting	All buses used for student transportation must be cleaned/disinfected daily. High contact spots must be wiped down after the am and pm runs depending upon the disinfection schedule.
No hand sanitizer	Drivers, monitors and attendants must not be allowed to carry hand sanitizer on school buses.
Wheelchair school buses	Buses will configure wheelchair placements to ensure social distancing of 6 feet
Loading and Unloading	<p>Bus boarding process for social distancing purposes will be: 1st student boarding takes the last seat on the bus, the next student takes the second to last seat on the opposite side, this rotation continues until the last student takes the last front seat of the bus. This process will ensure students do not need to cross paths.</p> <p>Students will be boarded in such a way that the first bus stop will be the student in the front seat and the last stop is the student in the last seat.</p>
SCHOOL BUS STAFF	
Health screening	It is the role of the contractor to ensure that their employees perform a self-health

	assessment daily before arriving to work.
PPE	<ul style="list-style-type: none"> ● PPE must be provided for drivers and monitors ● School bus drivers, monitors, attendants, and mechanics will wear a face-covering along with an optional face shield ● Staff who have direct physical contact with a child must wear gloves
Training	Transportation staff will be trained and provided periodic refreshers on the proper use of PPE and the signs and symptoms of COVID-19

STUDENTS ON TRANSPORTATION

Health Screenings	All parents and guardians will be required to screen their children prior to boarding the school bus.
Masks	<ul style="list-style-type: none"> ● Students must wear a mask while riding the bus ● Students should social distance ● Students who do not have a mask cannot be denied transportation and will be provided one by the district ● Students with a disability, including students where a covering would impair their physical or mental health, are not subject to the required use of a face covering

PUPIL TRANSPORTATION ROUTING

McKinney-Vento students	Existing mandates must be fulfilled
Foster care students	
Students with Disabilities	
Private/Parochial School	
Charter school	

SOCIAL-EMOTIONAL WELL-BEING

COMPREHENSIVE SCHOOL COUNSELING PLAN

School Counseling Plan	2020-2021 Comprehensive School Counseling Plan
School Counseling Stakeholder Group	See page 1 of plan 2020-2021 Comprehensive School Counseling Plan

STUDENT SUPPORTS

Resources and referrals	<ul style="list-style-type: none"> · Students and families will be surveyed regarding their needs and concerns regarding returning to school · District administration will hold a Virtual Town Hall meeting with the community to share the district reopening plan, receive input from the community and provide a Question & Answer forum · Staff will be trained on how to identify student needing assistance and making appropriate referrals] · Various social-emotional screening tools are being considered for identifying and mapping the Multi-Tiered System of Support response
Mental health, behavioral, emotional support services	<ul style="list-style-type: none"> · Students will receive social emotional support in the form of circles, social emotional lessons and other interventions upon the return to school · Students that are transitioning to a new school this Fall (moving up to the Intermediary, Middle or High School) will: <ul style="list-style-type: none"> ○ be with their teachers and/or other staff from the prior school year during either in person or virtual orientation sessions and will receive a choreographed hand-off to the teachers in their new school ○ receive either in person or virtual tours of their new school building as well as introductions to important people to know in their new school
PROFESSIONAL DEVELOPMENT FOR FACULTY AND STAFF	
Supporting students	<ul style="list-style-type: none"> · Staff received training in June regarding the trauma that students and staff were exposed to due to COVID-19 and the death of George Floyd and community responses · Staff will be trained on how to identify student needing assistance and making appropriate referrals · The district will continue to expand its implementation of the Parent Teacher Home Visit Program, including training for staff new to the program or new to the district. This initiative will help build connections between the school and community to identify unmet needs and provide additional support to students.
Supporting students, faculty and staff	<ul style="list-style-type: none"> · Staff that attended a conference on educational equity will provide turnkey training to their colleagues on relevant practices and revise the district social studies curriculum. · Staff will be trained on how to know the signs that a fellow staff member may need assistance because of the distress and trauma related to these events and will be provided with resources for how to make referrals to assist the staff member

