

DRAFT

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF THE
LANSINGBURGH CENTRAL SCHOOL
DISTRICT AT TROY, HELD AT THE
LIBRARY/MEDIA CENTER ON TUESDAY,
October 30, 2007.

The meeting was called to order by Mrs. McHugh at 7:45 P.M.

I. PLEDGE OF ALLEGIANCE Mrs. McHugh asked if we would all stand for the Pledge of Allegiance.

II. ROLL CALL: K. Gamble, P.J. Higgitt, B. Lance, A. Macey, H. McGrath,
N. McHugh, M. Sweeney

Absent: S. Farrell, J. O'Malley

Others Present: A. Bergin, T. Broderick, F. Erickson, M. Fushs, G. Goodwin,
M. Harkin, M. Jarem, L. Kyer, F. Macri, L. McNeil,
K. Oboyski-Butler, S. Paolino, R. Schongar, B. Sperling, D. Steenrod,
J. Wager

Visitors: 8

III. MINUTES OF THE PREVIOUS MEETING: A motion was made by Mrs. Sweeney and seconded by Mr. Higgitt that the MINUTES of the REGULAR MEETING held on September 25, 2007 be APPROVED.

7 Ayes Motion Carried

IV. FINANCIAL REPORT: A motion was made by Mrs. Lance and seconded by Mr. Macey that the Board APPROVE the following FINANCIAL REPORTS listed below:

- A. Treasurer's Report
- B. Budget Transfers

7 Ayes Motion Carried

V. RECOGNITION OF VISITORS: Mrs. McHugh asked if any visitors would like to speak to the agenda.

VI. COMMUNICATIONS: None

VII. PERSONNEL INSTRUCTIONAL:

A motion was made by Mrs. Sweeney and seconded by Mr. Higgitt that the RESIGNATION of Ms. Stephanie DeFrancesco, Advisor To Odyssey of The Mind at Turnpike Elementary School, be ACCEPTED with regret.

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Macey, that the RESIGNATION of Ms. Patricia Hurley-Dyer, Mock Trial Advisor for school year 2007-2008 at Lansingburgh High School be ACCEPTED with regret.

7 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Lance that the RESIGNATION of Ms. Jessica Clermont, Art Club Advisor for school year 2007-2008 be ACCEPTED with regret.

7 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. Macey that the RESIGNATION of Ms. Jessica Clermont, Play Art Director, for school year 2007-2008 be ACCEPTED with regret.

7 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Sweeney that the RESIGNATION of Ms. Audrey Almela, Guidance Counselor – Permanent Substitute, be ACCEPTED with regret effective November 1, 2007.

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mr. Higgitt that the UNPAID LEAVE OF ABSENCE for Ms. Michelle Burkhart be granted beginning October 1, 2007 through June 30, 2008.

7 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. Macey that Mr. Joseph Henkel be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as Science Teacher at Lansingburgh High School, with compensation according to the L.T.A. contract as set forth below:

Commencement of Probationary Service – December 10, 2007	
Expiration of Probationary Service – December 9, 2010	
Certification Status – Biology 7-12 (pending completion of program)	
Salary – Step 1	\$35,100
Masters	450
Graduate credits – 48	<u>1,776</u>
	\$37,326

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Higgitt that Ms. Kathryn Schwenker be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as Art Teacher at Knickerbacker Middle School, with compensation according to the L.T.A. contract as set forth below:

Commencement of Probationary Service – October 1, 2007	
Expiration of Probationary Service – September 30, 2010	
Certification Status – Visual Arts	
Salary – Step 2	\$35,858

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. McGrath that Ms. Sarah Vickery be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as Library Media Specialist at Knickerbacker Middle School/Lansingburgh High School, with compensation according to the L.T.A. contract as set forth below:

Commencement of Probationary Service – December 5, 2007	
Expiration of Probationary Service – December 4, 2010	
Certification Status – Library Media Specialist (pending completion of program)	
Salary – Step 1	\$35,100
Masters	450
Graduate credits – 52	<u>1,887</u>
	\$37,437

