

MINUTES OF REGULAR MEETING OF  
THE BOARD OF EDUCATION OF THE  
LANSINGBURGH CENTRAL SCHOOL  
DISTRICT AT TROY, HELD IN THE  
LIBRARY MEDIA CENTER  
ON MONDAY, DECEMBER 20, 2010.

The meeting was called to order by Mrs. Farrell at 7:38 P.M.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL: K. Bristol, S. Farrell, E. McDonough, J. Shover, C. Walp, J. Ward

Absent: P.J. Higgitt, M. Sweeney

Others Present: T. Broderick, M. Fushs, G. Goodwin, D. Hopkins, M. Jarem, L. Kyer,  
F. Macri, J. McMahon, K. Messler, K. Oboyski-Butler, B. Sperling,  
D. Steenrod, J. Wager

Visitors: 6 (R. Schofield, Esq., Z. O'Brien, Mrs. O'Brien, K. Quintal, T. Silas,  
B. Zessin)

III. MINUTES OF PREVIOUS MEETING: A motion was made by Mr. McDonough and seconded by Ms. Ward that the Minutes of the Regular Meeting held on November 29, 2010, the Minutes of the Special Board Meeting – Contract Ratification held on December 7, 2010, the Minutes of the Special Board Meeting – Capital Improvement Bond Vote Results – December 7, 2010 and the Minutes of the Special Board Meeting held on December 13, 2010 be Approved.

6 Ayes Motion Carried

IV. FINANCIAL REPORTS: A motion was made by Ms. Ward and seconded by Mrs. Bristol that the Board Approve the following Financial Reports as well as make payments to the vendors listed on the Schedule of Bills:

- A. Budget Status
- B. Treasurer's Report

6 Ayes Motion Carried

V. RECOGNITION OF VISITORS: Mrs. Farrell asked if any visitors would like to speak to the agenda. There were four students present to observe the Board meeting for their Participation in Government class.

VI. COMMUNICATIONS: none

VII. PERSONNEL INSTRUCTIONAL:

A motion was made by Mr. Shover and seconded by Mr. Walp that Mrs. Meghan D'Adamo be granted an unpaid parental leave of absence beginning November 30, 2010 through June 30, 2011.

6 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Ms. Ward that Mrs. Jamie Sbardella be granted an unpaid parental leave of absence beginning November 30, 2010 through January 27, 2012.

6 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Shover that Ms. Laura Fiato be appointed as Grade 6 Teacher (permanent substitute) at Knickerbacker Middle School, per the LTA contract as set forth below:

Commencement of Service -	November 30, 2010
Expiration of Service -	June 30, 2011
Certification Status – Childhood Education (Grade 1-6) (Initial)	
	Literacy (Birth-Grade 6) (Professional)
Salary – Step 3	\$37,146
Masters	450
Graduate Credits – 30	<u>1,110</u>
	\$ 38,706 (pro-rated)

6 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Ms. Ward that Ms. Mallory Baughman be appointed as Elementary Special Education Teacher (permanent substitute) at Turnpike Elementary School, per the LTA contract as set forth below:

Commencement of Service -	November 30, 2010
Expiration of Service -	June 30, 2011
Certification Status – Students with Disabilities (B-2) (Grade 1-6) (Initial)	
	Literacy (Birth-Grade 6) (Initial)
	Early Childhood Education (B-Grade 2) (Initial)
	Childhood Education (Grade 1-6) (Initial)
Salary – Step 1	\$35,802
Masters	450
Differential	500
Graduate Credits – 39	<u>1,443</u>
	\$38,195 (pro-rated)

6 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Walp that the following Substitute Teachers be appointed on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE law, for the 2010-2011 school year:

- Erin Cottrell – Uncertified
- Samantha Townsend – Uncertified
- Stephanie Langlais – Uncertified

6 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Shover that the attached list of Home Tutoring assignments be approved.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the following coaching appointment be approved for the 2010-11 school year, pending completion of NY State coaching certification requirements, with reimbursement according to the L.T.A. Contract:

- Andrew Sheehan – Substitute Ski Club Advisor

6 Ayes Motion Carried

VIII. PERSONNEL NON-INSTRUCTIONAL:

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the resignation of Ms. Erin Lanni, Teaching Assistant at Lansingburgh High School be accepted with regret effective December 17, 2010.