<https://tinyurl.com/COVIDSEL>

SCHOOL SCHEDULES

SCHOOL SCHEDULES

Sharing of schedules	Schedules will be shared through a variety of means, including, School Messenger, social media, email, phone calls, and the district website. For information about how school schedule information will be communicated to students, families, and staff members, visit the Communication/Family Community Engagement section of our reopening plan.
In-person learning	LCSD In-person Learning Plan
Hybrid learning	LCSD Hybrid Learning Plan
Remote learning	LCSD Remote Learning Plan

BUDGET AND FISCAL

STAFFING

All in-person instruction	It is our goal that current staffing will be maintained for in-person instruction; however, reductions may be needed if our funding is reduced.
All on-line instruction	Staffing reductions will be made accordingly
Hybrid Instruction	Capital Region BOCES will be utilized to provide online learning for students who choose not to return to in-person instruction if staffing levels do not allow the district to use current district employees.
Part-Time Custodial Worker	Stationed at Rensselaer Park Elementary school to assist the full time Custodian with cleaning during the school day. Only needed for in-person instruction
Paid Leave	Requests for COVID-19 related paid leave may have a significant impact on budget. We will be required to pay the employee who cannot work in-person or via telecommuting and pay another person to perform their duties while they are on leave (if applicable).

PPE AND CLEANING

Facemask	Purchased for all students. Lanyards will be purchased for younger students to hold the facemask. Available on every bus, at the entrance of each school, in the nurse's office and main office area.
Face Shields	Face Shields will be purchased for those students who cannot wear masks.
Hand sanitizer	Available in each building
Disinfecting Wipes	To clean thermometers between uses
Thermometers	Infrareds thermometer for student and staff temperature checks
Partitions	Polycarbonate partitions will be used on elementary tables where the 6' social distancing cannot be maintained. Special education Health Screening station
SERVICE PURCHASES	
Assessment Application	Capital Region BOCES COVID-19 Screening Attestation service or Frontline COVID application allows parents to take student's temperature prior to leaving for school.
Disinfecting	Anti-microbial coating service that limits the growth of viruses and bacteria, but also neutralizes CORONAVIRUS. Applied in all buildings at least every 60 days.
Storage	Temporary storage containers for classroom furniture and supplies that need to be stored to make room for social distancing in the classrooms.
TRANSPORTATION	
In-House	A) Student Bus Capacity @ 1/2 - With mandated guidelines in place, additional route tiering will be used to transport students in multiple wave motion T/F schools.(1A, 1B, 1C etc.) As a result of the route tiering system, arrivals at schools will vary. Route development, in order to save time, will have to be drafted by farthest points/locations p/u 1st & closest points/locations p/u last . As drivers become more road efficient in their routes, arrival times at school should shorten.
Out of District	B) Charter & Private/Parochial - Present Priv/Paro students requesting transport for 20-21 school year, should be able to be tiered w/other schools, w/out additional routes. (Due in part to priv/paro schools not all attending this year)
Implementation	C) Daily Assessment Tool - Implementation ==> Transfinder "StopFinder" has capabilities to securely communicate w/parents across district vital covid-19 information. (2-way messaging, student wellness status, route changes, food/medical d/o locations etc.) Cost is \$1800 annually. (Less expensive due to not having to use GPS sync software) ==> Software program fully integrates w/present Transfinder program. (realistically implementing view, w/many

	school districts attempting to find student transportation solutions presently, waylaying times can be predicted)
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ATTENDANCE AND CHRONIC ABSENTEEISM	
ATTENDANCE FOR INSTRUCTIONAL PURPOSES	
Collecting and reporting daily teacher attendance	Building administration will ensure that all staff sign in daily when arriving to work.
Collecting and reporting daily student attendance	Teachers will take attendance during all classes when held in person and remotely, using our student management system. Staff members will use the Parent/Student/Staff Communication and Documentation sheet in order to track student engagement, parent communication and session notes for remote instruction.
Special education and ENL students	Staff members will use the Parent/Student/Staff Communication and Documentation sheet in order to track student attendance, engagement, parent communication and session notes for remote instruction.
ATTENDANCE FOR REPORTING PURPOSES	
Collecting and reporting attendance for private, parochial, charter, and out-of-District students	All students attending private, parochial, charter and out-of-district placements have attendance taken at the reporting entity as required and reported in SIRS.
Reporting of compulsory age students	All compulsory age students registered in the district are assigned a full schedule of classes and attendance is taken daily. Only non-compulsory aged students can begin a withdrawal from school process and have the appropriate withdrawal codes reported in SIRS.
CHRONIC ABSENTEEISM	
Attendance policy	Attendance Policy
ALLIES	
Each student will be assigned an “ally,” an adult who is responsible to check in on the student every day, whether instruction is in-person or remote	
Turnpike Elementary School	Students will be assigned an ally through the mentoring program. Students will also be tagged based on being chronically absent and there will be daily check ins with those students. If the district must teach remotely, the school is looking at having TA’s and Aides run the program in conjunction with the school counselor.

