

MINUTES OF RE-ORGANIZATIONAL
MEETING OF THE BOARD OF EDUCATION
OF THE LANSINGBURGH CENTRAL SCHOOL
DISTRICT AT TROY, HELD AT THE LIBRARY
MEDIA CENTER ON TUESDAY, JULY 6, 2010

The meeting was called to order by Mrs. Sweeney at 7:33 PM

- I. ROLL CALL: K. Bristol, S. Farrell, P.J. Higgitt, E. McDonough,
B. Roy, J. Shover, M. Sweeney, C. Walp, Jr.

ABSENT: K. Gamble

Others Present: T. Broderick, G. Goodwin, L. Kyer, K. Messler, K. Oboyski-Butler

Guests: None

II. ACTION ITEMS:

The President of the Board of Education continued to act as such until a new President was Elected, called the meeting to order at 7:34 p.m.

The District Clerk administered the Oath of Office to all Board Members and the Superintendent of Schools.

The District Clerk asked for nominations from the Board for the Office of President.

A nomination was made by Mr. Higgitt and seconded by Mrs. Farrell to nominate Mrs. Sweeney for the Office of President of the Board.

The District Clerk asked for additional nominations for the Office of President.

There were no further nominations for the Office of President.

The District Clerk asked for a motion to close the nominations.

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that the Nominations for the Office of President be closed.

8 Ayes Motion Carried

The President of the Board of Education continued to act as such and asked for a motion to accept the results.

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that Mrs. Sweeney be elected to the Office of President.

8 Ayes Motion Carried

The President of the Board asked for nominations for the Office of Vice-President.

A nomination was made by Mrs. Bristol and seconded by Mr. McDonough to nominate Mrs. Farrell for Office of Vice-President.

8 Ayes Motion Carried

The President asked for additional nominations for the Office of Vice-President.

There were none.

There being no further nominations for the Office of Vice-President, the President asked for motion to close the nominations for Vice-President.

A motion was made by Mrs. Bristol and seconded by Mr. Shover that the Nominations for the Office of Vice-President be closed.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that Mrs. Farrell be elected to the Office of Vice-President.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Farrell that Mrs. Theresa Broderick be Appointed as District Clerk for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. Higgitt that Mr. Daniel Carroll be Appointed as District Treasurer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. McDonough that Mrs. Jane Luskin be Appointed as Deputy District Treasurer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mrs. Bristol that Mrs. Jane Luskin be Appointed as District Tax Collector for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Higgitt that Mrs. Deborah McCormick be Appointed as Purchasing Agent for the 2010-11 school year.

8 Ayes Motion Carried

The Board President administered the oath of office to the newly appointed District Clerk.

The District Clerk administered the oath of office to all newly elected and appointed officers (President and Vice-President of the Board, District Tax Collector, Treasurer, Deputy Treasurer, Purchasing Agent.)

A motion was made by Mr. McDonough and seconded by Mr. Shover that Mr. Jaime Thomas of Schiller & Knapp, LLP, be Appointed as School Attorney for the 2010-11 school year with compensation at the rate of \$105 per hour for a Partner, \$90 per hour for an Associate and \$50 per hour for a Paralegal.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Shover that Mr. Robert Schofield, of Whiteman, Osterman, and Hanna, be Appointed as School Attorney for Personnel Matters for the 2010-11 school year with compensation at the rate of \$20,000 per year payable in four quarterly installments, plus an hourly fee of \$185 for work beyond the basic retainer.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that Mr. William Z. Bayba, CFP, CPA, be Reappointed as Internal Claims Auditor for the 2010-2011 school year at the rate of \$26.00 per hour.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that Wilson, Stark and Basila be Reappointed as External Auditor for the 2010-2011 school year at the cost of \$12,750.00.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that the Record Newspaper and the Times Union be Approved as the official newspapers for the School District for the 2010-2011 school year.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Farrell that the Treasurer or Deputy Treasurer be Authorized to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of the payroll for the particular month.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that HSBC bank be designated as the Official Depository for all funds of the School District, and that the District Treasurer's or Deputy Treasurer's and Business Administrator's signature be required on all checks drawn on any of the District's accounts, and that HSBC Bank be designated as the official lockbox depository for School District tax collection during the 2010-11 school year, and that the following banks be approved as depositories for investments: J. P. Morgan Chase Bank, Key Bank, Citizens Bank, M & T Bank, Bank of America, HSBC Bank and First Niagara.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. McDonough that the Business Administrator Or Superintendent be Authorized to Certify Payrolls.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. Higgitt that Capital Healthcare Associates, P.C. be approved to provide Physician and Assistant Physician Services for the 2010-11 school year, for a fee of \$49,464.66.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. McDonough that the last Monday of each month be designated as the Regular Monthly Meeting night of the Board of Education at 7:30 P.M. All other exceptions will be publicized by the District Clerk as required by law and/or by the Board of Education by-laws.

8Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. Shover that the Business Administrator and the Superintendent of Schools be designated to sign reports for the Rensselaer County Civil Service Commission.

8 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Shover that the Business Administrator or Purchasing Agent be authorized to conduct bid openings and that the School District Clerk be authorized to conduct bid openings in his/her absence.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Farrell that Mr. Robert Schongar be Appointed as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that the District Clerk be appointed as Records Access Officer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Higgitt that the District Clerk be appointed as Records Management Officer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. McDonough that Ms. Lisa Kyer be appointed as Chemical Hygiene Officer for the 2010-2011 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. Shover that the District Approve the IRS Mileage Rate as the Federally approved Rate of Reimbursement for the District.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that Ms. Lisa Kyer be appointed Emergency Management Plan Coordinator for the 2010-11 school year, and that Mr. Robert Schongar be Appointed as an Alternate in the absence of Ms. Kyer.

8 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mrs. Farrell that Ms. Katherine Oboyski-Butler, Assistant Superintendent of Schools, be Appointed as Title IX Hearing Officer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Higgitt that Ms. Barbara Sperling, Director of Pupil Personnel Services, be Appointed as Section 504 Compliance Officer for the 2010-11 school year.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. Higgitt that the President of this Board of Education shall be and is hereby empowered and directed to authorize the issuance and to tax anticipation notes, and revenue anticipation notes at such times and under such circumstances as he or she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name and on behalf of the School District and to sell at private sale and deliver the same; and in full faith and credit of the Lansingburgh Central School District at Troy, Rensselaer County, New York, are hereby pledged to the punctual payment of the principal of an interest on all notes issued pursuant hereto by the President of the Board of Education; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; provided however, that the President shall not issue any note in a principal amount exceeding \$8,000,000 (1/2 our Foundation Aid) nor bearing a rate of interest in excess of that permitted by law at the time said note is issued.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. McDonough that Ms. Lisa Kyer be Appointed as the Privacy Official for HIPAA.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that the following salary scale for Substitute Teachers be Approved for the 2010-11 school year.

Uncertified Teachers	\$100/day
Certified Teachers	\$120/day
Retired Teachers	\$125/day
Long Term Substitutes	after 10 consecutive days of service for the same teacher, the rate will increase to 1/200 th of base salary as per L.T.A. Contract.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the hourly pay rate for STEP workers and summer workers be Approved for the 2010-11 school year

Step I	\$7.50/hr.
Step II	\$7.75/hr.
Step III	\$8.00/hr.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. McDonough that Ms. Lisa Kyer be appointed and hereby is designated to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for Workers' Compensation, the New York State Public Schools Statewide Workers' Compensation Trust, and that Kathleen Napples be and hereby is designated to serve as alternate Trustee under the plan effective July 1, 2010.

8 Ayes Motion Carried

IV. PERSONNEL INSTRUCTIONAL:

A motion was made by Mr. Shover and seconded by Mrs. Bristol that Mrs. Gina Fusco, Business Teacher at Lansingburgh High School be granted no more than 14 ¾ days of supplemental sick leave, at 1/400th of her annual salary, as per the L.T.A. contract.

8 Ayes Motion Carried

A motion was made by Mrs. Farrell and seconded by Mr. McDonough that Mrs. Gina Fusco, Business Teacher at Lansingburgh High School be granted an unpaid parental leave of absence beginning June 21, 2010 through June 24, 2010.