6 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Walp that the following Non-Instructional Substitutes be approved, on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, for the 2010-11 school year:

- Wendy Sheftel – Substitute Custodian, Noon Aide, Typist, Teacher Aide
- Joseph Cunningham – Substitute Custodian, Mail Courier, Noon Aide, Teacher Aide

6 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mr. McDonough that the following noon aide be approved on an emergency conditional basis pending clearance by New York State and the Federal Government per the Project SAVE Law, effective December 8, 2010 through June 24, 2011 with compensation as approved by the Board of Education:

Linda Waters – Rensselaer Park Elementary School

6 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the following Non-Instructional Student STEP workers be approved for the Summer Work and School Year program for 2010-2011 school year:

Fredrick Bousquet  
Sheldon Silas

6 Ayes Motion Carried

#### VIII. ACTION ITEMS:

A motion was made by Mr. Shover and seconded by Mr. Walp that the attached list of Students with Disabilities be approved.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the Board of Education authorize the superintendent to surplus the 1998 Ford van deemed unusable for use.

6 Ayes Motion Carried

A motion was made by Ms. Ward and seconded by Mr. McDonough that the Jazz Ensemble and Soundwaves Field trip to Washington D.C., Thursday, April 28, 2010, Friday, April 29, 2010, Saturday, April 30, 2010 and arriving home on Sunday, May 1, 2010 be approved.

A motion by Ms. Ward and seconded by Mr. McDonough to amend the dates to be Thursday, April 28, 2011, Friday, April 29, 2011, Saturday, April 30, 2011 and Sunday May 1, 2011 be approved.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the Board of Education approve the Revised/Updated Knickerbacker Middle School Comprehensive Education Plan (CEP) for the 2010-2011 school year.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. McDonough that the Lansingburgh Board of Education approve the Resolution to Support Local Government Efficiency Planning and Implementation Grants for Central Business Office as set forth below:

**WHEREAS**, Lansingburgh Central School District, has joined with four neighboring school districts to form the *Rensselaer-Columbia CBO Cooperative*; for the purpose of studying, planning and implementing shared Central Business Office services; and **WHEREAS**, the New York State Department of State Local Government Efficiency Grant Program (“LGEGP”) for 2010-11 presents an opportunity for the *Rensselaer-Columbia CBO Cooperative* to receive financial assistance in support of its initiative to develop a high quality, cost effective Central Business Office to reduce governmental cost by sharing resources and services; and **WHEREAS**, the Lansingburgh Central School District, Ichabod Crane Central School District, Rensselaer City School District, Schodack Central School District and Troy City School District compose the *Rensselaer-Columbia CBO Cooperative*; and **WHEREAS**, the *Rensselaer-Columbia CBO Cooperative*, upon authorization by each participant board of education, will apply for two grants under the LGEGP to be entitled the “*Rensselaer-Columbia CBO Cooperative – Planning Initiative*” grant application and the “*Rensselaer-Columbia CBO Cooperative – Implementation Initiative*”, with Lansingburgh Central School District serving as the Lead Applicant for both grants; and **WHEREAS**, the *Rensselaer-Columbia CBO Cooperative – Planning Initiative* will study the feasibility of implementing a collaborative Central Business Office operation and consider shared general ledger accounting, payroll, accounts payable, accounts receivable, purchasing and other business functions, for the purpose of reducing costs and improving operational efficiency for each of the participating school districts; and develop intermunicipal agreements leading to the implementation of such cost savings opportunities; and **WHEREAS**, the *Rensselaer-Columbia CBO Cooperative – Planning Initiative* LGEGP application shall seek funding in the amount of **\$45,000** to support a Total Project Cost of **\$50,000**, and **WHEREAS**,

Lansingburgh Central School District and the four co-applicant school districts shall together provide a 10% local share or **\$5,000** of the Total Planning Project, divided equally among the five participating districts at **\$1,000** per district, with payment to the Lead Applicant, Lansingburgh Central School District; upon Department of State award of the planning grant and acceptance of the LGEPG planning grant by participating districts and; **WHEREAS**, the *Rensselaer-Columbia CBO Cooperative – Implementation Initiative*, LGEPG application shall seek funding in the amount of **\$1,000,000** to support a 2-year Total Project Cost for the implementation of a Central Business Office to provide services to the five participating districts; and **WHEREAS**, the *Rensselaer-Columbia CBO Cooperative – Implementation Initiative*, upon Department of State award of the grant and acceptance of the LGEPG implementation grant by all participating districts, will implement cost saving Central Business Office services as identified by the *Rensselaer-Columbia CBO Cooperative – Planning Initiative*; and **WHEREAS**, the Lansingburgh Central School District and the four co-applicant school districts shall together provide a 10% local share or **\$100,000** of the Total Implementation Project, divided among the five participating districts based on a ratio of district enrollment to total enrollment of the five districts using 2010 BEDS data, with payment to the Lead Applicant, Lansingburgh Central School District; upon Department of State award of the implementation grant and acceptance of the LGEPG implementation grant by participating districts; and