Rensselaer Park Elementary School	Students will be assigned an ally through the mentoring program. Students will also be tagged based on being chronically absent and there will be daily check ins with those students. If the district must teach remotely, the school is looking at having TA's and Aides run the program in conjunction with the school counselor.
Knickerbacker Middle School	Student assigned allies will be the teacher who students see twice throughout the day. Once for their class and a second time during a scheduled tutorial. If we were to go remote, that would be the same teacher that would check in with the student daily.
Lansingburgh High School	Students will be assigned an ally through the mentoring program. Students will be tagged as being chronically absent and each ally will check in with the student on a daily basis. This will be done both in person and if the district will need to go to remote learning.

TECHNOLOGY AND CONNECTIVITY

DEVICE AND INTERNET ACCESS

Students	<ul style="list-style-type: none"> -Each student in grades 3-12 will have a Chromebook assigned to them (All three learning model scenarios) -Students in EPK-2 will share 1 Chromebook per family (Remote Learning) -Students in EPK-2 will have access to Chromebooks at school (Hybrid or In-Person Learning) -Students in need of Internet access will be provided with Hotspots -Wireless Internet will be available in school parking lots <p>-The district will work with City of Troy to increase access to Wireless Internet in areas with deficits work with City of Troy to increase access to Wireless Internet in areas with deficits</p>
Teachers	Each teacher will be assigned a Chromebook for Remote Learning and Planning. Teachers in need of Internet access will be provided with a Hotspot

DEVICE DISTRIBUTION

Students	<p>Devices will be distributed to students beginning the first day of school Student Device Agreement</p> <p>In the event of complete closure, Chromebooks will be distributed following proper protocols for social distancing and CDC guidelines.</p>
Teachers	<p>Teachers in RPES & KMS currently have their Chromebooks in possession</p> <p>Teachers in TES & LHS will receive Chromebooks beginning the first day of school (or when available)</p> <p>In the event of complete closure, Chromebooks will be distributed following proper protocols for social distancing and CDC guidelines.</p>

STUDENT PARTICIPATION IN LEARNING	
Students	<p>The district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards, in both remote and hybrid models. Students will be able to access teacher-led instruction using district provided Chromebooks. (All three learning model scenarios)</p> <p>In the event that students are not able to access work online, students will be provided with alternate options. Examples include paper-based instruction, phone calls with teachers, district provided hotspots (Remote Learning or Hybrid Plan).</p> <p>Students in Grades EPK-2 and students in Self-contained classrooms will have QR Code badges to log in to Chromebooks for ease of access.</p> <p>Students who refuse multiple times to wear a mask when needed may be recommended to attend our remote learning program.</p>
PROFESSIONAL DEVELOPMENT OPPORTUNITIES	
Online Professional Development Opportunities	<p>Faculty and staff will have access to a variety of materials and resources to guide them:</p> <ul style="list-style-type: none"> ● Online Asynchronous and synchronous training opportunities with district Instructional Technology Team, Curriculum specialists and teachers ● Instructional Technology resource website including step-by-step documents, videos demonstrating best practices for technology integration, and an ongoing list of free professional development opportunities available to teachers. ● Access to free online professional development opportunities through Questar III RBERN (ENL) & Model Schools (Technology) ● Access to free online professional development opportunities through CASDA
In-Person Professional Development Opportunities	Faculty and staff will have the opportunity to participate in in-person professional development opportunities following proper protocols for social distancing.
IT SUPPORT FOR STUDENTS, TEACHERS, AND FAMILIES	
Teachers	<p>-Faculty and staff will continue to utilize the QWare ticket system for technology support</p> <p>-On-site support will be available for teachers to record lessons (In-person and hybrid)</p>
Students	<p>-Family technology support survey is available for students to access for technology support</p> <p>-Weekly Chromebook repair/return will be scheduled for students in 10-12 (Hybrid model)</p> <p>-Weekly Chromebook repair/return will be scheduled for all students (Remote Learning)</p>

