

MINUTES OF RE-ORGANIZATIONAL
MEETING OF THE BOARD OF EDUCATION
OF THE LANSINGBURGH CENTRAL SCHOOL
DISTRICT AT TROY, HELD AT THE LIBRARY
MEDIA CENTER ON TUESDAY, JULY 7, 2009

The meeting was called to order by Mrs. Sweeney at 7:34 PM

- I. ROLL CALL: K. Bristol, S. Farrell, K. Gamble, P.J. Higgitt, B. Lance, E. McDonough,
H. McGrath, J. Shover, M. Sweeney

ABSENT: none

Others Present: T. Broderick, D. Carroll, G. Goodwin, L. Kyer,
K. Oboyski-Butler

Guests: 1

II. ACTION ITEMS:

The President of the Board of Education continued to act as such until a new President was Elected, called the meeting to order at 7:34 p.m.

The District Clerk administered the Oath of Office to all Board Members and the Superintendent of Schools.

The District Clerk asked for nominations from the Board for the Office of President.

A nomination was made by Mr. Higgitt and seconded by Mrs. McGrath to nominate Mrs. Sweeney for the Office of President of the Board.

The District Clerk asked for additional nominations for the Office of President.

There were no further nominations for the Office of President.

The District Clerk asked for a motion to close the nominations.

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that the Nominations for the Office of President be closed.

9 Ayes Motion Carried

The President of the Board of Education continued to act as such and asked for a motion to accept the results.

A motion was made by Mr. Higgitt and seconded by Mrs. McGrath that Mrs. Sweeney be Elected to the Office of President.

9 Ayes Motion Carried

The President of the Board asked for nominations for the Office of Vice-President.

A nomination was made by Mrs. Lance and seconded by Mr. Higgitt to nominate Mrs. Farrell for Office of Vice President.

The President asked for additional nominations for the Office of Vice-President.

There were none.

There being no further nominations for the Office of Vice-President, the President asked for motion to close the nominations for Vice-President.

A motion was made by Mrs. Lance and seconded by Mr. Higgitt that the Nominations for the Office of Vice President be Closed.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mr. Higgitt that Mrs. Farrell be Elected to the Office of Vice President.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that Mrs. Theresa Broderick be Appointed as District Clerk for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. McGrath that Mrs. Mary Anne Lynick be Appointed as Deputy District Clerk for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Gamble that Mr. Daniel Carroll be Appointed as District Treasurer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. McGrath that Mrs. Jane Luskin be Appointed as Deputy District Treasurer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mr. McDonough that Mrs. Jane Luskin be Appointed as District Tax Collector for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mr. Higgitt that Mrs. Deborah McCormick be Appointed as Purchasing Agent for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. McGrath that the Board President administer the oath of office to the newly appointed District Clerk.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Lance that the District Clerk administer the oath of office to all newly elected and appointed officers (President and Vice-President of the Board, District Tax Collector, Deputy District Clerk, Treasurer, Deputy Treasurer, Purchasing Agent.)

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that Mr. Jaime Thomas of Schiller & Knapp, LLP, be Appointed as School Attorney for the 2009-10 school year with compensation at the rate of \$105 per hour for a Partner, \$90 per hour for an Associate and \$50 per hour for a Paralegal.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Lance that Mr. Robert Schofield, of Whiteman, Osterman and Hanna, be Appointed as School Attorney for Personnel Matters for the 2009-10 school year with compensation at the rate of \$16,000 per year payable in four quarterly installments, plus an hourly fee of \$185 for work beyond the basic retainer.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Higgitt that Mr. William Z. Bayba, CFP, CPA, be Reappointed as Internal Claims Auditor for the 2009-2010 school year at the rate of \$26.00 per hour.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Farrell that Wilson, Stark and Basila be Reappointed as External Auditor for the 2009-2010 school year at the cost of \$12,410.00.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Lance that the Record Newspaper and the Times Union be Approved as the official newspapers for the School District for the 2009-2010 school year.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Farrell that the Treasurer or Deputy Treasurer be Authorized to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of the payroll for the particular month.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Farrell that HSBC bank be designated as the Official Depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and Business Administrator's signature be required on all checks drawn on any of the District's accounts, and that HSBC Bank be designated as the official lockbox depository for School District tax collection during the 2009-10 school year, and that the following banks be approved as depositories for investments: J. P. Morgan Chase Bank, Key Bank, Citizens Bank, M & T Bank, Bank of America, HSBC Bank and First Niagara.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mr. McDonough that the Business Administrator Or Superintendent be Authorized to Certify Payrolls.

9Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. McGrath that Capital Healthcare Associates, P.C. be approved to provide Physician and Assistant Physician Services for the 2009-10 school year, for a fee of \$48,023.94.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Gamble that the last Tuesday of each month be designated as the Regular Monthly Meeting night of the Board of Education at 7:30 P.M. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that the Business Administrator and the Superintendent of Schools be designated to sign reports for the Rensselaer County Civil Service Commission.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. McGrath that the Business Administrator or Purchasing Agent be authorized to conduct bid openings and that the School District Clerk be authorized to conduct bid openings in his/her absence.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Higgitt that Mr. Robert Schongar be Appointed as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mr. Higgitt that the District Clerk be appointed as Records Access Officer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. Lance that the District Clerk be appointed as Records Management Officer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Lance that Ms. Lisa Kyer be appointed as Chemical Hygiene Officer for the 2009-2010 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Lance that the District Approve the IRS Mileage Rate as the Federally approved Rate of Reimbursement for the District.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that Ms. Lisa Kyer be appointed Emergency Management Plan Coordinator for the 2009-10 school year, and that Mr. Robert Schongar be Appointed as an Alternate in the absence of Ms. Kyer.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Gamble that Ms. Katherine Oboyski-Butler, Assistant Superintendent of Schools, be Appointed as Title IX Hearing Officer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. Bristol that Ms. Barbara Sperling, Director of Pupil Personnel Services, be Appointed as Section 504 Compliance Officer for the 2009-10 school year.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that the President of this Board of Education shall be and is hereby empowered and directed to authorize the issuance and to tax anticipation notes, and revenue anticipation notes at such times and under such circumstances as he or she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name and on behalf of the School District and to sell at private sale and deliver the same; and in full faith and credit of the Lansingburgh Central School District at Troy, Rensselaer County, New York, are hereby pledged to the punctual payment of the principal of an interest on all notes issued pursuant hereto by the President of the Board of Education; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; provided however, that the President shall not issue any note in a principal amount exceeding \$4,000,000 nor bearing a rate of interest in excess of that permitted by law at the time said note is issued.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mrs. Farrell that Ms. Lisa Kyer be Appointed as the Privacy Official for HIPAA.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mrs. Farrell that the following salary scale for Substitute Teachers be Approved for the 2009-10 school year.

Uncertified Teachers	\$100/day
Certified Teachers	\$120/day
Retired Teachers	\$125/day
Long Term Substitutes	after 10 consecutive days of service for the same teacher, the rate will increase to 1/200 th of base salary as per L.T.A. Contract.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Gamble that the hourly pay rate for STEP workers and summer workers be Approved for the 2009-10 school year

Step I	\$7.50/hr.
Step II	\$7.75/hr.
Step III	\$8.00/hr.

9 Ayes Motion Carried

IV. PERSONNEL INSTRUCTIONAL:

A motion was made by Mrs. McGrath and seconded by Mrs. Farrell that the resignation of Mr. Sean Organ, Social Studies Teacher at Lansingburgh High School, be accepted, with regret effective June 25, 2009.