**WHEREAS**, the municipal co-applicants Ichabod Crane Central School District, Rensselaer City School District, Schodack Central School District and Troy City School District have agreed to enter into an intermunicipal agreement with the Lansingburgh Central School District, in which the shared business office services are listed in detail pending approval of the respective grant applications; now therefore,

**BE IT RESOLVED**, that the Lansingburgh C.S.D. Board of Education expresses its support for the *Rensselaer-Columbia CBO Cooperative* initiatives and the respective grant applications; and be it further

**BE IT RESOLVED**, that the Lansingburgh Board of Education authorizes the Lansingburgh Central School District to apply as the Lead Applicant for the *Rensselaer-Columbia CBO Cooperative – Planning Initiative* LGEPG and the *Rensselaer-Columbia CBO Cooperative – Implementation Initiative* LGEPG under the New York State Local Government Efficiency Grant Program for the 2010-11 program year, and;

**BE IT RESOLVED**, that the Lansingburgh Central School District Superintendent of Schools, George Goodwin, be designated the Lead Contact Person (and his designee), to submit said applications, and to execute all financial and/or administrative processes relating to the grant program.

6 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Walp that the Lansingburgh Board of Education approve the Resolution to Support Local Government Efficiency Planning and Implementation Grants as set forth below:

**WHEREAS**, the Rensselaer City School District has joined with eight neighboring school districts to form the *Rensselaer Student Transportation Collective* for the purpose of studying a shared approach to utilizing regional transportation resources with a special focus on out-of-district transport, and now wishes to further investigate, pilot and implement various opportunities to reduce overall governmental costs by sharing services; and **WHEREAS**, the New York State Department of State Local Government Efficiency Grant Program (“LGEGP”) for 2010-2011 presents an opportunity for the *Rensselaer Student Transportation Collective* to receive fiscal assistance in support of their initiatives by developing viable, cost-effective programs to reduce governmental costs by sharing resources and services; and **WHEREAS**, Rensselaer City School District, Averill Park Central School District, Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy, and the Wynantskill Union Free School District compose the *Rensselaer Student Transportation Collective*, and which, upon authorization by each participant board of education, will apply for two grants in support of the *Rensselaer Student Transportation Collective*, to be entitled the “*Rensselaer Student Transportation Collective – Planning Initiative*” grant application and the “*Rensselaer Student Transportation Collective – Implementation Initiative*” grant application, with Rensselaer City School District designated as the Lead Applicant; and **WHEREAS**, the *Rensselaer Student Transportation Collective- Planning Initiative* will identify opportunities to reduce public school district spending by sharing demanding and relatively expensive out-of-district student transportation services; explore immediate cost savings possibilities such as shared vehicle maintenance or compressing sports schedules as well as move towards such regional sharing opportunities as cooperative purchasing, shared fuel facilities, shared spare buses, and centralized training and recruitment for bus drivers; evaluate funding resources to implement services; and develop inter-municipal agreements leading to the implementation of such cost savings opportunities; and

**WHEREAS**, the *Rensselaer Student Transportation Collective- Planning Initiative Local Government Efficiency Planning Grant* application shall seek funding in the amount of \$25,000 for the initial two partners -- Rensselaer City School District and Averill Park Central School District -- and \$1,000 each for the seven additional grant participants – Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy and Wynantskill Union Free School District, with the total grant amount sought totaling \$32,000; and **WHEREAS**, the *Rensselaer Student Transportation Collective-Implementation Initiative* will implement regional shared student transportation services and other cost savings targeted by the Collective’s planning initiative; and **WHEREAS**, the *Rensselaer Student Transportation Collective-Implementation Initiative* LGEPG application shall seek funding in the amount of \$172,500 to support shared transportation services in the nine participating districts, and **WHEREAS**, the Rensselaer City School District and the eight co-applicant school districts shall together provide 10% or **\$3,200** of the total Planning Project amount or **\$356** each, either in a payment, or as a reduction of 10% per agency from the **\$32,000** in eligible planning grant funds; and 10%