7 Ayes Motion Carried

A motion was made by Mr. Macey and seconded by Mrs. Sweeney that Ms. Kathleen Conlon be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as Special Education Teacher – permanent substitute at Turnpike Elementary School, with compensation according to the L.T.A. contract as set forth below:

Commencement of Service – October 9, 2007	
Expiration of Service – June 26, 2008	
Certification Status – Special Education 1-6	
Salary – Step 3	\$36,576
Masters	450
Graduate credits – 39	1,443
Differential	<u>500</u>
	\$38,969 (prorated)

7 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Sweeney that Ms. Jacqueline Valachovic be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as School Counselor – permanent substitute at Lansingburgh High School, with compensation according to the L.T.A. contract as set forth below:

Commencement of Service – November 1, 2007	
Expiration of Service – January 30, 2008	
Certification Status – School Counselor	
Salary – Step 1	\$35,100
Masters	450
Graduate credits – 57	2,109
Differential	<u>500</u>
	\$38,159 (prorated)

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Higgitt, that Ms. Ellen Clark-Curz be ASSIGNED one additional teaching section of Foreign Language at 1/6th of her annual salary.

7 Ayes Motion Carried

A motion was made by Mr. Macey and seconded by Mrs. McGrath, that Ms. Carina Cook be ASSIGNED one additional teaching section of Foreign Language at 1/6th of her annual salary effective October 15, 2007 (prorated).

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Gamble that Ms. Christine Curran be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, as Teaching Assistant at Lansingburgh High School, with compensation according to the C.S.E.A. Teaching Assistant Contract as set forth below:

Commencement of Probationary Service – October 9, 2007
Expiration of Probationary Service – October 8, 2010
Step 1 Teaching Assistant Contract

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Higgitt that Mr. Patrick Wilson be APPOINTED as Mock Trial Advisor for Lansingburgh High School for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Sweeney that Mrs. Mary Wands-Wilcox be APPOINTED as Sophomore Class Advisor for Lansingburgh High School for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Lance that Ms. Jessica Clermont be APPOINTED as Co-Art Club Advisor for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Gamble that Ms. Jessica Clermont be APPOINTED as Co-Play Art Director for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. McGrath that Ms. Kathryn Schwenker be APPOINTED as Co-Art Club Advisor for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mr. Macey and seconded by Mrs. Sweeney that Mr. Patrick O'Malley be APPOINTED as Co-Play Art Director for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Gamble that Ms. Eileen Culliton be APPOINTED as After School Homework Club Advisor for LHS effective October 22, 2007 through June 18, 2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Gamble that Mr. John Goldie be APPOINTED as Varsity Club Advisor for school year 2007-2008 with compensation according to the LTA contract.

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Gamble that the following Coaches be appointed on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2007-08 school year:

- Gina Giaquinto – Ski Club Advisor for KMS/LHS
- Janelle Lyons – Substitute Ski Club Advisor for KMS/LHS
- Kristen Theriault – Substitute Ski Club Advisor for KMS/LHS
- Marisa Caprara – Ski Club Advisor for TES
- Melinda McDonough – Intramural at RPES

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mr. Macey that the following Substitute Teachers be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2007-08 school year:

- Joseph Henkel
- Sarah Vickery
- Tony Bowick
- Shari Aldrich

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Macey that the attached list of HOME TUTORING ASSIGNMENTS be APPROVED, with compensation according to the L.T.A. Contract.