9 Ayes Motion Carried

A motion was made by Mrs. Lance and seconded by Mr. Higgitt that the resignation of Ms. Michelle Burkhart, Special Education Teacher at Turnpike Elementary School, be accepted contingent upon being appointed to the part-time Special Education Teaching position at Turnpike Elementary School, effective September 1, 2009.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that Mrs. Stephanie Haney, English Teacher at Lansingburgh High School, be granted an unpaid parental leave of absence beginning September 1, 2009 through January 29, 2010.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Bristol that Mrs. Michelle Burkhart be appointed as part-time Special Education Teacher (.5F.T.E.) at Turnpike Elementary School, with reimbursement according to the LTA contract as set forth below:

Commencement of Service – September 1, 2009	
Expiration of Service – June 30, 2010	
Certification Status – Students with Disabilities 1-6 (permanent)	
Salary – Step 10	\$42,645
Differential	500
Masters	450
Graduate Credits – 36	<u>1,332</u>
	\$44,927 (pro-rated - \$22,463.50)

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mrs. Farrell that Ms. Sarah Pendergast be appointed as Website Coordinator for the 2009-2010 school year with a stipend of \$5,000 funded by a grant.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Gamble that Ms. Carrie Mendolia be reappointed to Grade 1 Teacher (permanent substitute) at Turnpike Elementary School, per the L.T.A. Contract as set forth below:

Commencement of Service – September 1, 2009
 Expiration of Service – June 30, 2010
 Certification Status – Childhood Ed. 1-6 (Initial)
 Salary – Step 3 \$37,146
 Masters 450
 Graduate Credits – 40 1,443
 \$39,039

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Gamble that the following listed below be approved for the Instructional Materials Review Committee:

Kelly Alexander	Teacher & Curriculum Specialist
Lisa Blake	Parent Representative
Linda Crucetti	Teacher & Curriculum Specialist
C. Fredrick Erickson	Administrator
Debbie Faraci	Community Representative
Marcus Little	Parent Representative
Kerri Messler	Instructional Coordinator
Melissa Morrissey	Parent Representative
Katherine Oboyski-Butler	Assistant Supt./Committee Chairperson
Sarah Pendergast	Library Media Specialist
Vicky Rovito	Teacher
Peggy Ryan	Teacher
Sandra Ryan	Teacher
Barbara Smollin	Community Representative
Dawne Steenrod	Administrator
Penny Tobias	Parent Representative
James Wager	Instructional Coordinator
Barbara Youngs	Parent Representative

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. McGrath that the following Coaching Appointment be approved for the 2009-2010 school year, pending completion of NY State coaching certification requirements with reimbursement according to the L.T.A. Contract:

Allen McNall – Head Varsity Football Coach

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that the following be appointed as Advisors of Extracurricular Activities for the 2009-10 school year, with compensation according to the L.T.A. Contract:

KMS National Jr. Honor Society Advisor	Adel Luciano
KMS 8 th Grade Class Co-Advisor	Colleen Buff
KMS 8 th Grade Class Co-Advisor	Mariellen Hensgen
KMS Yearbook Co-Advisor	Michelle Coon
KMS Yearbook Co-Advisor	Michelle Cosselman
KMS School Play Drama Advisor	Jennifer Batchelder
KMS/LHS Art Club Co-Advisor	Kathryn Schwenker
KMS Student Council Advisor	Janelle Lyons
KMS Detention Supervisor	Judy Higgins

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that the following Summer School Substitute Teachers be Appointed for the 2009 Summer School Session:

Ellen Clark-Cruz
Jessica Clermont
Mary Danahy
Elaine Dodson
Brandi Falcone
Melinda McDonough
Samantha Nazarian
Cara Passineau
Lisa Pingelski
Seth Reynolds

V. ACTION ITEMS:

A motion was made by Mr. Higgitt and seconded by Mrs. McGrath that the salaries and hourly rates for the positions listed on the attached be the same in school year 2009-2010 as in 2008-2009, with the exception of any applicable longevity increase as stipulated in Board Policy 9521, Managerial/Confidential Employee Benefits.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Farrell that the President of the Board Appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee, Grievance Committee, and Curriculum Committee to serve during the 2009-2010 school year.

9Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Lance that the President of the Board Appoint a Board Member as a liaison to the Education Foundation for school year 2009-2010.