or \$17,250 of the total Implementation Project amount or **\$1,917** each or as a reduction of the 10% per agency from the **\$172,500** in eligible implementation grant funds, and **WHEREAS**, the municipal co-applicants Averill Park Central School District, Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy and the Wynantskill Union Free School District have agreed to enter into an inter-municipal agreement with the Rensselaer City School District, in which the shared services are listed in detail pending approval of this grant application; now, therefore, be it **RESOLVED**, that the Lansingburgh Board of Education expresses its support for the *Rensselaer Student Transportation Collective* initiatives and these grant applications; and be it further **RESOLVED**, that the Lansingburgh Board of Education authorizes the Rensselaer City School District to apply as the Lead Applicant for the *Rensselaer Student Transportation Collective- Planning Initiative* Local Government Efficiency Planning Grant and the *Rensselaer School Transportation Collective- Implementation Initiative* Local Government Efficiency Implementation Grant under the New York State Local Government Efficiency Grant Program for the 2010-2011 Program year; and be it further **RESOLVED**, that the Rensselaer City School District Superintendent, Sally Ann Shields, be designated the Lead Contact Person (and her designee), to submit said application, and to execute all financial and/or administrative processes relating to the grant program.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mrs. Bristol that the following report from the Tax Collector, for the 2010-11 collection period, be accepted:

**Lansingburgh Central School District 2010-2011 Tax Collection      Jane Luskin, Tax Collector**

<u>RECEIPTS</u>	<u>LUSKIN</u>		
Total Taxes Collected to Date	\$ 10,147,208.74		
Total Penalties Collected to Date	\$ 8,523.76		
Total Odd Cent Overage	<u>\$ 8.69</u>		
Total Collection	\$ 10,155,741.19		
<u>Uncollected Taxes</u>	<u>Tax</u>	<u>Penalty</u>	<u>Total</u>
Lansingburgh-Wards	\$766,052.52	\$15,321.05	\$781,373.57
Brunswick	\$91,844.06	\$1,836.88	\$93,680.94
Schaghticoke	\$200,641.14	\$4,012.82	\$204,653.96
Pittstown	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total	\$1,058,537.72	\$21,170.75	\$1,079,708.47
Total Warrant (Actual Roll)	\$11,207,478.50		
Less: Warrant Changes	-\$1,732.04		

Adjustments to Tax Warrant Due To Assessment or Clerical Error:

M. Danielli – 54 Lori Jean Place	-173.00
K. Howard – 40 Lori Jean Place	-173.00
L. Terenzini – 6 Lori Jean Place	-228.69
T. Lumley – 12 Lori Jean Place	-259.57
G. Kalbus – 16 Lori Jean Place	-173.00
M. Rinaldi – 12 Antonia Court	-175.97
V. Graber – 14 Lori Jean Place	-197.34
W. Ginsburgh – 4 Lori Jean Place	-125.86
J. Jorgensen – 114 <sup>th</sup> Street	-225.61

*Total Final Warrant* \$11,205,746.46

Total Tax Collected	\$10,147,208.74
Total Tax Uncollected	\$ 1,058,537.72
Assessment Adjustments	\$ 1,732.04
Star Savings	\$ 2,123,381.05
Omitted Tax	\$ 5,070.45
<i>Total</i>	<i>\$13,335,930.00</i>

**AND WHEREAS** – The Education Law provides that the tax collectors shall be relieved of responsibility for the uncollected portion of the tax list, pending a complete list of delinquent tax items to be certified to the Board of Education and pending the collectors affixing their affidavits to such warrants and lists.

**BE IT FURTHER RESOLVED**, that the Board accept the reports pending completion of the procedures of the tax collectors in accordance with the above paragraph and, pending determination that the collectors have accounted for the full amount of the tax warrants, direct that the list of delinquent tax items, with addition of the penalties, be certified to the office of the County Treasurer,

**AND IT IS FURTHER DIRECTED** that the tax warrants, tax rolls and the tax collectors' copies of the tax receipts be placed on file and be given fire protection in the school vault, pending audit by the Department of Audit and Control.

6 Ayes Motion Carried

A motion was made by Mr. McDonough and seconded by Mr. Walp that the Memorandum of Agreement dated December 2, 2010 with the Lansingburgh Teachers Association regarding the Retirement Incentive be approved.

6 Ayes Motion Carried

A motion was made by Mrs. Bristol and seconded by Mr. Walp that the Memorandum of Agreement dated November 22, 2010 with the Lansingburgh Administrators Association regarding the Retirement Incentive be Approved.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Mr. McDonough that the Memorandum of Agreement dated November 30, 2010 with the Lansingburgh CSD Teaching Assistant Unit, Rensselaer County Education Local 871 of CSEA, Local 1000 AFSCME, AFL-CIO (CSEA) regarding the Retirement Incentive be approved.