7 Ayes Motion Carried

VIII. PERSONNEL NON-INSTRUCTIONAL

A motion was made by Mr. Macey and seconded by Mrs. Gamble that the following Non-Instructional Substitutes be APPOINTED on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2007-08 school year, with compensation according to the C.S.E.A. Contract/Board Policy:

- | | |
|-------------------|--|
| Toree Abbott | Sub-Noon Aide |
| Dexter Bishop | Sub-Custodian |
| Tammy Hadden | Sub-Custodian |
| Marion Holmes | Sub-Typist, Noon & Breakfast Aide, Teacher Aide |
| Jennifer Lebrecht | Sub-Typist and Custodian |
| Jarita Ray | Teacher Aide, Custodian, Noon & Breakfast Aide |
| Karen Walp | Typist, Breakfast Aide and Teacher Aide |
| Valerie Machnick | Typist, Custodian, Noon & Breakfast Aide, Teacher Aide |

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mr. Macey that Ms. Marcey Zabawczuk, be APPOINTED as Breakfast Aide at Turnpike Elementary School, effective September 5, 2007.

7 Ayes Motion Carried

IX. ACTION ITEMS:

A motion was made by Mrs. Lance and seconded by Mrs. Gamble that the attached list of In-Service and Graduate Credit hours be approved and that reimbursement of credit for the staff members listed be authorized in accordance with the Teachers' Contract, effective September 1, 2007.

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Ms. Gamble that the Health Service Contract Rate to be charged to other public schools for health services provided to students attending private and/or parochial schools in the Lansingburgh Central School District, be approved in the amount of \$351.07 per student for the 2007-08 school year.

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. Lance that Ms. Lisa Kyer be appointed and hereby is designated to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for Workers' Compensation, the New York State Public Schools Statewide Workers' Compensation Trust, and that Kathleen Napples be and hereby is designated to serve as alternate Trustee under the plan effective July 1, 2007.

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Gamble that Mr. George J. Goodwin, Superintendent of Schools, be authorized to file the final report for the 2006-2007 school year for payment to the Lansingburgh Central School District at Troy, pursuant to Public Law 874 Federally Aided Program for Impact Aid, and make representation and commitments thereto for and in behalf of said applicant in connection with the report, and that Mr. George J. Goodwin, Superintendent of Schools, be authorized to file the survey report for the 2007-08 school year for the above Public Law 874.

7 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mr. Macey that the Independent Audit Report for the 2006-07 school year be accepted as prepared by the auditing firm of Wilson, Stark, and Basila CPA, P.C., and as discussed at the Workshop meeting held on October 16, 2007.

7 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that the Superintendent of Schools and the Board President be authorized to APPROVE the following Change Orders for the ongoing 2005 construction Project:

EC-023	Flex	\$ 8,948.00
PC-004	Collett	\$ 3,736.00
HC-07	Campito	\$ 795.00
GC-044	Greco	\$ 1,696.00
GC-045	Greco	\$19,465.00
GC-046	Greco	\$ 3,045.00
EC-026	Flex	\$ 4,735.00
EC-027	Flex	\$ 3,546.00
EC-028	Flex	\$ 3,906.00
EC-030	Flex	\$ 825.00
EC-031	Flex	\$ 3,133.00
EC-032	Flex	\$ 1,436.00
EC-033	Flex	\$ 6,461.00
EC-034	Flex	\$ 3,836.00
EC-035	Flex	\$ 3,771.00
EC-036	Flex	\$ 1,641.00
GC-047	Greco	\$ 9,164.00
GC-048	Greco	\$ 1,780.00
GC-049	Greco	\$ 5,636.00
GC-050	Greco	\$ 9,207.00
GC-051	Greco	\$ 3,062.00
GC-052	Greco	\$ 805.00
GC-053	Greco	\$ 2,395.00
EC-037	Flex	\$ 3,734.00
EC-039	Flex	\$ 559.00
EC-040	Flex	\$ 548.00
EC-041	Flex	\$ 488.00
EC-042	Flex	\$ 611.00
EC-043	Flex	\$ 6,500.00
EC-044	Flex	\$ 664.00
EC-045	Flex	\$ 339.00
EC-049	Flex	\$ 774.00
GC-054	Greco	\$ 803.00
EC-046	Flex	\$ <u>1,162.00</u>
Total Change Orders		\$119,206.00

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. McGrath that the attached list of Students with Disabilities be APPROVED.