TEACHING AND LEARNING

CONTINUITY OF LEARNING

In-person learning

[LCSD In-person Learning Plan](#)

All instruction will continue to be aligned to the New York State Learning Standards.

Student desk/seats will be positioned no less than six feet apart, or with an approved barrier. District schools will minimize the movement of students. This means having students eat lunch in their classroom instead of the cafeteria and eliminating assemblies, field trips and other large-group activities. Special-area subjects (e.g., art, music) may be pushed into the classroom. Whenever possible students will utilize outside space for physical education instruction. The district will adhere to 12 feet between students when engaging in physical activity. To the extent possible, students will remain in small cohorts if/when leaving the classroom, or any necessary transition, so as to reduce their exposure to additional students. For information on school schedules, visit the School Schedules section of the reopening plan.

Hybrid learning

[LCSD Hybrid Learning Plan](#)
[LCSD Remote Learning Plan](#)

Remote learning

Given the possibility that communities may experience spikes in COVID-19 cases at any point during the school year, which may prompt short or long-term school closures, the district has developed a hybrid learning model and schedule that can transition into a fully remote model. Instruction will not only focus on “core” subject areas to the exclusion of elective courses.

All instruction will continue to be aligned to the New York State Learning Standards. Student schedules will be “blocked,” so that students do not encounter conflicts wherein synchronous lessons for different subjects are offered simultaneously. Remote learning opportunities for secondary students will include a greater emphasis on synchronous instruction, with teachers finding ways to provide live instruction and lessons to students. While recording of live lessons is still essential for students unable to attend at a scheduled time, teachers will ensure that their students are directly engaged with them and their class peers in experiential learning on a regular basis. To ensure high-quality remote learning experiences, the district will standardize the use of a single online learning platform - Google - to the extent possible, and develop a common, coordinated set of guidelines for teachers to follow when using the platform with students.

STANDARDS BASED INSTRUCTION

Faculty members in grades EPK-12 identified priority standards to be taught during Quarter 1 for both in-person and remote learning.

Turnpike Elementary School

[TES Priority Standards](#)

Rensselaer Park Elementary School	RPES Priority Standards
Knickerbacker Middle School	KMS Priority Standards
Lansingburgh High School	LHS Priority Standards
INSTRUCTIONAL PLAN	
<p>All instruction will continue to be aligned to the New York State Learning Standards. As we enter the new school year, teachers will be encouraged to spend time building relationships, supporting students with the transition back to school, and teaching social distancing etiquette at developmentally appropriate levels.</p> <p>When a remote or hybrid learning model is necessary, certain groups of students will be prioritized for in-person learning to the greatest extent possible. This includes, but is not limited to, special education students, English language learners, the earliest learners, students who did not engage in remote learning during the spring of 2020, and students with technology or connectivity needs. Teachers will utilize the lesson plan template when teaching remotely.</p> <p>Assessing student learning gaps or areas of need will be critical. Formative assessment before a unit of instruction to assess student understanding of pre-requisite skills will be common practice.</p>	
In-person	LCSD In-person Learning Plan
Hybrid	LCSD Hybrid Learning Plan
Remote	LCSD Remote Learning Plan
CURRICULUM ADJUSTMENTS	
<p>Acknowledging that the typical content in a given grade level or course may need to be adjusted, content will be prioritized to ensure that students receive instruction for the prioritized learning standards, key understandings, and skills necessary for students' success in future study.</p>	
Turnpike Elementary School	TES Curriculum Adjustments
Rensselaer Park Elementary School	RPES Curriculum Adjustments
Knickerbacker Middle School	KMS Curriculum Adjustments
Lansingburgh High School	LHS Curriculum Adjustments
STAFF/STUDENT INTERACTIONS	
In-person	Whether staff is in-person, remote, or hybrid, interactions between students and