6 Ayes Motion Carried

A motion was made by Mr. Shover and seconded by Ms. Ward that the Memorandum of Agreement dated November 22, 2010 with the Lansingburgh School District Unit, Rensselaer County Education Local 871 of CSEA, Local 1000 AFSCME, AFL-CIO (CSEA) regarding the Retirement Incentive be approved.

6 Ayes Motion Carried

A Resolution of the Board of Education of the Lansingburgh Central School District, Towns of Schaghticoke, Pittstown, Brunswick and City of Troy, County of Rensselaer, State of New York:

At a duly called meeting of the Board of Education of the Lansingburgh Central School District at Troy, New York, on a motion made by Mr. McDonough, and seconded by Mr. Shover, it was

RESOLVED, that the Memorandum of Agreement dated and signed by the Superintendent of Schools and the Lansingburgh Administrators Association (“LAA”) on December 13, 2010, amending and creating a new collective bargaining agreement for the period of July 1, 2011 through June 30, 2015, is ratified and approved, and it is further

RESOLVED, that the Superintendent of Schools is directed to execute a new collective bargaining agreement in accordance with the terms of the Memorandum of Agreement dated and signed by the parties on December 13, 2010.

Dated: December 20, 2010

\_\_\_\_\_  
DISTRICT CLERK

Vote: 6 In Favor  
0 Opposed  
0 Abstentions

IX. OLD BUSINESS - None \_\_\_\_\_

X. NEW BUSINESS - None \_\_\_\_\_

XI. SUPERINTENDENT’S REPORT:

Mr. Goodwin wished everyone a happy holiday season.

LHS

Mr. Macri stated that they just held their first blood drive for the year. They had 32 units of blood donated by students and staff. Mr. Macri stated that the high school Winter concert was fantastic. Soundwaves was featured in both the Times Union and Troy Record this week. He went on to say that Rebecca Pratt, a senior, was honored for her outstanding bowling and chosen athlete of the week. Mr. Macri said that they are holding their annual food drive. Students, faculty and staff have been donating canned food products along with the Lansingburgh Teachers

Association, raising \$3,000 which will go towards the purchasing of turkeys and hams to go with the food baskets. Students who will be taking the English 11 Regents exam in January have been notified.

KMS

Ms. Messler stated that SINI team have been working on their corrective action plan. They have outlined goals and shared them with the faculty. This year's Winter concert was standing room only. The middle school along with the high school have been collecting food and canned good donations to help feed 75 families. Faculty and staff members have also adopted several families. The Troy Record was at the school today to take pictures of the students sorting the canned food into boxes for distribution.

RPES

The elementary concert was last Thursday. Mrs. Fushs praised the music staff for an excellent job. Mrs. Fushs said that the ELA clubs are meeting to help students prepare for their State test. The students are raising money for the Make-A-Wish foundation. The PTA held a holiday party for students and family members and they also sponsored a holiday shop for students. This allowed students to purchase gifts for their family members. Mr. Williams and four teachers took students to sing at the Van Rensselaer Manor. Mrs. Fushs stated that their faculty have adopted several families as well this year.

TES

The student choir went to Northwoods Rehabilitation Center today. Mrs. Steenrod stated that this was Turnpike's tenth year sponsoring Make-A-Wish. She went on to state that their school is also collecting canned food and have adopted a large number of families this year. Students are working on their reading, writing and math .

Athletics

Boys Basketball is home on Tuesday against Cobleskill, Girls will play away at Cobleskill, Wednesday there is a home varsity wrestling match at the high school, and also a girls bowling match.

XII. USE OF FACILITIES:

Mrs. Farrell asked for a motion to go into Executive Session to discuss 3 items: one collective negotiations, one matter related to employment of a particular person and one matter related to the appointment or potential discipline of a particular person.

A motion was made by Mr. Shover and seconded by Mr. McDonough that the Board enter into Executive Session at 8:04 p.m.

EXECUTIVE SESSION began at 8:05 p.m.

K. Bristol left executive session at 8:25 p.m.

A motion was made by Mr. Walp and seconded by Mr. McDonough that the Board end their EXECUTIVE SESSION.

5 Ayes Motion Carried

EXECUTIVE SESSION ended at 8:50 p.m.

ADJOURNMENT: There being no further business to come before the Board, Mrs. Farrell asked for a motion to adjourn. A motion was made by Mr. McDonough and seconded by Ms. Ward that the meeting be adjourned.

5 Ayes Motion Carried

The meeting was adjourned at 8:51 p.m.

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Clerk to the Board of Education