9 Ayes Motion Carried

A Motion was made by Mrs. Lance and seconded by Mrs. Bristol that the Board of Education President and the Superintendent of Schools be authorized to Approve the following change order for the ongoing \$9.9M construction project:

G-038	Bunkoff	\$10,159
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9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that the LHS Student Handbook revisions for the 2009-10 school year, be Approved as discussed at the Board workshop held on June 30, 2009.

9 Ayes Motion Carried

A motion was made by Mrs. Gamble and seconded by Mrs. Lance that the Board President or Superintendent be authorized to enter into a Contract with Habitat for Learning, Inc., d.b.a. Sylvan Learning Center to provide supplemental services to eligible Knickerbacker Middle School students as required by N.C.L.B. Act, Title I not to exceed the New York State maximum rate of \$1,548.04 per student and that the Superintendent file a signed contract with the Clerk of the Board.

9 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Gamble that the Board President or Superintendent be authorized to enter into a Contract with Questar III BOCES to provide supplemental services to eligible Knickerbacker Middle School students as required by N.C.L.B. Act, Title I not to exceed the New York State maximum rate of \$1,548.04 per student and that the Superintendent file a signed contract with the Clerk of the Board.

9 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mrs. Lance that the Board President or Superintendent be authorized to enter into a Contract with Learner First to provide supplemental services to eligible Knickerbacker Middle School students as required by N.C.L.B. Act, Title I not to exceed the New York State maximum rate of \$1,548.04 per student and that the Superintendent file a signed contract with the Clerk of the Board.

9 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. Higgitt that the Board President or Superintendent be authorized to enter into a Contract with ClubZ to provide supplemental services to eligible Knickerbacker Middle School students as required by N.C.L.B. Act, Title I not to exceed the New York State maximum rate of \$1,548.04 per student and that the Superintendent file a signed contract with the Clerk of the Board.

9 Ayes Motion Carried

A motion was made by Mrs. McGrath and seconded by Mrs. Gamble that the Board President or Superintendent be authorized to enter into a Contract with Alternatives Unlimited, Inc. to provide supplemental services to eligible Knickerbacker Middle School students as required by N.C.L.B. Act, Title I not to exceed the New York State maximum rate of \$1,548.04 per student and that the Superintendent file a signed contract with the Clerk of the Board.

9 Ayes Motion Carried

VI. SUPERINTENDENT'S REPORT:

Summer School began on Wednesday, July 1. We have 138 students, 69 middle school students and 69 high school students.

We have the Rensselaer County Youth Program helping us this summer. We received 8 young adult workers for 6 weeks. Four of the eight are Lansingburgh residents. This will help make up the difference in the STEP program which was cut 50%.

Windows are currently being installed in the high school. New roofs are in the process of being installed at the middle school and high school. The middle school heating system will be converted from steam to hot water.

Resurfacing of the track began yesterday. A gentleman from Germany brought a special machine over to complete this process. They anticipate a 3 week timeframe, weather permitting.

Our next Board workshop will be on Tuesday, July 21st. Bob Schofield will be joining us.

Mrs. Sweeney asked if there were items for Executive Session.

Mr. Goodwin said he had three – 1 collective bargaining negotiation, 1 current litigation and 1 medical and employment status of an employee.

Mrs. Sweeney asked for a motion to go into Executive Session.

A motion was made by Mrs. Lance and seconded by Mrs. Farrell to go into Executive Session.

9 Ayes Motion Carried

The Board went into Executive Session at 8:15 P.M.

A motion was made by Mr. Higgitt and seconded by Mrs. Lance that the Board end their Executive Session

9 Ayes Motion Carried

The Board came out of Executive Session at 9:23 P.M.

ADJOURNMENT: There being no further business to come before the Board, Mrs. Sweeney asked for a motion to adjourn. A motion was made by Mr. Higgitt and seconded by Mrs. Lance that the meeting be adjourned.

9 Ayes Motion Carried

The meeting was adjourned at 9:24 P.M.