Remote	teachers will be regular and substantive. Students will have daily, routine, scheduled times for interactions with a teacher daily to interact and seek feedback and support from teachers.
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COMMUNICATION PLAN

Turnpike Elementary School	Schools will create a clear communication plan for how students and their families can contact the school and teachers with questions about their instruction and/or technology (see Technology section). This information will be accessible to all, available in multiple languages, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers.
Rensselaer Park Elementary School	
Knickerbacker Middle School	
Lansingburgh High School	

EARLY LEARNING

All Universal Pre-K sections are taught by Lansingburgh Central School District employees. LCSD’s two sections of Expanded Prekindergarten (EPK3) are contracted through Capital District Beginnings (CDB), but housed at Turnpike Elementary School. CDB employees will follow the health and safety guideline outlined in the NYSED guidance and required by the NYSDOH, and will follow the same instructional plan as the Lansingburgh Central School District, in all areas of this reopening plan.

UPK	See instructional plan above
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CAREER AND TECHNICAL EDUCATION (CTE)

For information related to teaching and learning in the BOCES special education and Career and Technical Education programs, please see the [BOCES website](#)

In-Person	Students will attend their CTE program at Questar III with transportation provided by the district following the transportation guidelines set for in the transportation section. The students will follow their high school schedule which will include their CTE program. While at the program, students and staff will adhere to all department of health and safety guidelines including the social distancing policies. The lab spaces within the building will also be set up to accommodate all such policies. All equipment will be sanitized after each use.
Hybrid	Students will follow the school schedule set forth by the school. This will allow the students to attend their CTE program at least twice a week and remote learn the other three days of the week. While at their program, students and staff will adhere to all department of health and safety guidelines including the social distancing policies. The lab spaces within the building will also be set up to accommodate all such policies. All equipment will be sanitized after each use. While remote learning, when and where available, the students will use take-home kits from their CTE program which will allow them to create and finish projects assigned to them from their various programs. Students will also use the google platform to view assignments, watch online videos, and see live streaming videos of the teachers.
Remote	While remote learning, when and where available, the students will use take-home kits from their

	<p>CTE program which will allow them to create and finish projects assigned to them from their various programs. Students will also use the google platform to view assignments, watch online videos, and see live streaming videos of the teachers. The students will be following their set schedule including both their high school schedule and CTE program schedule. Teachers will look at the set curriculum and adapt it to what will work best for online instruction.</p>
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ATHLETICS AND EXTRACURRICULAR ACTIVITIES

Extracurricular Activities - need a policy (p111)

Rensselaer Park Elementary School	<p>Building principals will determine what extracurricular activities will be conducted remotely with technology and/or with limited in person contact while still maintaining all social distancing guidelines per NYSDOH and NYSED.</p>
Knickerbacker Middle School	
Lansingburgh High School	

Interscholastic Athletics

Lansingburgh Central School District will follow DOH guidance in regards to interscholastic athletics along with NYSPHSAA and/or Section 2 of the NYSPHSAA, Inc. for guidance in conducting interscholastic athletics for the 2020-2021 school year. Lansingburgh Central School District will only allow school sponsored activities and/or groups to use school facilities in 2020-2021 school year.

SPECIAL EDUCATION

HEALTH AND SAFETY - FAPE PROVISION

Lansingburgh Central School District Pupil Personnel Office will be responsible for ensuring that all students with IEP's or 504 Plans have equal access to educational services whether in-person, remote, and/or through a hybrid model. Each model will provide equal access to high quality educational programs and will protect the health and safety of students with disabilities.

PARENT ENGAGEMENT

Parents will receive communication in their preferred language and mode, regarding the provision of services to his/her child to meet the requirements of IDEA. The Pupil Personnel Office will provide parents with Procedural Safeguards and Prior Written Notices as required. Special education providers will maintain weekly communication with parents via, phone, email and/or virtually. The meetings will focus on the parents' understanding of the instructional model, their child's progress and/or use of technology. In addition to weekly communication, parents will receive quarterly progress reports and have an opportunity to meet with the special education provider to discuss the data. Finally, parents will participate in at least one CSE meeting.