8 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that the following Summer School Teachers be Approved depending on the number of students that enroll and be appointed on an emergency conditional basis where applicable, pending clearance by New York State and the Federal Government per the Project Save Law, for the 2010 Summer School Session, with compensation according to the L.T.A. contract:

Emily Osterhout – Middle School Mathematics
 Lisa Boland – High School Science

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the following be approved as an Extracurricular Activity Advisor for the 2009-2010 school year:

Mary Danahy – TES Enrichment Advisor

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. McDonough that the following be approved as a substitute advisor for the After School Homework Club program for the 2009-2010 school year:

Randi Behrens

8 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mrs. Farrell that the following individuals listed below be approved for Summer Curriculum work with compensation according to the LTA contract:

Special Education Teachers
(not to exceed 12 hours each)
Trinisia Learry
Pamela Petrini-Mele
Nancy Bechand
James Wager

8 Ayes Motion Carried

V. PERSONNEL NON-INSTRUCTIONAL:

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that Mrs. Lynne Dolan be appointed to the 10 month plus 10 day Typist position in the Pupil Personnel Office, provisionally upon passing the Civil Service Typist test, effective July 1, 2010, with compensation according to the C.S.E.A. Non-Instructional contract.

8 Ayes Motion Carried

VI. ACTION ITEMS:

A motion was made by Mrs. Farrell and seconded by Mr. Shover that the President of the Board Appoint Board Members to the School-Community Relations Committee, Policy Committee, Audit Committee, Grievance Committee, and Curriculum Committee to serve during the 2010-2011 school year.

8 Ayes Motion Carried

A motion was made by Mr. Higgitt and seconded by Mr. McDonough that the President of the Board Appoint a Board Member as a liaison to the Education Foundation for school year 2010-2011.

8 Ayes Motion Carried

A Motion was made by Mrs. Bristol and seconded by Mr. Shover that the bids received and opened on June 8, 2010 for Cleaning Supplies for the 2010-2011 school year, be awarded to E.A. Morse in the amount of \$65,225.78.

8 Ayes Motion Carried

VII. NEW BUSINESS:

A motion was made by Mr. Shover and seconded by Mrs. Farrell that the Board of Education accept the resignation of Mrs. Karlene Gamble, Board member, with regret effective July 6, 2010.

8 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the Superintendent of Schools be authorized to enter into a contract with Dente Engineering P.C., Inspection and Testing Service Consultant who was low bidder for the project. The bid process was conducted by the Pike Company and is on file for review.

8 Ayes Motion Carried

VI. SUPERINTENDENT'S REPORT:

There are additional funds in ARRA stimulus money. I would like permission from you to add an additional reading teacher at the high school. Each elementary school has two reading teachers, the middle school has three reading teachers and the high school with 800 plus students has one reading teacher. A straw vote was taken. All were in favor.

Unified Services, a mental health services facility, would like us to allow them to use our facilities at Turnpike Elementary School and Rensselaer Park Elementary School to provide services to parents and family members of our school district. I would have a memorandum of understanding drawn up. There would be no cost to them because they would be servicing the families in our district. Do I have permission from you to enter into such an agreement. A straw vote was taken. All were in favor.

After executive session I would like to discuss summer workshop dates and a date for the Board retreat.

Mrs. Sweeney asked if there were items for Executive Session.

Mr. Goodwin said he had two – 1 matter of appointment of an individual and 1 collective negotiations.

Mrs. Sweeney asked for a motion to go into Executive Session.

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol to go into Executive Session.

8 Ayes Motion Carried

The Board went into Executive Session at 8:02 P.M.

A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that the Board end their Executive Session

8 Ayes Motion Carried

The Board came out of Executive Session at 9:10 P.M.

ADJOURNMENT: There being no further business to come before the Board, Mrs. Sweeney asked for a motion to adjourn. A motion was made by Mr. Higgitt and seconded by Mrs. Bristol that the meeting be adjourned.

8 Ayes Motion Carried

The meeting was adjourned at 9:12 P.M.

District Clerk to the Board of Education