7 Ayes Motion Carried

A motion was made by Mrs. Sweeney and seconded by Mrs. McGrath that the attached, corrected tax assessment of Declan Thomas Burke of 480 Ninth Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Carl Weaver of 774 Fourth Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Eileen Haring and Stephanie Wager of 752 Third Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of James and Bonnie Mulligan of 458 Eighth Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated and that the attached, corrected tax assessment of Donald Smith of 1108 Ninth Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Robert and Sarah Allen 7 121st Street for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of David and Dawn Batzold of 15 Gurley Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Karen A. Farley, Trustee of 833 Seventh Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated and that the attached, corrected tax assessment of Richard and Marie Sullivan of 424 Diamond Rock Circle for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Ruth Anglum of 833 Eighth Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Richard Nash, Sr. of 392 Seventh Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated, and that the attached, corrected tax assessment of Martin and Elleree Rivers of 306 Witherow Avenue for the 2007-08 tax year be APPROVED and the tax rolls be corrected as stated and that the attached corrected tax assessment of Nancy and Anthony Lewis of 21 121st Street for the 2006-2007 tax year be approved and the tax rolls be corrected as stated.

6 Ayes Motion Carried
1 Abstain (McHugh)

A motion was made by Mrs. McGrath and seconded by Mr. Macey that the District Emergency Plan be ADOPTED for the 2007-2008 school year as discussed at the Board Workshop held on October 23, 2007.

7 Ayes Motion Carried

A motion was made by Mr. Macey and seconded by Mrs. Lance that the Board of Education transfer \$108,101.21 from the Trust and Agency Fund to the General Fund as of November 1, 2007. Be it further resolved that the Board increase the 2007-2008 General Fund Appropriations and Revenues in the amount of \$108,101.21 and that such funds be used to provide scholarships, health and safety initiatives, student field trips and other activities and other purchases as approved by the Board of Education.

7 Ayes Motion Carried

X. OLD BUSINESS: none

XI. NEW BUSINESS:

Mrs. McHugh shared a letter that she received from Mrs. Haney and Mr. Ravalli, advisors to the Better Burgh Club. They successfully raised \$655. for the Breast Cancer Walk.

Mrs. McHugh asked each of the principals to share what is currently going on in the schools.

Turnpike:

Mrs. Steenrod - At their annual Harvest festival, over 600 people attended. They played games, enjoyed snacks and fun activities. Along with the Harvest festival, we had our book fair.

Rensselaer Park

Mrs. Fushs – Their Pumpkin Festival was very well attended. Last Friday, they hosted two anti-bullying assemblies with Scott Cannon who is a Mime.

Knickerbacker Middle School

Mr. Paolino – Knickerbacker Middle School had a 70th Birthday Celebration. Over 200 students attended. Approximately 50 students placed relevant items and current trends in a time capsule to be opened in the future. Knickerbacker faculty and students have just celebrated red ribbon week which is drug and alcohol awareness.

XII. SUPERINTENDENT'S REPORT:

1. Brewster Central School District is endorsing a resolution for SRO's (School Resource Officer) in schools. Our School Resource Officer is funded by a grant which expires in June 2009. The Board will be sending a letter of endorsement.
2. District Web Site – Questar III has redesigned our web site. I have sent a link to each of you for the new web design. With the help of Mr. Macey and Mrs. Farrell, we met with Questar III on ways to improve our site. Please take a moment to look at it and send any comments or suggestions to me.
3. Communication Specialist – to help us with our web site, keeping it current; getting out the information in a timely manner. I have contacted RPI Career Placement Service Office regarding a possible internship. L & P Communications in Troy is a local firm. They will get back to me.
4. Capital Project – December '05 update: Punch list is 80% complete – exposed gym walls will have wall pads placed on them and are removable when the bleachers are out. Also the doors. Painting – emergency exits, locks on doors are going to be reversed. Pike's contract ends at the end of next month. Change orders are being worked on. There are some that have to be bid and then go to State Ed. Mr. Paolino's air conditioning in his office, Girls' locker room and entrance way to boys' locker room. Additional security camera's (40). Cameras on interior of gym. Asphalt in front of the high school cafeteria. RPES stairwells need to be repainted. We are in good shape.