COLLABORATION BETWEEN CSE/CPSE PROVIDER	
Communication and Collaboration with program providers	Communication between Lansingburgh Central School District Pupil Personnel Office and program providers will be ongoing throughout the school year. Communication will include, but not limited to written communication, emails, phone calls, in-person and/or virtual meetings. The Pupil Personnel office will make every effort to provide program providers with information regarding students' special education and/or related services in accordance with their IEP or Section 504 Plan. Regardless of the instructional model, Lansingburgh Pupil Personnel Office will collaborate with outside providers to ensure that students have the necessary resources to access instruction. The Pupil Personnel Office will communicate regularly with outside providers to discuss and review service delivery, student progress, and parent communication.
ACCESS TO ACCOMODATIONS, MODIFICATIONS, SERVICES, AND TECHNOLOGY	
The special education provider will be responsible for implementing students accommodation, modifications, supplementary Aids and services, and technology in accordance with the students' IEP.	
DOCUMENTATION OF PROGRAMS AND SERVICES	
IEP Implementation Documentation	Special education provider will use the Parent/Student/Staff Communication and Documentation sheet in order to track student engagement, parent communication and session notes for remote instruction.
RELATED SERVICES	
Occupational Therapy	All related service providers will use the OTR Session Notes and Parent Communication document in order to track students' related service sessions.
Physical Therapy	
Speech and Language	
HIGH NEEDS STUDENTS	
It is the intention of the Lansingburgh Central School District for high-needs students in a special class program (K-12) to receive in-person instruction. High needs students are defined as self-contained SPED and ENL students.	
IEP IMPLEMENTATION	
Method of Delivery of Services	For in-person and remote learning the following programs will be offered: K-5 Integrated Co-Teach and Special Class (12:1:2 and 15:1) 6-8 Integrated Co-Teach, Resource and Special Class (12:1:2 and 15:1) 9-12 Consultant Teacher, Resource and Special Class (12:1:2 and 15:1)
Documentation regarding changing	The district will focus on the following elements: attendance/participation, progress and parental input. The district created and will use the Parent/Student/Staff Communication

student need and instruction and services	and Documentation sheet in order to track student engagement, parent communication and session notes for remote and/or in person instruction.
Documentation of progress monitoring	Special education and related service providers will be required to collect data and monitor students' progress towards annual goals. The data will be used to address students needs and the development of the Present Level in their IEP. Parents will receive quarterly progress monitoring reports.
Documentation of parent collaboration and contact	The district created and will use the Parent/Student/Staff Communication and Documentation sheet in order to track student engagement, parent communication and session notes for remote and/or in person instruction. Information from the document can be used to collaborate with parents and develop any remote learning plans that may be implemented during school closure.
Documentation of compensatory services	Factors that will be considered include: severity of the student's disability, previous history of regression, type of service missed during closure, parental input, and progress monitoring data.

EVALUATION TIMELINES

Lansingburgh Central School district is following the Office of Special Education's guidance for conducting evaluations and re-evaluations during the COVID-19 Pandemic to meet the special education timelines.

COMMUNICATION AND DOCUMENTATION

Staff members will use the [Parent/Student/Staff Communication and Documentation](#) sheet in order to to track student engagement, parent communication and session notes for remote instruction.

BILINGUAL EDUCATION AND WORLD LANGUAGES

IDENTIFICATION TIMELINE UPDATE

LCSD will complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20-day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment.

INSTRUCTIONAL UNITS OF STUDY

Required instructional units of study to all ELLs will be provided based on their most recently measured English language proficiency level during in-person or hybrid instruction.

PARENT COMMUNICATION	
In-person	Staff members will keep track of parent communication through their preferred method of record keeping.
Remote	Staff members will use the Parent/Student/Staff Communication and Documentation sheet in order to track student engagement, parent communication and session notes for remote instruction.
PROFESSIONAL LEARNING OPPORTUNITIES	
All faculty have access to professional development opportunities through RBern All faculty have access to In-Service opportunities through Lansingburgh Academy Classes	
COMMUNICATION AND LANGUAGE ACCESS	
For information about regular communication and engagement with parents/guardians of English-language learners, visit the Communication/Family and Community Engagement section of our reopening plan.	

