

## SCHOOL VOLUNTEERS

The Board of Education recognizes that the use of volunteers strengthens school/community relations through positive participation, builds an understanding of school programs among interested citizens, and assists employees in providing more individualization and enrichment opportunities in instruction.

Volunteers may come from all backgrounds and age groups and may include any persons willing to give their time for the purpose of helping children through planned auxiliary services. Volunteers may be involved in many facets of school operations, from mentor/tutor relationships to clerical tasks. School personnel who are responsible for tasks or projects that will make use of volunteers will identify appropriate tasks and time schedules for such activities, as well as make provisions for adequate supervision, in-service programs, and evaluation. Volunteers will not be used to provide transportation for school-sponsored activities.

Services of volunteers may be accepted by the Board, the Superintendent of Schools, central administrators, Building Principals or persons designated by the Board and/or the Superintendent to handle this responsibility. All volunteers may be subject to the same screening procedures used for regular school employees, including but not limited to the following:

1. Volunteers will be required to provide references, who will be contacted before the volunteer begins services on school grounds.
2. The district reserves the right to request information on previous criminal convictions.
3. Volunteers are required to sign a confidentiality agreement.
4. Volunteers are subject to a review of the sex offender registry.
5. Volunteers may be subject to finger printing checks with the City of Troy and/or Sheriff's Department.

The district will maintain complete records of any information obtained through any of the above procedures.

Adoption Date: January 26, 1999

Readopted: March 28, 2006