As discussed at the last couple of workshops that we had, we have completed one bond and the second bond will begin in the Spring. There is \$643,500 EXCEL Aide available to us. We are in a position to borrow \$2,331,200 with no additional cost to the local tax payer. We have been discussing possible items. Mr. Goodwin passed out a list of these items to the board members, along with a spread sheet from Matt Monaghan.

- The track on the athletic field of the high school was put in by Copeland. It is still under warranty for another year. The track is bubbling. It has been patched several times.
- Fire Alarm Zone System – took off. Current system meets all codes. It is nice to have, but not a necessity.
- Exterior Cleaning of KMS/LMC
- Four Portable air conditioning units
- Bus Loop – option without optional parking
- Classroom Door Security at the Elementary. They currently lock from the outside. This would reverse that.
- KMS Auditorium Sound System, Lighting, Renovations – painting, carpet runners and seat repair.
- RPES Partition in gym needs to be replaced.
- LHS Nurses office – converting a smaller area classroom into a nurse’s office to serve high school students. Currently we have one nurse’s office serving approximately 1400 students.
- Technology rooms – 2 large areas in the HS – Auto-Wood/Metal – convert into one technology area which would be State of the Art. This would also allow us to offer HVCC Credit for technology courses. We would use the Lead the Way Model – computer software, etc. Currently in South Colonie. It would enhance our current courses. There would be continuing costs of the program – full program for Lead the Way to the fullest extent, some of the software, full model – first three years covered, after that \$15,000 a year to continue this program. We currently spend about half of that amount now on our program.
- Exhaust fans at the two elementary schools – air intake fans are currently in the 9.9 million dollar Bond as an alternate. If included in this one, would free up money for Spring project.
- Power panel upgrades – replace panels themselves.
- Additional White Boards.
- Fire Alarm Strobe devices – ADA recommendation – we are currently not up to that standard.
- ADA Signage – new construction has signage.
- Soft Costs \$210,166 – Clerk/Project Manager Fees – 32-25%.
- Grand total - \$2,850,808
With EXCEL Aide - \$643,500
Our debt limit is \$2,974,700.

I recommend that the board discuss further at next week’s workshop. The timeline – Earliest we could do this is at the end of January.

B. School Activities

Lansingburgh High School
Knickerbacker Middle School
Rensselaer Park Elementary School
Turnpike Elementary School

XI. USE OF FACILITIES:

Mrs. McHugh told the board that a parent, Mrs. Gonzalez, wished to address the Board before going into executive session. The Board agreed. Mrs. Gonzalez spoke on the topic of Lansingburgh Youth Soccer and her desire to enhance our school program. There are many upcoming youth who are very interested in soccer and she would like to see the school soccer program grow.

Mrs. McHugh and Mr. Goodwin thanked Mrs. Gonzales.

Mrs. McHugh asked for a motion to go into Executive Session to discuss one pending litigation item and one personnel item.

A motion was made by Mr. Macey and seconded by Mrs. Sweeney that the Board go into EXECUTIVE SESSION.

7 Ayes Motion Carried

The Board went into EXECUTIVE SESSION at 8:55 P.M.

A motion was made by Mr. Higgitt and seconded by Mr. Macey that the Board end their EXECUTIVE SESSION.

7 Ayes Motion Carried

The Board came out of Executive Session at 9:30 P.M.

ADJOURNMENT: There being no further business to come before the Board, Mrs. McHugh asked for a motion to adjourn. A motion was made by Mr. Higgitt and seconded by Mr. Macey that the meeting be adjourned.

7 Ayes Motion Carried

The meeting was adjourned at 9:31 P.M.

Clerk to the Board of Education