STAFFING	
CERTIFICATION, INCIDENTAL TEACHING AND SUBSTITUTE TEACHING	
All teachers will hold valid and appropriate certificates for teaching assignment, except where otherwise allowable under the Commissioner’s regulations (e.g., incidental teaching) or education law. Incidental teaching is permitted for up to 10 hours a week. Uncertified substitutes may be permitted to work for over 40 days (up to 90 or more days in certain circumstances).	
STAFFING CONSIDERATIONS	
All Online Instruction	
Number of Staff	Staff reduction may occur if the District moves to all online instruction. Breakfast/Noon aides, Teacher Aides/Security Personnel are a few areas that need to be reviewed. Substitute teachers could be reduced. Teaching Assistant positions may be able to be reduced. The number of custodial staff could be reduced.
Snow Days	None would be needed
Paid Time Off	New system needs to be implemented to track Paid time off when all staff are virtual.
Hybrid Instruction/All in-Person Instruction	
Number of staff	Increases to staffing may be necessary.

	<p>Teachers will report to work daily and provide instruction from their classrooms either in-person or remotely.</p> <p>Currently RPES has only 1 day custodial position, would need to increase that by at least 0.5 FTE. All other buildings can continue with current staffing.</p>
Snow Days	Snow days would still be necessary. The District will follow current contractual language for snow days.
Paid Time Off	Current system could be utilized.
Medically Vulnerable/High-Risk Groups	
<p>Individuals age 65 and older</p> <p>Pregnant Individuals</p> <p>Individuals with underlying health conditions</p>	<p>Employees may request reasonable accommodations to enable them to carry out the essential functions of their jobs.</p> <p>The District will review each accommodation request and may require supporting documentation. Following an interactive process, any agreed upon reasonable accommodation(s) will be provided.</p>
Staff Time Off	
Employee has a fever of 100.0 F or greater, or answers yes to any of the COVID-19 screening questions.	<p>Except as otherwise required by law, the employee must use their sick time.</p> <p>Employee is required to be tested for COVID-19 and notify the District of the COVID test results.</p> <p>Employee may return to work if they test negative, are cleared to work by a health care provider, and are asymptomatic, or have been cleared by DOH to return to work.</p>
Employee who travels to a restricted state or internationally and must quarantine for 2 weeks upon return	<p>Except as otherwise required by law, employees will be required to use their vacation or sick time for these absences, they can opt for an unpaid leave for this time period if they so choose.</p> <p>Any employee who has exhausted their paid time off, will go unpaid for this time period.</p> <p>NYS COVID-19 paid leave is not available for this purpose</p>
Employee is showing signs of COVID-19	<p>Except as otherwise required by law, the employee must use their sick time.</p> <p>Employee is required to be tested for COVID-19 and notify the District of the COVID test results.</p> <p>Employee may return to work if they test negative, are cleared to work by a health care provider, and are asymptomatic, or have been cleared by DOH to return to work.</p>
Employee is concerned about return to work due to a vulnerable person in their home	The District may consider requests for accommodations, but is not required by law to provide them. If accommodations are not agreed to, employee would need to request an unpaid leave of absence for this time period. All pay and benefits would cease for this employee.
Employee does not feel comfortable in returning to work	The District may consider requests for accommodations, but is not required by law to provide them. If accommodations are not agreed to, employee would need to request an unpaid leave of absence for this time period. All pay and benefits would cease for this employee.

WORKPLACE COMPLIANCE

Failure to maintain social distancing	Any employee who fails or refuses to: <ul style="list-style-type: none">• maintain social distance;• properly use PPE;• complete daily temperature checks and health screening questionnaires; or• otherwise comply with his/her responsibilities under this plan may be subject to disciplinary action consistent with applicable law and any applicable collective bargaining agreement. •
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TEACHER AND PRINCIPAL EVALUATION SYSTEM

Implementation of currently approved APPR plan	All teachers and principals will continue to be evaluated pursuant to the district's approved APPR plan.
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STUDENT TEACHING

The district has a partnership with State University at Albany, Siena College, and Sage Colleges to welcome student teachers into schools and classrooms, whether in-person or remote, during the 2020-2021 school year.